

STA/STPA/SAC
GOVERNING BOARD
STSC FOUNDING BOARD
MEMBER PACKET
REGULAR MEETING
NOVEMBER 8, 2018

SouthTech Charter
Academy, Inc.
SouthTech Preparatory Academy, Inc.
SouthTech Success Center, Inc.
Founding Board

Jim Kidd, Superintendent
John-Anthony Boggess – Deputy Superintendent
Eileen Turenne, STA High School Principal
Nicole Handy, STPA Middle School Principal
Maynard Harvey, STSC Principal

SOUTHTECH CHARTER ACADEMY, INC.
SOUTHTECH PREPARATORY ACADEMY, INC.
SOUTHTECH SUCCESS CENTER, INC.
STA/STPA Governing Board/SAC/STSC Founding Board Meeting Agenda
November 8, 2018

1. Call to Order

2. Pledge of Allegiance

3. Roll Call: Board Secretary – Confirm Quorum Present

Donna Baize	Aram Bloom	Roger Dunson
Ayesha Edmond	Russell Feldman	Jonathan Flah
Dan Heller	Diane Heinz	Carl McKoy
James Notter	Suzanne Nicolini	

Mrs. Baize has tendered her resignation from the Board.

4. Open Meeting Act Statement

Chairperson asks if public notice has been made.

5. Public Presentation:

6. Approval of the Minutes for the STA/STPA Governing Board/SAC-STSC Founding Board Emergency Meeting on October 11, 2018.

Introduced by: _____ Seconded by: _____
All in favor: _____ Opposed: _____

7. Treasurer's/Financial Report for STA/STPA: Current monthly Bank Reconciliation and Disbursement Report

8. Reports

- a. Superintendent
- b. Deputy Superintendent/Principal – STA/STPA/Adult Ed
- c. Principal – South Tech Academy
- d. Principal – South Tech Preparatory Academy
- e. Committees – Policy Committee met 11/8/18.

9. Public Comments on Agenda Items – *Five (5) Minutes Maximum Each Person*
SouthTech Academy
SouthTech Preparatory Academy

10. Introduction of Consent Agenda for SOUTHTECH ACADEMY – *Superintendent Jim Kidd:*

Old Business

OB-1 I recommend that the Board ratify the Educational Facilities Security Grant for 2018-2019, which was due to the Charter School Office by November 2, 2018.

Administrative Items

- A-1** I recommend that the Board approve the donations for the period from October 11, 2018 to November 8, 2018.
- A-2** I recommend that the Board approve Policy 3.27 Suspension and Dismissal of Instructional Employees revisions.

Personnel Items

- B-1** I recommend that the Board authorize the Superintendent to approve the renewal of the contract with Blue Cross Blue Shield for Health Insurance and sign all related documents.
- B-2** I recommend that the Board approve the insurances for life, dental, vision, and short and long-term disability offered to the employees, at no cost to the school.
- B-3** I recommend that the Board approve the purchase of holiday gift cards for SouthTech Charter Academy employees. **(Recommended by Mr. Notter, Board Chair)**

Financial Items

- C-1** I recommend that the Board approve and ratify the monthly Charter school bank account reconciliation for month ending September 30, 2018 as required by the Sponsor.
- C-2** I recommend that the Board approve and ratify the Charter school monthly Disbursement Report for month ending September 30, 2018 as required by the Sponsor.
- C-3** I recommend that the Board approve and ratify the monthly financial statements for month ending September 30, 2018 as required by the Sponsor.

Emergency Items

None.

11. Poll Board for Items to be Pulled for Comment or Questions**12. Approval of Consent Agenda Except for Items Pulled**

Introduced by _____ Seconded by _____
All in favor _____ Opposed _____

13. Approval of Each Pulled Item (Item-by-Item) – *Introduction by Superintendent***14. Public Comments on non Agenda Items – *Five (5) Minutes Maximum Each Person*****15. Introduction of Consent Agenda for SOUTHTECH PREPARATORY ACADEMY – *Superintendent Jim Kidd*****Old Business**

None.

Administrative Items

- PA-1** I recommend that the Board approve Policy 3.27 Suspension and Dismissal of Instructional Employees revisions.

Personnel Items

- PB-1** I recommend that the Board authorize the Superintendent to approve the renewal of the contract with Blue Cross Blue Shield for Health Insurance and sign all related documents.
- PB-2** I recommend that the Board approve the insurances for life, dental, vision, and short and long-term disability offered to the employees, at no cost to the school.

- PB-3** I recommend that the Board approve the purchase of holiday gift cards for SouthTech Preparatory Academy employees. **(Recommended by Mr. Notter, Board Chair)**

Financial Items

- PC-1** I recommend that the Board approve and ratify the monthly Charter school bank account reconciliation for month ending September 30, 2018 as required by the Sponsor.
- PC-2** I recommend that the Board approve and ratify the Charter school monthly Disbursement Report for month ending September 30, 2018 as required by the Sponsor.
- PC-3** I recommend that the Board approve and ratify the monthly financial statements for month ending September 30, 2018 as required by the Sponsor.

Emergency Items

None.

16. Poll Board for Items to be Pulled for Comment or Questions

17. Approval of Consent Agenda Except for Items Pulled

Introduced by _____ Seconded by _____
All in favor _____ Opposed _____

18. Approval of Each Pulled Item (Item-by Item) – *Introduction by Superintendent*

19. Public Comments on non Agenda Items – *Five (5) Minutes Maximum Each Person*

20. Introduction of Consent Agenda for SOUTHTECH SUCCESS CENTER FOUNDING BOARD – *Superintendent Jim Kidd:*

Administration Items

- SCA-1** I recommend that the Board approve Policy 3.27 Suspension and Dismissal of Instructional Employees revisions.

Personnel Items

- SCB-1** I recommend that the Board approve the purchase of holiday gift card for the SouthTech Success Center employee.

21. Poll Board for Items to be Pulled for Comment or Questions

22. Approval of Consent Agenda Except for Items Pulled

Introduced by _____ Seconded by _____
All in favor _____ Opposed _____

23. Approval of Each Pulled Item (Item-by Item) – *Introduction by Superintendent*

25. GOVERNING BOARD IN THE CAPACITY OF SCHOOL ADVISORY COUNCIL (SAC)

South Tech Academy:

School Improvement Steering Committee (SISC) Report – *Russ Feldman, Chairperson; Donna Baize, Suzanne Nicolini, Alternate Chairpersons*

Introduction of the SouthTech Academy SAC Consent Agenda – Russ Feldman, Chairperson – NO AGENDA.

26. Poll SAC for Items to be Pulled from the SAC Consent Agenda for Comment or Questions: N/A

27. Approval of SAC Consent Agenda Except for Items Pulled: N/A

Introduced by: _____ Seconded by: _____

All in favor: _____ Opposed: _____

28. Approval of Each Pulled Item (Item-by Item) – Introduction by Russell Feldman, Chairperson N/A

29. South Tech Preparatory Academy:

School Improvement Steering Committee (SISC) Report –Diane Heinz, Chairperson

Introduction of the SouthTech Preparatory Academy SAC Consent Agenda – Diane Heinz, Chairperson – NO AGENDA.

30. Poll SAC for Items to be Pulled from the SAC Consent Agenda for Comment or Questions: N/A

31. Approval of SAC Consent Agenda Except for Items Pulled: N/A

Introduced by: _____ Seconded by: _____

All in favor: _____ Opposed: _____

32. Approval of Each Pulled Item (Item-by Item) – Introduction by School Improvement Steering Committee Chairperson, Diane Heinz. N/A

33. Board Comments

34. Motion to Adjourn

Introduced by: _____

All in favor: _____ Opposed: _____

Time _____

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October 11, 2018 Minutes of the Governing Board/SAC/Founding Board Meeting

1. *Call to order* by Mr. Notter at 7:00pm

2. *Pledge of Allegiance*

3. *Roll Call* by Barbara Fraga:

Present: Ayesha Edmond, Russell Feldman, Jonathan Flah, Dan Heller, Suzanne Nicolini, James Notter, Diane Heinz, Carl McKoy

Absent: Donna Baize, Aram Bloom, Roger Dunson

Quorum

4. *Open Public Meetings Act Statement* – The meeting has been properly noticed.

5. *Public Presentation:* None.

6. *Approval of the Minutes for the STA/STPA Annual Governing Board/STSC Founding Board Meeting September 20, 2018*

Motion by: Mr. Flah

Second by: Mrs. Nicolini

All in favor.

Motion carries.

Approval of the Minutes for the STA/STPA Regular Governing Board/STSC Founding Board Meeting September 20, 2018

Motion by: Mrs. Nicolini

Second by: Ms. Heinz

All in favor.

Motion carries.

7. *Treasurer's/Financial Report:* Mr. Heller reported that the STA/STPA Finance Committee met prior to the Board meeting and they recommend approval for STA Items C-1 through C-3, STPA Items PC-1 through PC-3.

8A. *Superintendent's Report:*

SouthTech Academy new facility: Mr. Kidd reported that they are having weekly meetings at the new facility with the architects, Construction Management company and the School District representatives, and yesterday, they had the Mechanical Engineering firm present. He said they are beginning to see progress. Mr. Kidd said they had planned on putting Culinary in part of the cafeteria and part of the School Food Service housing, based on a meeting held between our academy Chefs and the School Food Service personnel last spring. He did not know how it would be done and left it to the Design people to figure it out. It does not seem feasible at this time, and they would probably need all of the space if the enrollment goes to 1400. Most of the meeting's discussion was about this issue. Mr. Kidd continued to report the meeting discussions to the Board, pointing out the areas where he is having difficulty communicating to the architect the essential things that are required, such as lockers in the academy areas, etc. He did suggest to them, that at the next stage of their conceptual drawings, that we needed to start getting instructors involved. The current instructors need to have the input on how they would want in their classroom. Next week, Mr. Kidd will be out of town and will not attend the meeting. The staff will go over and look at the facility on October 19. He has asked Mrs. Turenne for her ideas on how she will lay out the academic classrooms on the plan, so that the staff would have some idea of where they would be located. Mr. Kidd told Mr. Wigglesworth to stop by to see him, so he could also lay out a plan for the academy programs.

