



2. SDPBC Disclaimer: Although the School District of Palm Beach County hopes students will be able to attend graduation ceremonies in person, the decision regarding the format for these ceremonies will be announced in the Spring of 2021. This decision will be based on the most recent CDC, local, and state health department guidelines and recommendations.

**c. SouthTech Preparatory Academy Principal – Nicole Handy**

- o Testing Update
- o Distance Learning
  1. Intent to Return Survey # 3 Results
  2. Parent Emergency Order Notification Letter
- o National School Choice Week – January 25<sup>th</sup>-29<sup>th</sup>
- o Virtual Parent Training Night – February 17<sup>th</sup>
- o Virtual Recruitment Night (TBD)
- o Color Brave
  1. Racial Equity PLC February 1<sup>st</sup>
- o Open teaching positions

**d. Committees**

- o **Transition Report – Steven Kozak, Business Development Manager**
  1. Status of the move into the new building
    - a. Wharton Smith punch list now complete
    - b. Internet is up and running around the campus
    - c. Kitchen issues
  2. Building 6 Update
    - a. Gas line to be hooked up next week
    - b. Paint booth and lifts/safety gear
    - c. Hunter equipment installed
      - i. First training session on our campus should begin in early February
    - d. Lighting
  3. Website Update
  4. Kimmel Family Foundation
  5. Teddy Morse visit
- Mrs. Heinz requested a list of the donors Mr. Kozak is already working with to avoid duplication

**9. Public Comments on Agenda Items – None.**

**10. Introduction of Consent Agenda for SOUTHTECH ACADEMY**

**Old Business**

None.

**Administrative Items**

- A-1** I recommend that the Board approve the donations for the period from December 1, 2020 to December 13, 2020.

**Personnel Items**

- B-1** I recommend that the Board approve the Job Description for Assistant Paraprofessional.

**Financial Items**

- C-1** I recommend that the Board approve and ratify the monthly Charter school bank account reconciliation for month ending November 30, 2020 as required by the Sponsor.
- C-2** I recommend that the Board approve and ratify the Charter school monthly Disbursement Report for the month ending November 30, 2020 as required by the Sponsor.
- C-3** I recommend that the Board approve and ratify the monthly financial statements for the month ending November 30, 2020 as required by the Sponsor.
- C-4** I recommend that the Board approve and ratify the monthly SouthTech Schools Holdings, LLC bank account reconciliation for month ending November 30, 2020 as required by the Sponsor.
- C-5** I recommend that the Board approve and ratify the SouthTech Schools Holdings, LLC monthly Disbursement Reports for the month ending November 30, 2020 as required by the Sponsor.

**C-6** I recommend that the Board approve and ratify the SouthTech Schools Holdings, LLC Balance Sheet and Profit & Loss Report for month ending November 30, 2020.

**Emergency Items**

None.

**11. Poll Board for Items to be Pulled for Comment or Questions – None.**

**12. Approval of SouthTech Academy Consent Agenda Except for Items Pulled**

Motion: Dan Heller

Second: Diane Heinz

All in favor. **Motion carries.**

**13. Approval of Each Pulled Item (Item-by Item) – N/A**

**14. Public Comments on non-Agenda Items – None.**

**15. Introduction of Consent Agenda for SOUTHTECH PREPARATORY ACADEMY**

**Old Business**

None.

**Administrative Items**

None.

**Personnel Items**

**PB-1** I recommend that the Board approve the Job Description for Assistant Paraprofessional

**PB-2** I recommend that the Board approve the Personnel Actions for the previous month.

**Financial Items**

**PC-1** I recommend that the Board approve and ratify the monthly Charter school bank account reconciliation for the month ending November 30, 2020 as required by the Sponsor.

**PC-2** I recommend that the Board approve and ratify the Charter school monthly Disbursement Report for the month ending November 30, 2020 as required by the Sponsor.

**PC-3** I recommend that the Board approve and ratify the monthly financial statements for the month ending November 30, 2020 as required by the Sponsor.