Negotiations: Mr. Kidd, Mr. Arnold, Mr. Notter, Mr. Boggess and Mr. Harvey had a pre-negotiation meeting to prepare, and afterwards, at the actual negotiations' meeting, he was pleasantly surprised that it was more productive than he had expected. The meeting with the District was supposed to last two hours until 4:00pm, and it actually went until after 5:00pm. They got through the first four sections, where much of the nuts and bolts of Prep's charter is, with the idea that they would negotiate Prep. Most of the language for the Success Center will flow right in from Prep as a startup school, and we already have over 40 pages, a little over a third of academies that was negotiated back in February. The District's target is to get it to the School Board on December 5. Mr. Kidd continued to share some of the things he managed to negotiate into the charter, which are huge. He and Mr. Boggess did a preparatory meeting with two of the Directors regarding the application on the three schools from prior charters to justify a point, and they agreed that we do meet the criteria to be able to screen our students, student eligibility requirements, as per state law. The District had been trying to take that away from us. Mr. Kidd said he is saving himself for the battle on student contracts, but he thinks we will come

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out ahead on that one. If not, he is ready to go to arbitration, and he would recommend that to the Board, who have the ultimate decision on that. It will be sometime in November before they are ready to reconvene. As of yesterday, we have invested over \$43,000 in legal fees, and we have at least one or two more sessions to get it to where this needs to go. Mr. Kidd asked if there were any questions. Mr. Feldman asked about the student eligibility requirement, about the District wanting to control who came to the school. He said it would be okay if other middle schools were not encouraging certain students to leave, so he thanked Mr. Kidd for getting that through. Mr. Kidd said it is in the works, and would be for all three applications, as it is in the two charters that exist; 2.0 GPA for the high school, C average for the middle school, and having demonstrated the capacity to perform at a 2.0 level at the Success Center. Also, good discipline and good attendance, and a level 2 or higher on the FSA tests. Mr. Kidd did tell the District that we have not used that criteria to be exclusionary, because we have waived it so many times if we felt that a student could be successful, and if we could meet with the student and the parents and get a performance contract going in, then we waived it. Probably 20% of the students here came in on waiver. The data proves what we are doing with them. It is a counseling tool and it could be a motivational tool. The other thing that is still up in the air and may have to go to arbitration is the data piece, because once you have the eligibility requirements, you have to process your application, and right now, we are cut off and do not have access. Under the Terms System, you could look at any student in the District, and we used that for advertising, as we based our mail out information for our postcards on it. Once we process the application and the student comes in to enroll, we need that data for counseling to get the student in the right program, so that they can succeed. This will be addressed in the next negotiating session, because it falls under Section 20 of the law which services are to be provided for in the 5% administrative fee. Mr. Flah commented that he too was glad that they are getting that piece negotiated, because he was asked how SouthTech is able to be an "A" school, and he responded that we are able to pick our students. He told them that we were concerned with the students that were not being accepted, so now we will have the Success Center, which is a component that benefits the student population out there. Mr. Flah also asked why we were using an attorney that is not local. Mr. Kidd responded that there is not a qualified local attorney, and also, the attorney we have is the one who beat the tax referendum. Mr. Kidd said that Mr. Notter reminded him that, just because we negotiated this in yesterday's session, does not mean that the School Board will approve it, but at least we have got it this far in the process. Mrs. Nicolini had a question regarding the traffic around the new SouthTech, specifically, student parking and traffic signals. Mr. Feldman said that the County has to approve the traffic lights, and that could be very expensive. There was further discussion about traffic flow, and Mr. Kidd concluded by saying we have time to work on that. Mrs. Nicolini asked about permits, etc. for the construction and Mr. Kidd responded that the architect should get approval for those things under the contract.

- 8B. *Deputy Superintendent's Report:* Mr. Boggess spoke about the beginning of the Fall season with humor, mentioning the cold temperatures due to continuous air conditioning at SouthTech and Pumpkin Spice Latte receipts sitting on the counter and the Cinnamon broom purchased from Publix at the Boggess house. He said that looking at October, there are some exciting things coming forth. Mr. Boggess began by telling the story of Joanna Merced, a 2015 SouthTech graduate, whom he had the unique pleasure of meeting two weeks ago. He was not at SouthTech when Joanna attended. Joanna went through four years in the Medical Program, had aspirations to be in our LPN program, but in her sophomore/junior year, she did not pass the FSA tests, so she did not meet the eligibility requirements for the LPN program, but did stay in the Medical Academy and graduated. Mr. Boggess said he met her at 6:15am in the morning at Burger King on Woolbright. She saw Mr. Boggess' shirt with the logo and exclaimed, "You work at SouthTech!" Mr. Boggess asked her what she is doing, and she did not want it to appear that she only worked at Burger King, but told him that she works at MD Health, using some of her Medical Academy training, and attends Palm Beach State working to complete her AA degree in Medical. She told him that she wants to be a nurse and complete what she has started. Mr. Boggess took a picture of her, in the Burger King drive through, and asked her how she does it. She responded that she's been doing it through high school. Mr. Boggess said that at SouthTech, we revert back to our Mission Statement and we walk in it, talk about it and it is the relevance things in everything that we do in the System. He said that he had never looked at the work component in the way that Joanna just described it to him. What Joanna described was work ethic, that she is willing to get up and work two jobs, go back to school, have a plan and a

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passion that she is going to be a nurse, and will make it happen. Because she is willing to work the early morning shift at Burger King two and three days per week, and work at MD Health occupation the other three days and fit it all in, Mr. Boggess wanted to express to the Board the idea that this is the type of student that SouthTech Schools produces. They might not be Christina Romelus, the Vice Mayor of Boynton Beach, but Joanna embodies what work, higher education and productive citizenship looks like. Mr. Boggess said that he is so proud, because that is the type of student SouthTech is producing. He showed Joanna's photo at the Burger King window on the screen. He told the Board that he is as proud of her as he is of Christina, of Alvancin Louis, or any other of the absolute All Stars, because sometimes, life does get in the way. Life does not dictate what you choose. Joanna is choosing to be purposeful in her actions, day in and day out. Mr. Boggess said that he plans to go back to see Joanna again. He did talk to Nancy Moore and she said that she remembered Joanna's smile. Mr. Boggess did not have any other updates, other than the newest version of our Strategic Plan, and it is our roadmap to continue to produce students like Joanna. In the last seven years, we have four A's posted for SouthTech Academy. There is some really good SouthTech Prep data in their as well, regarding Industry Certification. We are now at 40+ Industry Certifications being offered, higher than any other in Palm Beach County. Mr. Boggess ended by saying that he believes that we are creating success stories, one student at a time, but, at times we romanticize the idea that it is to an elevated status of grandiose wow, such as Vice Mayor, or Attorney this or Doctor that, but it can be seen right here and now at the local Burger King. That young lady is grinding. There is a difference between talent and skill. Talent is what you are born with, but skill is a lifetime pursuit of your craft, the constant betterment of yourself. Mr. Boggess concluded his report.

8C. *High School Principal:* Mrs. Turenne pointed to the Strategic Plan folder and said how she especially loves the A-rated High School stamp on the front cover. On the inside, she pointed out the strategic goals that are listed on the inside, broken down in components. Mrs. Turenne gave her report accordingly.

- **Continuous School Improvement**

College and Career Week is coming up and what shows greater improvement than a whole graduation class going out into the world, prepared for college and career. Next week, our instructional group will all be wearing college and military shirts to promote higher education and career-based opportunities that are out there. She said that it also gives the staff opportunities to connect with the students to encourage them to improve themselves as they work toward their future goals. Throughout the week, they are encouraging Apply Yourself Florida initiatives, where we are getting as many student applications to colleges out there as possible, and there will be college representatives present during lunch each day. We also have our Fall Parent Training on Tuesday, with different groups present, including the Caridad Center, which offers healthcare to the families, The Lord's Place, which offers housing opportunities, and Ken Lucht from School Food Services. This event will begin at 6:00pm with the students who are going on the college tour.

- **Program Expansion**

This is the second year that we have taken close to 50 students on the college tour, and there is a direct correlation between our students going on the tours and the students applying to universities. The students do have to meet certain benchmarks, such as meeting their graduation requirements. To that end, we have expanded our tutoring program to Monday through Thursday for all subjects. We had an all-time high of 63 students one day this week, which is amazing considering that they only have Palm Tran passes offered to them for transportation.

- **Facilities Improvement/Growth**

On Friday of next week, Mr. Kidd is giving the opportunity to the employees who had not yet been to the new SouthTech facility, to go and visit that campus and imagine what it will look like.

- **Government Relations**

Mrs. Turenne said she attended the Special Needs Advisory Coalition luncheon, where one of employees was recognized. Teresa Trumble was nominated by Shawna Kingsley as Post-Secondary Educator of the Year and she was a finalist. Although she did not win, our presence there was seen. That is part of the Unicorn Foundation and being part of it was exciting. Mayor Steven Grant also attended.

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The students from the Music and Sound Production will be performing at the Haunted House event at the Boynton Beach Pirate Fest on October 27, from 11:00-12:00pm.

Mr. Flah asked how many more students would participate in the tutoring if we had transportation buses, and Mrs. Turenne responded that we have tried that in the past, but it became cost prohibitive, because our students come from so many different areas, and the numbers were not that much higher. She said that we also have pullout tutoring for students who need targeted help, as well as push-in tutoring, where they can get help within the classroom. Mr. Feldman said there are some outstanding programs that can be done at home that can be monitored. He asked if we could provide those programs to the students. Mrs. Turenne agreed that there are good programs, such as Imagine Math, and one of the breakout sessions is for training the parents in Imagine Math, so that they could help their kids with the programs available. There are also reading programs, such as, Reading Plus that differentiates by level and Newsela. Ms. Spitzig said that Reading Plus actually has components built in that helps students with dyslexia. She explained how it worked and said they would show the program at Parent Night.

8D. Middle School Principal: Mr. Hardy greeted the Board on behalf of Mrs. Handy and gave the report in the four-component format.

- Continuous School Improvement

Mr. Hardy said they would be submitting their School Improvement Plan that would guide their school improvement efforts. There are two major goals: First, all of the improvement efforts fall under increasing opportunities for the students to develop and enhance their skills in English Language Arts, Math and Science. Second, the goal is to increase Parent and Family involvement in their student's academic success.

We have begun our afterschool tutoring program and our numbers are up from where we started. This year, we have provided training for all of our teachers who are serving as tutors, so that we can provide more targeted instruction.

- Program Expansion

We are committed to build on our commitment to social-emotional learning for our students. Mrs. Handy spoke last month about the Morning Meetings that we are having for the purpose of discussing social-emotional learning for the students. This year, new to Prep, we have begun our Teacher-grade-level meetings, which will allow the teachers to collaborate, regarding student interventions before students are referred to the school-based team. Last night, our Counseling Department sponsored a Comedy Night, Chalk the Walk event. The purpose was to bring families together to begin to facilitate discussion on social-emotional health. We probably had 40-50 students present with some 15-20 families represented.

- Facilities and Growth

We were able to purchase six Home Book carts that will assist us in providing student access to our tutorial formative assessment software and the STEM class projects.

- Government Relations

Mrs. Handy and Mr. Hardy went to meet with the principals of Quantum High School and Boynton Beach High School to share our Crisis Response Plan with them and discussed how we could be of assistance to one another during the time of crisis. We also discussed using the Boynton Beach facilities for our graduation in May.

8E. SouthTech Success Center Principal: Mr. Harvey began by congratulating Mr. Hardy for the newest addition to his family, his first grandchild. Mr. Harvey gave his report as follows:

- Continuous School Improvement

SouthTech Schools will work towards an "A" rated system of school and serve as a national model for career and technical programs. In my attempt to grow in understanding the success of doing things the Bulldog way, Mr. Harvey said he is trying daily to attend and participate in as many of the student based, staff oriented, and professional development activities that are going on at SouthTech. As he is able, he is also participating in relevant professional development within the Palm Beach County School District. Working with Mrs.

Kingsley Scott, Mr. Harvey is engaged in a series of trainings targeted at raising my awareness of the Special Education guidelines and procedures. He said that he is grateful for the guidance that the leadership team has been able to offer me in this area of school improvement.

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- **Program Expansion**

SouthTech Schools will create a 21st century learner who is college and career ready via a K-20 system in Palm Beach County. In terms of Program Expansion, we are continuing to work towards the anticipated opening of the Success Center here at STA.

Today, Mr. Harvey is able to tell the Board that we have:

- A draft promotional flyer that is ready for final revisions and leadership team approval.
- A website URL address for STSC and content that is being loaded onto that address.
- Very soon we will be participating in the recruiting trips already initiated by Mrs. Turenne and her staff. Those visits are at the various Palm Beach County Schools.
- Additionally, Mrs. Kingsley Scott has been able to set up meetings with her ESE colleagues throughout the County to let them know about our plans for the Success Center and how the Success Center can help them to help our PBC students to become better prepared for work, higher education, and productive citizenship

- **Facilities Improvement/Growth**

SouthTech Schools will host the most current facilities for career and technical programs relevant to business and industry needs. The facilities allow for project based learning in both the academic classroom and career academies for real world learning. Together with administration, leadership and support staffs, we are currently executing plans that involve the preparation of facilities that will be able to accommodate our planned opening in August 2019. Some of the details we are unable to execute at this time but Mr. Harvey said he is confident in reporting that from salvaging textbooks to facilities preparation, plans are drawn and what can be in motion today, is in motion.

- **Government Relations**

SouthTech Schools will increase its involvement in the community, strengthening and expanding community and business partnership, and increasing alumni engagement. Regarding Government Relations and the Success Center, we are continuing to actively work with Mr. Kidd and Mr. Boggess in their efforts to finish the work that needs to be completed with the Palm Beach County Schools, so that ours scheduled opening next Fall is seamless. Additionally, when and where it appears to be of value, we are trying to contribute assets and resources that will enhance the aggressive growth plans to strengthen and expand community and business partnerships.

Mr. Kidd said it is a unique and unusual situation to be in a position for a year before you have defined duties relative to the job. We are capitalizing on this in two ways: we are building Mr. Harvey's experience level for when he steps into the actual principal's role. He already has the 30,000-foot view, which many times, our Assistant Principals and Principals do not get most of the time, because they get in a job and have to hit the ground running and mostly have to focus on what is right in front of them and get it done on a daily basis. It is a wonderful thing for Mr. Harvey to get that experience and to understand more about the System that he is trying to interface with, and Mr. Kidd said he is happy to have Mr. Harvey on board, and he commends him because he puts his heart and soul in everything he does, with 110% effort. Mr. Kidd said that he and Mr. Boggess had the opportunity to meet Mrs. Harvey, who is manager with the Educational Involvement portion of the Hitachi Corporation. She travels worldwide for the corporation and is involved with education, and she would like to become involved in SouthTech. It appears that she could bring support from Hitachi into the school at some point, and she also has ties to grants. Mr. Kidd said that there is a Pandora's box, from a good standpoint, of opportunities through that relationship. Mr. Kidd told Mr. Harvey that he appreciated all that he was doing on a day-to-day basis.

Ms. Heinz said that as she was listening to Mr. Harvey and the others give their reports, the thought came to her about how lucky we are to have visionary leaders with heart, and how special that is, because she has known visionary leaders, but they did not have the heart.

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Mr. Harvey said that he just wanted to add for the Board, that, what his wife, Laurie, is able to help the school with is free. Her enthusiasm and passion are very consistent with everything that exists here, and she is so excited about trying to help.

8F. *Committee Reports:* None.

Mr. Notter commented, that, as we transition, that in his 39 years of being a leader, this has been one of the finest reports that he has seen in any school district, including when he was Superintendent in the south end of the state. Mr. Notter said that tying in your mission, your goals, and your data in the reports was just awesome. He said it was perfection, a ten out of ten.

9. *Public Comments on Agenda Items* – Five (5 Minutes Maximum Each Person)

SouthTech Academy – None.

SouthTech Preparatory Academy – None.

10. *Introduction of Consent Agenda for SouthTech Academy* – Mr. Kidd introduced the Consent Agenda.

Old Business

None.

Administrative Items

A-1 I recommend that the Board approve Policy 1.02 Governing Board revisions to reflect the election results of the Officers and Directors at the Annual Meeting.

Personnel Items

B-1 I recommend that the Board approve the Personnel actions for the previous month.

Financial Items

C-1 I recommend that the Board approve and ratify the monthly Charter school bank account reconciliation for month ending August 31, 2018 as required by the Sponsor.

C-2 I recommend that the Board approve and ratify the Charter school monthly Disbursement Report for month ending August 31, 2018 as required by the Sponsor.

C-3 I recommend that the Board approve and ratify the monthly financial statements for month ending August 31, 2018 as required by the Sponsor.

Emergency Items

None.

11. *Poll Board for Items to be Pulled for Comment or Questions:*

None.

12. *Approval of SouthTech Academy Consent Agenda with exception of the items pulled:*

Motion: Mr. Heller Second: Mr. Feldman

All in favor. Motion carries.

13. *Approval of Each Pulled Item (Item-by-Item):* None.

None.

14. *Public Comments on non-Agenda Items:* **None.**

15. *Introduction of Consent Agenda for SouthTech Preparatory Academy* – Mr. Kidd introduced the Consent Agenda.

Old Business

None.

Administrative Items

PA-1 I recommend that the Board approve Policy 1.02 Governing Board revisions to reflect the election results of the Officers and Directors at the Annual Meeting.

Personnel Items

None.

Financial Items

- PC-1** I recommend that the Board approve and ratify the monthly Charter school bank account reconciliation for month ending August 31, 2018 as required by the Sponsor.
- PC-2** I recommend that the Board approve and ratify the Charter school monthly Disbursement Report for month ending August 31, 2018 as required by the Sponsor.
- PC-3** I recommend that the Board approve and ratify the monthly financial statements for month ending August 31, 2018 as required by the Sponsor.

Emergency Items

None.

16. *Poll Board for Items to be Pulled for Comment or Questions:* **None.**
17. *Approval of **SouthTech Preparatory Academy** Consent Agenda:*
Motion: Ms. Nicolini Second: Mr. Heller
All in favor. Motion carries.
18. *Approval of Each Pulled Item (Item-by-Item):* **None.**
19. *Public Comments on non-Agenda Items:* **None.**
20. *Introduction of Consent Agenda for **SouthTech Success Center** -* Mr. Kidd introduced the Consent Agenda.

Administrative Items

- SCA-1** I recommend that the Board approve Policy 1.02 Governing Board revisions to reflect the election results of the Officers and Directors at the Annual Meeting.
21. *Poll Board for Items to be Pulled for Comment or Question:* **None.**
22. *Approval of **SouthTech Success Center Founding Board** Consent Agenda:*
Motion: Ms. Nicolini Second: Ms. Heinz
All in favor. Motion carries.
23. *Approval of Each Pulled Item (Item-by-Item):*
None.
24. *Public Comments on non-Agenda Items:* **None.**
25. ***Governing Board in the Capacity of School Advisory Council (SAC) for:***
South Tech Academy:
School Improvement Steering Committee (SISC) Report – STA SISC – Mr. Feldman, Chairperson; Mrs. Baize, Alternate Chairperson; Suzanne Nicolini, Alternate Chairperson.
Mrs. Nicolini said she loves how the reports are given now, because they cover it all. She said the only things she wanted to bring up was regarding the AP classes, and that right now we have 11 AP classes and are working to getting 12. That really says something for our school, that we are not just working on the vocational part of our school. Mrs. Nicolini mentioned College Day, and once again invited the Board members to come to the school to see what is happening when we have these events, and she encouraged them to wear their college shirts to show the kids where they went to school. She thanked everyone for the good reports.
- Mr. Boggess said that four years ago, we had maybe three to five AP classes, and we are now at eleven. This is a growth mindset. The reporting style all ties back to strategic goals, Continuous School Improvement, Program Expansion, Facilities Improvement/Growth, and Government Relations. The students are not college or career-ready students, but are college and career-ready students. Mr. Feldman asked what the percentage of students today that take at least one AP course. Mr. Boggess responded with a data point, that as far as our Acceleration Rate, which calculates AP, IB, ACE, Dual Enrollment, or Industry Certification, in our 2018 graduating class, we had nearly a 97% Acceleration Rate, which means that they passed an AP class, or had one of those pieces. Mr. Boggess could not give the data for only the AP information requested, but said he would get that data. There was further discussion regarding the AP classes and Mr. Kidd said if anyone was interested in the history of the AP classes at SouthTech, he would be glad to give it to them.