**PC-4** I recommend that the Board approve the nightly cleaning agreement with M&T Cleaning Solutions.

**Emergency Items**

None.

**16. Poll Board for Items to be Pulled for Comment or Questions**

a. **PB-1** was pulled by Mr. Feldman

**17. Approval of SouthTech Preparatory Academy Consent Agenda Except for Items Pulled:**

Motion: James Notter

Second: Russell Feldman

All in favor. **Motion carries.**

**18. Approval of Each Pulled Item (Item-by Item)**

a. Motion to approve Item **PB-1** by Russell Feldman Second: Diane Heinz

b. Discussion: Mr. Feldman wanted to know what the difference is between an Assistant Paraprofessional and a Paraprofessional. Mrs. Melillo explained that this was the description from the District. No further questions or comments.

c. Vote: All in favor. **Motion carries.**

**19. Public Comments on non-Agenda Items – None.**

**20. Introduction of Consent Agenda for SOUTHTECH SUCCESS CENTER**

**Old Business**

None.

None.

**Personnel Items**

None.

**Financial Items**

**SCC-1** I recommend that the Board approve and ratify the monthly Charter school bank account reconciliation for the month ending November 30, 2020 as required by the Sponsor.

**SCC-2** I recommend that the Board approve and ratify the Charter school monthly Disbursement Report for the month ending November 30, 2020 as required by the Sponsor.

**Emergency Items**

None.

**21. Poll the Board for Items to be Pulled – Dan Heller pulled PC-1 for comments only, okay to approve as is.**

**22. Approval of SouthTech Success Center Consent Agenda Except for Items Pulled**

Motion: James Notter

Second: Russell Feldman

All in favor. **Motion carries.**

**23. Approval of Each Pulled Item (Item-by Item)**

**PC-1 - Mr. Heller:** This is still an open item as we are waiting to hear back from the auditor/sponsor if there will need to be an audit as there were minimal transactions in account as evidenced by statements. If not, then they can close the account and move it over. Will provide an update once they know more.

**24. Public Comments on non-Agenda Items – None.**

**25. GOVERNING BOARD IN THE CAPACITY OF SCHOOL ADVISORY**

**COUNCIL (SAC)**

*South Tech Academy:*

**School Improvement Steering Committee (SISC) Report – *Suzanne Nicolini, Chairperson***

- Industry certifications are up
  - 68% completion last month
  - 75% completion this month

**Introduction of the SouthTech Academy SAC Consent Agenda – None.**

**26. Poll SAC for Items to be Pulled from the SouthTech Academy SAC Consent Agenda for Comment or Questions – N/A**

**27. Approval of SouthTech Academy SAC Consent Agenda Except for Items Pulled – N/A**

**28. Approval of Each Pulled Item (Item-by Item) – N/A**

**29. South Tech Preparatory Academy:**

**School Improvement Steering Committee (SISC) Report – *Ayesha Edmond, Chairperson***

- Student Progression Plan soon
- Increase parental participation
- Improve proficiency in science and math

**Introduction of the SouthTech Preparatory Academy SAC Consent Agenda – None.**

**30. Poll SAC for Items to be Pulled from the STPA SAC Consent Agenda for Comment or Questions – N/A**

**31. Approval of STPA SAC Consent Agenda Except for Items Pulled – N/A**

**32. Approval of Each Pulled Item (Item-by Item) – N/A**


**33. Board Comments**

Ms. Heinz stated that she would like to meet with Mrs. Turenne to review the gap analysis for enrollment in each academy. Ms. Nicolini expressed her concern for the students that are currently failing, especially those that are enrolled in virtual learning. All board members stated how happy they are to have Carla Lovett on the team as STS's new Executive Director, as well as Christina Grenga as a new member of the Governing Board. They also reflected on all of the amazing success that STS has had even in the face of a pandemic.

**34. Motion to Adjourn**

Introduced by James Notter

Time: 8:37 pm

Minutes Prepared by:   
Lisa DeVine

Approved by:   
Robert Kesten

Dated 2/11/2021