SOUTHTECH CHARTER ACADEMY, INC.
SOUTHTECH PREPARATORY ACADEMY, INC.
SOUTHTECH SUCCESS CENTER, INC. FOUNDING BOARD

October 11, 2018 Minutes of the Governing Board/SAC/Founding Board Meeting **Page 8**

Introduction of the SouthTech Academy SAC Consent Agenda – Mrs. Nicolini:

Item D-1 I recommend that the School Advisory Council (SAC) approve the 2018-2019 School Improvement Plan (SIP), as recommended by the School Improvement Steering Committee.

Item D-2 I recommend that the School Advisory Council (SAC) approve the 2018-2019 Parent and Family Engagement Plan, as recommended by the School Improvement Steering Committee.

Poll SAC for Items to be Pulled from the SAC Consent Agenda for Comment or Questions: None.

Approval of SAC Consent Agenda Except for Items Pulled:

Motion: Mr. Flah Second: Ms. Edmond

All in favor. Motion carries.

28. *Approval of Each Pulled Item (Item-by Item) – Introduction by Chairperson: N/A*

29. **Governing Board in Capacity of School Advisory Council (SAC) for:**

South Tech Preparatory Academy

School Improvement Steering Committee (SISC) Report – Ms. Edmond, Chairperson said that the School Improvement Plan and the Parent and Family Engagement Plan were discussed at the SISC meeting and are recommended for approval. She said that they discussed the PTO the last time and already have a parent volunteer. Some of the parents from the PTO attended the SISC meeting, and it is great that more parents are attending these meetings, because a lot more parents are volunteering. There was almost standing room only, but of course, that included the kids and they came for the Comedy Night event. Ms. Edmonds said she was impressed by the students. The meeting was a success.

Introduction of the SouthTech Preparatory Academy SAC Consent Agenda – Ms. Edmond

Item PD-1 I recommend that the School Advisory Council (SAC) approve the 2018-2019 School Improvement Plan (SIP), as recommended by the School Improvement Steering Committee.

Item PD-2 I recommend that the School Advisory Council (SAC) approve the 2018-2019 Parent and Family Engagement Plan, as recommended by the School Improvement Steering Committee.

30. *Poll SAC for Items to be Pulled from the SAC Consent Agenda for Comment or Questions – None.*

31. *Approval of SAC Consent Agenda Except for Items Pulled:*

Motion: Mr. Flah Second: Mrs. Nicolini

All in favor. Motion carries.

32. *Approval of Each Pulled Item (Item-by Item) – Introduction by Chairperson: N/A*

Mr. Kidd explained the function of the School Advisory Council and the sub-committee School Improvement Steering Committee, as there are new Board members who are not familiar with the way SouthTech is organized. The Board also functions as the School Advisory Council that approves the recommendation from the School Improvement Steering Committee to approve the School Improvement Plan. The reason we do the School Improvement Plan is two-fold: First, it is good practice to help keep us on our best game. Secondly, it is part of our justification for our Title I funding. It is due tomorrow and we just received the reminder about it earlier this week.

33. ***Board Comments:***

There were no comments from the Board.

Mr. Notter said his comments were mostly for his colleagues on the Board, his comments can be summarized by the reports given. He spoke on the enormous energy it takes for the many things that go on behind the scenes. He said that you have to have certified teachers in the classrooms, books organized, etc. Now you take the Marjorie Stoneman Douglas Security Act, which is complicated, and you come to the school wanting to make sure that every child and every human body is protected and secured. This is what these people do every single day. We are doing well with our enrollments and it is not an easy thing. Mr. Kidd does the District Negotiations, and looking back on the negotiations he did in the past, the one they just did was pretty good. The people in this SouthTech Schools System, for the first time since he has been on the Board, were respected. Kudos to everybody!

34. ***Motion to Adjourn:***

Mrs. Nicolini motioned to adjourn at 8:35pm until the Regular Board meeting on November 8, 2018 at 7:00pm.

Minutes Prepared by: _____ Approved by: _____
Barbara J. Fraga James F. Notter, Chair

SOUTHTECH CHARTER ACADEMY, INC.
CONSENT AGENDA
November 8, 2018

Old Business

- OB-1** I recommend that the Board ratify the Educational Facilities Security Grant for 2018-2019, which was due to the Charter School Office by November 2, 2018.

Administrative Items

- A-1** I recommend that the Board approve the donations for the period from October 11, 2018 to November 8, 2018.
- A-2** I recommend that the Board approve Policy 3.27 Suspension and Dismissal of Instructional Employees revisions.

Personnel Items

- B-1** I recommend that the Board authorize the Superintendent to approve the renewal of the contract with Blue Cross Blue Shield for Health Insurance and sign all related documents.
- B-2** I recommend that the Board approve the insurances for life, dental, vision, and short and long-term disability offered to the employees, at no cost to the school.
- B-3** I recommend that the Board approve the purchase of holiday gift cards for SouthTech Charter Academy employees. **(Recommended by Mr. Notter, Board Chair)**

Financial Items

- C-1** I recommend that the Board approve and ratify the monthly Charter school bank account reconciliation for month ending September 30, 2018 as required by the Sponsor.
- C-2** I recommend that the Board approve and ratify the Charter school monthly Disbursement Report for month ending September 30, 2018 as required by the Sponsor.
- C-3** I recommend that the Board approve and ratify the monthly financial statements for month ending September 30, 2018 as required by the Sponsor.

Emergency Items

None.

Motion:

I recommend that the Board ratify the Educational Facilities Security Grant for 2018-2019, which is due to the Charter School Office by November 2, 2018.

Summary Information:

The Educational Facilities Security Grant provides capital outlay funds to improve the Physical security of school buildings based on a security risk assessment required by Florida statute.

Attachments: Educational Facilities Security Grant

Presented By:

Jim Kidd, Superintendent

Financial Impact:

The financial impact for this item is \$59,236.97 revenue. This is the total amount for SouthTech Schools.



**THE SCHOOL DISTRICT OF
PALM BEACH COUNTY, FL**

**HEATHER KNUST
BUDGET DIRECTOR**

**MICHAEL J. BURKE
CHIEF FINANCIAL OFFICER**

BUDGET DEPARTMENT
3300 FOREST HILL BLVD., A-306
WEST PALM BEACH, FL 33406
PHONE: 561-434-8837 / FAX: 561-434-8568

October 19, 2018

MR. JAY BOGGESS
SOUTH TECH ACADEMY
1300 SW 30TH AVE
BOYNTON BEACH, FL 33426-9018

SUBJECT: Educational Facilities Security Grant

Dear MR. BOGGESS,

Below is information regarding the Educational Facilities Security Grant. The Educational Facilities Security Grant provides capital outlay funds to improve the physical security of school buildings based on a security risk assessment required by sections 1006.07 and 1006.1493, Florida Statutes.

Educational Facilities Security Grant funds will be reported in capital projects funds 391-398, Other Capital Projects, and revenue account 3399, Other Miscellaneous State Revenues. For expenditures that are not capitalized, grant funds should be transferred to the general fund and expended as current expenditures in function 7410, Facilities Acquisition and Construction – Current Expenditures.

Allowable Expenses

Proposed expenditures for the Educational Facilities Security Grant must meet the following criteria:

- A fixed capital outlay expenditure;
- Associated with improving the physical safety and security of school buildings;
- Identified by a security risk assessment completed prior to August 1, 2018;
- Used for items other than code compliance deficiencies; and
- In addition to or augment existing security features.
- Expenditures for school safety improvements implemented on or after July 1, 2018.

The items listed below are examples of allowable expenses and are provided here for information only. Please note this is not a comprehensive list:

- Secured entries
- Metal Detectors
- Steel Doors
- Separate visitor entry
- Lighting specifically designed for entry point security
- Security system
- Voice annunciated emergency address system
- Fencing designed to prevent intruder entry into a facility
- Public view monitor in visitor entry so visitors see themselves entering

- Key-lockable door hardware, lockable from inside classroom that meets "one motion egress"
- Bullet-resistant film
- Duress buttons in normally occupied spaces
- Separate vehicular and pedestrian traffic
- Security cameras
- Checkpoint construction
- Remotely controlled access gates
- Automatic locks and locking devices
- Laminated glass
- Increased corridor lighting
- Door closures that do not allow doors to be held open
- Access control systems
- Bullet-resistant glass
- Elimination of hiding places in corridor
- Narrow vision panels on doors so that intruder cannot break glass and unlock door
- Side lights positioned away from door so that intruder cannot break glass and unlock door
- Gridded small sidelights, preventing entry by an intruder

Unallowable Expenses

Educational Facilities Security Grant funds are nonrecurring and may not be used to pay for expenditures related to maintenance of existing security features, administration or compensation of charter school employees.

The items listed below are examples of items or services that are generally not allowed. Please note this is not a comprehensive list:

- Personal digital assistants (PDAs), cell phones, smartphones and similar devices
- Service costs to support PDAs, cell phones, smartphones and similar devices such as wireless services and data plans
- Pre-award costs
- Entertainment (e.g., a field trip without the approved academic support will be considered entertainment)
- Meals, refreshments or snacks
- End-of-year celebrations, parties or socials
- Game systems and game cartridges (e.g., Wii, Nintendo, PlayStation)
- Out-of-state travel without FDOE pre-approval
- Overnight field trips (e.g., retreats, lock-ins)
- Incentives (e.g., plaques, trophies, stickers, t-shirts, give-a-ways)
- Gift cards
- Decorations
- Advertisements
- Promotional or marketing items (e.g., flags, banners)
- Purchase of facilities or vehicles (e.g., buildings, buses, vans, cars)
- Land acquisition
- Tuition
- Dues to organizations, federations or societies for personal benefit
- Clothing or uniforms
- Costs not allowable as defined in the Reference Guide for State Expenditures, which may be found at www.myfloridacfo.com/aadir/referenceguide/.

Additional information is available in the FDOE Memorandum (Attachment A). Attachment B includes the District allocations to charter schools.

The Charter School's Board Chair must sign and submit Election to Participate and Assurances (Attachment C), denoting whether the charter school elects to participate or elects not to participate no later than Friday, November 2, 2018, to Charter Tools Educational Facilities Security Grant Benchmark.

Schools electing to participate must upload the following to Charter Tools Educational Facilities Security Grant Benchmark by November 2, 2018:

- Narrative description of the charter school's proposed purchases and an explanation of how each proposed purchase will contribute to the safety and security of the school.
- A detailed budget using the DOE 101S Budget Narrative form (Attachment D).
- A completed Project Performance Accountability Form, DOE 900D (Attachment E).

Reimbursements should be uploaded to Charter Tools Educational Facilities Security Grant Supporting Backup Documentation Benchmark dated June 30, 2019. Reimbursements may be submitted monthly. It is important to change the benchmark to "Ready For Review" as each reimbursement request is uploaded. The following supporting backup documentation should be uploaded when your school is requesting reimbursement:

- Itemized Expenditure Reimbursement Report Form – (Attachment F)
- Copies of invoices
- Copies of cancelled checks or bank statements evidencing wire transfer, if applicable
- Additional documents as requested by the district

If the supporting backup documentation, uploaded via charter tools to the Educational Facilities Security Grant – Supporting Backup Documentation benchmark, is not provided in an organized and orderly manner, the reimbursement request will not be processed.

Questions concerning the Educational Facilities Security Grant should be directed to:

Ron Horan at (561) 434- 8506, Ron.Horan@palmbeachschools.org, or
Loretha McIntyre (561) 434-8198, Loretha.McIntyre@palmbeachschools.org.

Questions regarding Charter Tools should be directed to:

Sharon Kovner at (561) 434-7315, sharon.kovner@palmbeachschools.org.

Enclosures:

Attachment A – Florida Department of Education Memorandum
Attachment B – Educational Facilities Security Grant Allocation
Attachment C – Election to Participate and Assurances
Attachment D – DOE 101S Budget Narrative Form
Attachment E – Project Performance Accountability Form, DOE 900D
Attachment F – Itemized Expenditure Reimbursement Report Form



State Board of Education

Marva Johnson, *Chair*
Andy Tuck, *Vice Chair*

Members

Gary Chartrand
Ben Gibson
Tom Grady
Michael Olenick
Joe York

Pam Stewart
Commissioner of Education

MEMORANDUM

CONTACT PERSON:

NAME: Mark Eggers
PHONE: 850-245-0405

TO: District School Superintendents
District School Finance Officers

FROM: Linda Champion

DATE: August 21, 2018

SUBJECT: Educational Facilities Security Grant-Senate Bill 7026

As previously communicated to you in my June 8, 2018, memorandum, section 44 of Senate Bill 7026 (Chapter 2018-3, Laws of Florida) appropriated \$98,962,286 in nonrecurring funds to the Florida Department of Education (FDOE) to implement a grant program that provides capital outlay funds to improve the physical security of school buildings based on a security risk assessment required by sections 1006.07 and 1006.1493, Florida Statutes. Attached is a list of funding allocations by school district, based on 2017-18 capital outlay full-time equivalent (FTE) students and 2017-18 charter school FTE, with no district receiving less than \$100,000.

The attached Request for Application, which provides information about allowable expenditures, must be used by districts to apply for this grant. Completed applications must be submitted to the FDOE as soon as possible, but no later than December 1, 2018. The FDOE will award grants no later than January 15, 2019. Completed applications received prior to December 1, 2018, will be processed within 30 days of receipt. School districts are to provide charter schools their proportionate share of funds upon receipt of these schools' security risk assessments and receipt of funds from the FDOE.

These Educational Facilities Security Grant funds are nonrecurring and may not be used to pay for expenditures related to maintenance of existing security features, administration or compensation of school district employees. Only expenditures for school safety improvements implemented on or after July 1, 2018, are eligible.

Educational Facilities Security Grant funds will be reported in capital projects funds 391-398, Other Capital Projects, and revenue account 3399, Other Miscellaneous State Revenues. For expenditures that are not capitalized, grant funds should be transferred to the general fund and expended as current expenditures in function 7410, Facilities Acquisition and Construction - Current Expenditures.

LC/me

Attachments

cc: District School Facilities Directors
District Charter School Contacts
District School Safety Specialists
Mark Eggers, Assistant Deputy Commissioner
Mari "Miki" Presley, Assistant Deputy Commissioner
Damien Kelly, Director, Office of Safe Schools

Linda Champion

Deputy Commissioner, Finance and Operations

Attachment A

District Number	School Number	District/ School	School Name	Year	Total FTE	Allocation
50	1461	501461	INLET GROVE COMMUNITY HIGH SCH	17/18	680.83 \$	24,922.76
50	1571	501571	SOUTH TECH ACADEMY	17/18	1112.02 \$	40,117.84
50	0684	500684	ACADEMY FOR POSITIVE LEARNING	17/18	131.08 \$	4,728.91
50	2521	502521	ED VENTURE CHARTER SCHOOL	17/18	64.2 \$	2,316.11
50	2531	502531	POTENTIALS CHARTER SCHOOL	17/18	29.5 \$	1,084.38
50	2791	502791	THE LEARNING CENTER ELS CENTER	17/18	138.57 \$	4,928.97
50	2801	502801	PALM BEACH MARITIME ACADEMY	17/18	835.1 \$	30,127.62
50	2911	502911	WESTERN ACADEMY CHARTER SCHOOL	17/18	498.52 \$	17,984.88
50	2941	502941	PALM BEACH SCHOOL FOR AUTISM	17/18	324.93 \$	11,722.35
50	3083	503083	THE LEARNING ACADEMY ELS CENTER	17/18	105 \$	3,788.04
50	3345	503345	GULFSTREAM L.I.F.E. ACADEMY	17/18	73.24 \$	2,642.25
50	3381	503381	IMAGINE SCHOOLS CHANCELLOR CAMPUS	17/18	1033.1 \$	37,270.68
50	3382	503382	GLADES ACADEMY, INC	17/18	259.58 \$	9,384.76
50	3385	503385	BRIGHT FUTURES ACADEMY	17/18	264.17 \$	9,630.34
50	3386	503386	TOUSSAINT L'OUVERTURE HIGH	17/18	108.85 \$	3,864.78
50	3391	503391	SEAGULL ACADEMY	17/18	43.46 \$	1,567.89
50	3394	503394	MONTESORI ACADEMY OF EARLY ENR	17/18	168.39 \$	6,074.93
50	3395	503395	SOMERSET ACADEMY JFK CHARTER	17/18	518.92 \$	18,720.84
50	3398	503398	G-STAR SCHOOL OF THE ARTS	17/18	897.13 \$	32,388.35
50	3398	503398	EVERGLADES PREPARATORY ACADEMY	17/18	102.88 \$	3,710.83
50	3400	503400	BELIEVERS ACADEMY	17/18	115.33 \$	4,160.71
50	3401	503401	QUANTUM HIGH SCHOOL	17/18	272.88 \$	9,844.57
50	3413	503413	SOMERSET ACADEMY BOCA EAST	17/18	351.04 \$	12,684.31
50	3421	503421	WORTHINGTON HIGH SCHOOL	17/18	248.45 \$	8,963.22
50	3431	503431	RENAISSANCE CHARTER SCHOOL AT WPB	17/18	959.97 \$	34,632.40
50	3441	503441	SOUTH TECH PREPARATORY ACADEMY	17/18	529.98 \$	19,119.13
50	3924	503924	PALM BEACH MARITIME ACADEMY HIGH	17/18	161.8 \$	5,637.18
50	3941	503941	BEN GAMLA-PALM BEACH	17/18	251.11 \$	9,059.18
50	3981	503981	GARDENS SCHOOL OF TECHNOLOGY ARTS	17/18	333.88 \$	12,044.61
50	3971	503971	MAVERICKS HIGH SCHOOL AT PALM	17/18	409.3 \$	14,766.13
50	4000	504000	PALMS WEST CHARTER SCHOOL	17/18	525.84 \$	18,970.49
50	4001	504001	RENAISSANCE CHARTER SCHOOL AT WELLINGTON	17/18	554.63 \$	20,009.13
50	4002	504002	RENAISSANCE CHARTER SCHOOL AT SUMMIT	17/18	1002.98 \$	36,184.05
50	4012	504012	SOMERSET ACADEMY CANYONS MIDDLE	17/18	876.11 \$	31,607.02
50	4013	504013	SOMERSET ACADEMY CANYONS HIGH	17/18	723.45 \$	26,099.68
50	4020	504020	FRANKLIN ACADEMY CHARTER SCHOOL	17/18	1323.15 \$	47,734.68
50	4021	504021	FRANKLIN ACADEMY C CHARTER	17/18	731.01 \$	26,372.31
50	4041	504041	SOMERSET ACADEMY BOCA MIDDLE SCHOOL	17/18	63.27 \$	2,282.66
50	4050	504050	RENAISSANCE CHARTER SCHOOL AT CYPRESS	17/18	595.31 \$	21,476.73
50	4051	504051	RENAISSANCE CHARTER SCHOOL AT CENTRAL PALM	17/18	930.14 \$	33,586.24
50	4061	504061	FRANKLIN ACADEMY D CHARTER	17/18	388.99 \$	13,311.88
50	4080	504080	UNIVERSITY PREPARATORY ACADEMY	17/18	248.79 \$	8,903.33
50	4081	504081	FLORIDA FUTURES ACADEMY NORTH	17/18	142.81 \$	5,162.09
50	4090	504090	SLAM MIDDLE SCHOOL PALM BEACH	17/18	135.07 \$	4,872.86
50	4091	504091	SOMERSET ACADEMY LAKES	17/18	181.27 \$	6,639.60
50	4100	504100	CONNECTIONS EDUCATION CENTER	17/18	52.88 \$	1,900.61
50	4102	504102	BRIDGEPREP ACADEMY OF PALM BEACH	17/18	189.93 \$	6,862.02

Attachment B

Educational Facilities Security Grant
Charter School Election to Participate and Assurances

The authorized representative assures that the CHARTER SCHOOL will comply with all of the requirements that apply to the Educational Facilities Security Grant program and will specifically comply with the following:

- 1) The CHARTER SCHOOL if it elects to participate, will use Educational Facilities Security Grant funds for allowable purposes and will supplement not supplant other state funds, and will ensure that the purposes of the program (i.e. to provide capital outlay funds to improve the physical security of school buildings) are being met.
- 2) The CHARTER SCHOOL will maintain adequate internal control systems for the Educational Facilities Security Grant to ensure that all expenditures are allowable, reasonable and necessary and to safeguard against improper payments.
- 3) The CHARTER SCHOOL will maintain for a minimum of five (5) years, auditable financial records to substantiate all expenditures of Educational Facilities Security Grant funds, including primary documentation necessary to substantiate Educational Facilities Security Grant payments.
- 4) The CHARTER SCHOOL will comply with the provisions of all applicable acts, regulations and assurances; the following provisions of Education Department General Administrative Regulations (EDGAR) 34 CFR parts 76, 77, 79, 81, 82, 84, 97, 98, and 99; The OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement) in 2 CFR part 180, as adopted and amended as regulations of the Department in 2 CFR part 3485; and The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in 2 CFR part 200, as adopted and amended as regulations of the Department in 2 CFR part 3474.
- 5) The CHARTER SCHOOL will provide documentation (via charter tools benchmark Educational Facilities Security Grant - Supporting Backup Documentation) including but not limited to: invoices, cancelled checks verifying payment, and/or bank statements; time and effort logs for staff, payroll registers, salary/benefits schedules for staff, etc. for reimbursement.
- 6) The CHARTER SCHOOL electing to participate must upload (via charter tools benchmark Educational Facilities Security Grant) by October 31, 2018 the following: #1) a narrative description of the proposed purchases and an explanation of how each proposed purchase will contribute to the safety and security of the school. #2) a detailed budget using the DOE 101S Budget Narrative Form (Attachment D). #3) a completed Project Performance Accountability Form, DOE 900D (Attachment E). These forms can be found on the FDOE website at: <http://www.fldoe.org/finance/contracts-grants-procurement/grants-management/departments-of-edu-grants-forms.html>.
- 7) The Charter School will utilize the E-verify system established by the U.S. Department of Homeland Security to verify the employment eligibility of all new employees hired by the contractor school during the Contract term, (b) require that Contractors include in such subcontracts the requirement that subcontractors performing work or providing services pursuant to the state contract utilize the E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term. Executive Order 11-116 may be viewed at <http://www.flgov.com/wp-content/uploads/orders/2011111-116-suspend.pdf>.

- ☐ The CHARTER SCHOOL elects to participate
- ☐ The CHARTER SCHOOL elects to not participate

[Charter School Name and School Number]	
SouthTech Preparatory Academy, Inc. # 3441	
[Board Chair (Printed Name):]	
James F. Natter	
Signature:	Date:

ATTACHMENT C

District Number	School Number	District/ School	School Name	Year	Total FTE	Allocation
50	1481	501481	INLET GROVE COMMUNITY HIGH SCH	17/18	680.83 \$	24,822.78
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50	0684	500684	ACADEMY FOR POSITIVE LEARNING	17/18	131.08 \$	4,728.91
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50	3398	503398	EVERGLADES PREPARATORY ACADEMY	17/18	102.88 \$	3,710.83
50	3400	503400	BELIEVERS ACADEMY	17/18	115.33 \$	4,160.71
50	3401	503401	QUANTUM HIGH SCHOOL	17/18	272.88 \$	9,844.57
50	3413	503413	SOMERSET ACADEMY BOCA EAST	17/18	351.04 \$	12,684.31
50	3421	503421	WORTHINGTON HIGH SCHOOL	17/18	248.45 \$	8,863.22
50	3431	503431	RENAISSANCE CHARTER SCHOOL AT WPB	17/18	959.97 \$	34,832.40
50	3441	503441	SOUTH TECH PREPARATORY ACADEMY	17/18	529.98 \$	19,119.13
50	3824	503824	PALM BEACH MARITIME ACADEMY HIGH	17/18	161.8 \$	5,837.18
50	3941	503941	BEN GAMLA-PALM BEACH	17/18	251.11 \$	9,059.18
50	3981	503981	GARDENS SCHOOL OF TECHNOLOGY ARTS	17/18	333.88 \$	12,044.61
50	3971	503971	MAVERICKS HIGH SCHOOL AT PALM	17/18	409.3 \$	14,766.13
50	4000	504000	PALMS WEST CHARTER SCHOOL	17/18	525.84 \$	18,870.49
50	4001	504001	RENAISSANCE CHARTER SCHOOL AT WELLINGTON	17/18	554.63 \$	20,009.13
50	4002	504002	RENAISSANCE CHARTER SCHOOL AT SUMMIT	17/18	1002.98 \$	38,184.05
50	4012	504012	SOMERSET ACADEMY CANYONS MIDDLE	17/18	876.11 \$	31,807.02
50	4013	504013	SOMERSET ACADEMY CANYONS HIGH	17/18	723.45 \$	26,099.58
50	4020	504020	FRANKLIN ACADEMY CHARTER SCHOOL	17/18	1323.15 \$	47,734.88
50	4021	504021	FRANKLIN ACADEMY C CHARTER	17/18	731.01 \$	26,372.31
50	4041	504041	SOMERSET ACADEMY BOCA MIDDLE SCHOOL	17/18	63.27 \$	2,282.66
50	4050	504050	RENAISSANCE CHARTER SCHOOL AT CYPRESS	17/18	595.31 \$	21,476.73
50	4051	504051	RENAISSANCE CHARTER SCHOOL AT CENTRAL PALM	17/18	930.14 \$	33,556.24
50	4081	504081	FRANKLIN ACADEMY D CHARTER	17/18	398.99 \$	13,311.88
50	4080	504080	UNIVERSITY PREPARATORY ACADEMY	17/18	248.79 \$	8,903.33
50	4081	504081	FLORIDA FUTURES ACADEMY NORTH	17/18	142.81 \$	5,162.09
50	4090	504090	SLAM MIDDLE SCHOOL PALM BEACH	17/18	135.07 \$	4,872.86
50	4091	504091	SOMERSET ACADEMY LAKES	17/18	181.27 \$	6,539.60
50	4100	504100	CONNECTIONS EDUCATION CENTER	17/18	52.88 \$	1,900.61
50	4102	504102	BRIDGEPREP ACADEMY OF PALM BEACH	17/18	189.93 \$	6,862.02

Attachment B

Educational Facilities Security Grant
Charter School Election to Participate and Assurances

The authorized representative assures that the CHARTER SCHOOL will comply with all of the requirements that apply to the Educational Facilities Security Grant program and will specifically comply with the following:

- 1) The CHARTER SCHOOL if it elects to participate, will use Educational Facilities Security Grant funds for allowable purposes and will supplement not supplant other state funds, and will ensure that the purposes of the program (i.e. to provide capital outlay funds to improve the physical security of school buildings) are being met.
- 2) The CHARTER SCHOOL will maintain adequate internal control systems for the Educational Facilities Security Grant to ensure that all expenditures are allowable, reasonable and necessary and to safeguard against improper payments.
- 3) The CHARTER SCHOOL will maintain for a minimum of five (5) years, auditable financial records to substantiate all expenditures of Educational Facilities Security Grant funds, including primary documentation necessary to substantiate Educational Facilities Security Grant payments.
- 4) The CHARTER SCHOOL will comply with the provisions of all applicable acts, regulations and assurances; the following provisions of Education Department General Administrative Regulations (EDGAR) 34 CFR parts 76, 77, 79, 81, 82, 84, 97, 98, and 99; The OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement) in 2 CFR part 180, as adopted and amended as regulations of the Department in 2 CFR part 3485; and The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in 2 CFR part 200, as adopted and amended as regulations of the Department in 2 CFR part 3474.
- 5) The CHARTER SCHOOL will provide documentation (via charter tools benchmark Educational Facilities Security Grant - Supporting Backup Documentation) including but not limited to: invoices, cancelled checks verifying payment, and/or bank statements; time and effort logs for staff, payroll registers, salary/benefits schedules for staff, etc. for reimbursement.
- 6) The CHARTER SCHOOL electing to participate must upload (via charter tools benchmark Educational Facilities Security Grant) by October 31, 2018 the following: #1) a narrative description of the proposed purchases and an explanation of how each proposed purchase will contribute to the safety and security of the school. #2) a detailed budget using the DOE 101S Budget Narrative Form (Attachment D). #3) a completed Project Performance Accountability Form, DOE 900D (Attachment E). These forms can be found on the FDOE website at: <http://www.fl DOE.org/finance/contracts-grants-procurement/grants-management/departments-of-edu-grants-forms.html>.
- 7) The Charter School will utilize the E-verify system established by the U.S. Department of Homeland Security to verify the employment eligibility of all new employees hired by the contractor school during the Contract term, (b) require that Contractors include in such subcontracts the requirement that subcontractors performing work or providing services pursuant to the state contract utilize the E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term. Executive Order 11-116 may be viewed at <http://www.flgov.com/wp-content/uploads/orders/201111-116-suspend.pdf>.

- ☐ The CHARTER SCHOOL elects to participate
- ☐ The CHARTER SCHOOL elects to not participate

[Charter School Name and School Number]	
SouthTech Charter Academy, Inc. # 1571	
[Board Chair (Printed Name):]	
James F. Notter	
Signature:	Date:

ATTACHMENT C

C) TAPS Number:

[illegible]

Project Performance Accountability Form

Definitions

- **Scope of Work-** The major tasks that the grantee is required to perform
- **Tasks-** The specific activities performed to complete the Scope of Work
- **Deliverables-** The products and/or services that directly relate to a task specified in the Scope of Work. Deliverables must be quantifiable, measurable, and verifiable
- **Evidence-** The tangible proof
- **Due Date-** Date for completion of tasks
- **Unit Cost-** Dollar value of deliverables

Scope of Work Tasks/Activities	Deliverables (product or service)	Evidence (verification)	Due Date (completion)	Unit Cost (optional)

Note: Add additional lines if necessary

DOE 900D July 2017

ATTACHMENT E

Motion:

I recommend that the Board approve the donations for the period from October 11, 2018 to November 8, 2018.

Summary Information:

In following Board Policies 6.104 and 6.1041, these donations are brought forth for Board approval.

Attachments: Donations

Presented By:

Jim Kidd, Superintendent

Financial Impact:

The financial impact for this item varies depending on the various items donated.

South Tech Academy Donations For The Governing Board

Donations

Cash

<u>First Name</u>	<u>Last Name</u>	<u>Business</u>	<u>Date</u>	<u>Contributions</u>
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Non-Cash

<u>First Name</u>	<u>Last Name</u>	<u>Business</u>	<u>Date</u>	<u>Contributions</u>
Patricia	Schiro		10/1/18	Set of Harvard Classic Encyclopedias & Several Brand New Presidential Video Books

South Tech Academy Donations For The Governing Board

Donations

Cash

<u>First Name</u>	<u>Last Name</u>	<u>Business</u>	<u>Date</u>	<u>Contributions</u>
Claudia	Williams-Langton	Charmed Life Homecare LLC	10/23/18	\$300.00

Non-Cash

<u>First Name</u>	<u>Last Name</u>	<u>Business</u>	<u>Date</u>	<u>Contributions</u>
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South Tech Academy Donations For The Governing Board

Donations

Cash

<u>First Name</u>	<u>Last Name</u>	<u>Business</u>	<u>Date</u>	<u>Contributions</u>
Mary/Lawrence	Moncrief		10/10/18	\$100.00

Non-Cash

<u>First Name</u>	<u>Last Name</u>	<u>Business</u>	<u>Date</u>	<u>Contributions</u>
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South Tech Academy Donations For The Governing Board

Donations

Cash

<u>First Name</u>	<u>Last Name</u>	<u>Business</u>	<u>Date</u>	<u>Contributions</u>
Donna	Goray		8/18/2018	\$500.00

Non-Cash

<u>First Name</u>	<u>Last Name</u>	<u>Business</u>	<u>Date</u>	<u>Contributions</u>
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Motion:

I recommend that the Board approve Policy 3.27 Suspension and Dismissal of Instructional Employees revisions.

Summary Information:

The Superintendent identified that Policy 3.27 is not consistent with statutes, has updated it to comply with current statutes, and has given it to the Policy Committee to review. The revised policy will be for all three SouthTech schools.

Attachments: Policy 3.27 Suspension and Dismissal of Instructional Employees revised
Policy 3.27 old

Presented By:

Jim Kidd, Superintendent

Financial Impact:

There is no financial impact for this item.

Board Policy **3.27 SUSPENSION AND DISMISSAL OF INSTRUCTIONAL EMPLOYEES**

The purpose of this section is to outline the rules regarding the suspension and dismissal of employees.

1. **Probationary Period:** F. S. 1012.335 specifies that beginning July 1, 2011, each individual newly hired as instructional personnel by the district school board shall be awarded a probationary contract. A probationary contract is an employment contract for a period of 1 school year during which employees may be dismissed without cause or may resign without breach of contract. If an employee on personal charter leave from the School District of Palm Beach County is terminated during the probationary period, the employee will be responsible for reactivating their employment with the Palm Beach County School District by following district procedures. Upon successful completion of the probationary contract, the district school board may award an annual contract only if the employee:
 - a. Holds an active professional certificate or temporary certificate,
 - b. Has been recommended by the district school superintendent for the annual contract based upon the individual's evaluation,
 - c. Has not received two consecutive annual performance evaluation ratings of unsatisfactory, two annual performance evaluation ratings of unsatisfactory within a 3-year period, or three consecutive annual performance evaluation ratings of needs improvement or a combination of needs improvement and unsatisfactory.
2. **Annual Contract:** "Annual contract" means an employment contract for a period of no longer than 1 school year which the district school board may choose to award or not award without cause. Beginning July 1, 2011, an annual contract may be awarded pursuant to the employee's compliance with the provisions of a, b, and c in paragraph 1 above for instructional personnel who have successfully completed a probationary contract with the district school board and have received one or more annual contracts from the district school board. All employee appointments will be on an annual basis. Any instructional personnel with an annual contract may be suspended or dismissed at any time during the term of the contract for just cause. Just cause includes, but is not limited to:
 - a. immorality,
 - b. misconduct in office,
 - c. incompetency,
 - d. gross insubordination,
 - e. willful neglect of duty
 - f. being convicted or found guilty of, or entering a plea of guilty to, regardless of adjudication of guilt, any crime involving moral turpitude.
3. **Violation of Annual Contract:** Instructional personnel who accept a written offer from the Governing Board and who leave their positions without prior release from the Governing Board are subject to the jurisdiction of the Education Practices Commission.
4. If conditions warrant discipline, suspension, or dismissal of an employee during the term of the annual appointment, the following procedures will be utilized:
 - a. **Disciplinary Action:**
 - i. Disciplinary action shall be initiated only for just cause, as described in Paragraph 2, above.
 - ii. Where just cause warrants disciplinary action(s), an employee may be reprimanded verbally, reprimanded in writing, suspended with pay, suspended without pay or dismissal upon the recommendation of the Superintendent or Management Company Representative to the Governing Board.

- iii. The severity of discipline shall be appropriate for the impact upon conditions of health, safety, and well-being of students or staff, and/or upon the educational process and school operations.
- iv. For just cause infractions which do not justify termination, but are indicative of a repetitive pattern of conduct, the employee may be placed on a Progressive Discipline Plan in an effort to correct undesirable behavior and monitored until the problematic behavior is corrected or further discipline is assigned.
- b. Employee Rights:
 - i. Any information that may be used to take disciplinary action against an employee will be shared with the employee in writing as soon as possible.
 - ii. An employee against whom action is pending shall have the right to review and refute or otherwise respond to all information used as the basis for the proposed disciplinary action prior to such action being taken.
 - iii. If the employee wishes to contest the charges, he or she must, within 15 days after receipt of the written notice, submit a written request to initiate the Grievance Procedure for Employees as more fully set forth in Board Policy 3.31.
 - iv. If the just cause results in the Superintendent recommending termination, the employee may request an appeal hearing before the Governing Board which shall occur within 30 days of employee's written request for same. If the appeal hearing results in a favorable outcome for the employee, the employee shall be immediately reinstated and his or her back pay shall be paid and any records relating to the allegations may be removed from the employee's personnel file, at the Governing Board's discretion.
- c. Competency:

Should it be determined that an employee is ineffective in their job performance, the employee will be given assistance for a period of thirty calendar days, in accordance with the Progressive Discipline Plan. If their performance fails to improve, the Superintendent/Deputy Superintendent may recommend termination of employment to the Governing Board.
- 5. Budget Adjustment:
 - i. Employees may be terminated due to unforeseen financial difficulties of the school irrespective of employee performance in the event that workforce reduction is needed.
 - ii. If workforce reduction is needed, a district school board must retain employees at a school or in the school district based upon educational program needs and the performance evaluations of employees within the affected program areas.
 - iii. Within the program areas requiring reduction, the employee with the lowest performance evaluations must be the first to be released; the employee with the next lowest performance evaluations must be the second to be released; and reductions shall continue in like manner until the needed number of reductions has occurred. A Governing Board may not prioritize retention of employees based upon seniority. (F.S. 1012.33 (5))
- 6. District Employees on Leave to Work at a Charter School: An employee on leave from the School District of Palm Beach County who is terminated through either the disciplinary, competency, or budget adjustment process will be responsible for reactivating their employment with the Palm Beach County School District through district procedures.

History: New: 7/01/2004; Revised: 7/07/2005, 3/11/2010, 4/14/2011, 4/12/2012; 12/14/17, 11/8/18

Reference: Palm Beach School Board Policy 3.27; FS 1012.335

DRAFT

Board Policy **3.27 SUSPENSION AND DISMISSAL OF EMPLOYEES**

The purpose of this section is to outline the rules regarding the suspension and dismissal of employees.

1. Probationary Period: All employees will serve a seventy-five working day probationary period. During this time an employee may be terminated without cause or resign without breach of contract. If an employee on personal charter leave from the School District of Palm Beach County is terminated during the probationary period, the employee will be responsible for reactivating their employment with the Palm Beach County School District by following district procedures.

2. Annual Contract: All appointments will be on an annual basis. Any instructional personnel with an annual contract may be suspended or dismissed at any time during the term of the contract for just cause. Just cause includes, but is not limited to: immorality, misconduct in office, incompetency, gross insubordination, willful neglect of duty, or being convicted or found guilty of, or entering a plea of guilty to, regardless of adjudication of guilt, any crime involving moral turpitude.

If it is necessary to discipline, suspend, or dismiss an employee during the term of the annual appointment, the following procedure will be utilized:

a. Disciplinary Action:

- i. Any information that may be used to take action against an employee will be shared with the employee in writing as soon as possible.
- ii. An employee against whom action is pending shall have the right to review and refute all information used as the basis for the proposed disciplinary action prior to such action being taken. If the employee wishes to contest the charges, he or she must, within 15 days after receipt of the written notice, submit a written request for a hearing to the governing board. If the charges are not sustained, the employee shall be immediately reinstated and his or her back pay shall be paid.
- iii. Where just cause warrants such disciplinary action(s), an employee may be reprimanded verbally, reprimanded in writing, suspended with pay, suspended without pay or dismissal upon the recommendation of the Superintendent or Management Company Representative to the Chairman of the Board.

b. Competency:

Should an employee be determined to be ineffective in their job performance, the employee will be given assistance for a period of thirty calendar days. If their performance fails to improve, the Academy Superintendent or Management Company Representative may recommend termination of employment to the Chairman of the Board.

c. Budget Adjustment:

Employees may be terminated due to unforeseen financial difficulties of the school irrespective of employee performance.

3. District Employees on Leave to Work at a Charter School: An employee on leave from the School District of Palm Beach County who is terminated through either the disciplinary, competency, or budget adjustment process will be responsible for reactivating their employment with the Palm Beach County School District through district procedures.

Page 2 of 2

Authority: 1002.33, FS 1012.335

Implemented: 1002.33

History: New: 7/01/2004; Revised: 7/07/2005, 3/11/2010, 4/14/2011, 4/12/2012; 12/14/17

Reference: Palm Beach School Board Policy 3.27; FS 1012.335

Motion:

I recommend that the Board authorize the Superintendent to approve the renewal of the contract with Blue Cross Blue Shield for Health Insurance and sign all related documents.

Summary Information:

School employees not on leave from the District are provided health insurance through a plan that must be quoted annually. The cost of that plan can vary considerably from year to year according to the insurance carrier's quoting metrics. Florida Blue, our current carrier quoted a 5% cost increase. Our insurance agent bid out to other insurance companies and the quotes were not competitive. After analyzing cost, quality and conditions of coverage it was apparent that the Florida Blue was still the highest quality plan.

SouthTech Charter Academy school employees on leave from the School District are provided health insurance through the District carrier, which has a cost increase of 1% for SY19.

Attachments: None.

Presented By:

Jim Kidd, Superintendent

Financial Impact:

The financial impact for this item is approximately \$21,000, which is already in the FY19 budget.

Motion:

I recommend that the Board approve the insurances for life, dental, vision, and short and long-term disability offered to the employees, at no cost to the school.

Summary Information:

The life, dental and vision insurances are with the company Guardian and the short and long-term disability insurance is with Lincoln Financial.

Attachments: None.

Presented By:

Jim Kidd, Superintendent

Financial Impact:

There is no financial impact for this item to the school. The employee pays for these insurances.

Motion:

I recommend that the Board approve the purchase of holiday gift cards for SouthTech Charter Academy employees.

Summary Information:

In the past, the Board has approved purchasing holiday gift cards for all SouthTech Charter Academy employees and other contracted personnel, who work at the school location. This year, amounts are \$100 for full time employees and contracted personnel, \$50 for part time and \$25 for those working less than 30 hours.

Attachments: None.

Presented By:

Jim Notter, Board Chairperson

Financial Impact:

The financial impact for this item is \$10,660.

The FY19 proposed cost in the budget is \$10,000, an increase of \$660.

Motion:

I recommend that the Board approve and ratify the monthly Charter school bank account reconciliation for month ending September 30, 2018 as required by the Sponsor.

Summary Information:

The Charter school is required to submit to the Sponsor district several financial documents on an ongoing basis. Monthly bank reconciliations are one such requirement.

The Charter school maintains several accounts in order to maximize the earnings potential of the funding provided while maintaining liquidity to meet day-to-day operations. Review of these accounts takes place on a daily basis by the Charter business staff. Monthly reconciliations are performed as good accounting practice and published here to fulfill Sponsor requirements.

Attachments: Reconciliation Spreadsheets and Bank Statements

Presented By:

Jim Kidd, Superintendent

Financial Impact:

There is no financial impact related to this item.

8:23 AM

10/15/18

South Tech Charter Academy, Inc
Reconciliation Summary
1111 - South Tech Operating 2973, Period Ending 09/30/2018

	<u>Sep 30, 18</u>
Beginning Balance	502,939.26
Cleared Transactions	
Checks and Payments - 147 Items	-1,023,944.83
Deposits and Credits - 27 Items	<u>747,918.06</u>
Total Cleared Transactions	<u>-276,026.77</u>
Cleared Balance	226,912.49
Uncleared Transactions	
Checks and Payments - 36 Items	<u>-97,098.75</u>
Total Uncleared Transactions	<u>-97,098.75</u>
Register Balance as of 09/30/2018	129,813.74
New Transactions	
Checks and Payments - 72 Items	-365,531.72
Deposits and Credits - 7 Items	<u>107,705.00</u>
Total New Transactions	<u>-257,826.72</u>
Ending Balance	-128,012.98

8:23 AM

10/16/18

South Tech Charter Academy, Inc

Reconciliation Detail

1111 - South Tech Operating 2973, Period Ending 09/30/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						502,939.26
Cleared Transactions						
Checks and Payments - 147 Items						
BIII Pmt-Check	04/26/2018	5486	Hagood, Sandi	X	-146.47	-146.47
General Journal	05/18/2018	1580	Palm Beach County ...	X	-174.84	-321.31
General Journal	08/15/2018	1547	Valic	X	-1,775.00	-2,096.31
BIII Pmt-Check	08/17/2018	5800	Florida School Book...	X	-4,542.65	-6,638.96
BIII Pmt-Check	08/17/2018	5813	Quill	X	-2,942.08	-9,581.04
BIII Pmt-Check	08/17/2018	5804	J & R Printing & Gra...	X	-275.00	-9,856.04
BIII Pmt-Check	08/24/2018	5831	IXL Learning	X	-8,370.00	-18,226.04
BIII Pmt-Check	08/24/2018	5829	Imagine Learning, Inc.	X	-8,000.00	-26,226.04
BIII Pmt-Check	08/24/2018	5816	Academic Innovation	X	-3,757.38	-29,983.42
BIII Pmt-Check	08/24/2018	5824	Certiport Inc	X	-2,697.60	-32,681.02
BIII Pmt-Check	08/24/2018	5822	B.E. Publishing	X	-1,896.85	-34,577.87
BIII Pmt-Check	08/24/2018	5828	Great American Fin...	X	-1,481.56	-36,059.43
BIII Pmt-Check	08/24/2018	5815	808 Technologies, Inc.	X	-1,350.00	-37,409.43
BIII Pmt-Check	08/24/2018	5838	Tool Source	X	-1,080.63	-38,470.06
BIII Pmt-Check	08/24/2018	5834	Neofunds by Neopost	X	-489.85	-38,959.91
BIII Pmt-Check	08/24/2018	5833	Jurado Law Group, ...	X	-300.00	-39,259.91
BIII Pmt-Check	08/24/2018	5832	J & R Printing & Gra...	X	-275.00	-39,534.91
BIII Pmt-Check	08/24/2018	5821	AT&T	X	-266.28	-39,801.20
BIII Pmt-Check	08/24/2018	5818	Amerigas	X	-175.54	-39,976.74
BIII Pmt-Check	08/24/2018	5830	Integrity Merchant So...	X	-21.20	-39,997.94
BIII Pmt-Check	08/30/2018	5845	Florida School Book...	X	-13,881.10	-53,879.04
BIII Pmt-Check	08/30/2018	5846	Mac Express Cleanl...	X	-12,480.00	-66,359.04
BIII Pmt-Check	08/30/2018	5844	Edgenuity	X	-8,160.00	-74,519.04
BIII Pmt-Check	08/30/2018	5842	Certification Partner...	X	-3,100.00	-77,619.04
BIII Pmt-Check	08/30/2018	5843	City of Boynton Bea...	X	-2,286.15	-79,915.19
BIII Pmt-Check	08/30/2018	5851	Study Edge	X	-1,980.00	-81,875.19
BIII Pmt-Check	08/30/2018	5849	Office Depot	X	-111.72	-81,986.91
BIII Pmt-Check	08/30/2018	5850	Staples Advantage	X	-99.50	-82,086.81
BIII Pmt-Check	08/30/2018	5848	Nasco	X	-72.78	-82,159.59
BIII Pmt-Check	08/30/2018	5841	Breault, Neil	X	-8.89	-82,168.48
General Journal	08/31/2018	1549	Florida Retirement S...	X	-65,176.41	-147,344.89
General Journal	08/31/2018	1548	Valic	X	-1,775.00	-149,119.89
Check	09/04/2018	Chk	Merchant Service Fee	X	-273.62	-149,393.51
Check	09/04/2018	Chk	Authnet Gateway	X	-36.70	-149,430.21
Check	09/04/2018	Chk	FDGL	X	-35.28	-149,465.49
BIII Pmt-Check	09/06/2018	5856	Blue Cross Blue Shl...	X	-64,085.67	-213,551.16
BIII Pmt-Check	09/06/2018	5868	FPL	X	-23,768.88	-237,300.04
BIII Pmt-Check	09/06/2018	5880	Palm Beach County ...	X	-13,680.12	-250,980.16
BIII Pmt-Check	09/06/2018	5878	NHA	X	-11,838.10	-262,818.26
BIII Pmt-Check	09/06/2018	5875	McCullough, Keefe	X	-6,790.00	-269,608.26
BIII Pmt-Check	09/06/2018	5869	GIS Benefits	X	-5,668.29	-275,276.55
BIII Pmt-Check	09/06/2018	5873	Literacy Coalition of ...	X	-4,333.00	-279,609.55
BIII Pmt-Check	09/06/2018	5872	Life Insurance Com...	X	-3,163.44	-282,772.99
BIII Pmt-Check	09/06/2018	5867	Florida School Book...	X	-3,050.98	-285,813.97
BIII Pmt-Check	09/06/2018	5853	All Metro Health Care	X	-3,045.00	-288,858.97
BIII Pmt-Check	09/06/2018	5891	Voya	X	-2,550.00	-291,408.97
BIII Pmt-Check	09/06/2018	5866	FJ Vodeto & Assoc...	X	-1,875.00	-293,283.97
BIII Pmt-Check	09/06/2018	5881	Palm Tran	X	-1,750.00	-295,033.97
BIII Pmt-Check	09/06/2018	5876	Met Life	X	-1,329.28	-296,363.25
BIII Pmt-Check	09/06/2018	5883	Powell Landscaping ...	X	-1,200.00	-297,563.25
BIII Pmt-Check	09/06/2018	5859	Comprehensive Ene...	X	-1,150.00	-298,713.25
BIII Pmt-Check	09/06/2018	5854	B&H Photo-Video	X	-1,032.07	-299,745.32
BIII Pmt-Check	09/06/2018	5885	Spectrum Public Rel...	X	-1,000.00	-300,745.32
BIII Pmt-Check	09/06/2018	5890	Verizon Wireless	X	-802.40	-301,547.72
BIII Pmt-Check	09/06/2018	5886	Staples Advantage	X	-743.75	-302,291.47
BIII Pmt-Check	09/06/2018	5865	First Response Tral...	X	-700.00	-302,991.47
BIII Pmt-Check	09/06/2018	5861	F. Mandley & Assoc...	X	-687.50	-303,678.97
BIII Pmt-Check	09/06/2018	5882	PHEAA	X	-612.14	-304,291.11
BIII Pmt-Check	09/06/2018	5864	Fidelity Investments	X	-600.00	-304,891.11
BIII Pmt-Check	09/06/2018	5892	ZipGrade LLC	X	-545.22	-305,436.33
BIII Pmt-Check	09/06/2018	5874	Managed Care Conc...	X	-445.50	-305,881.83
BIII Pmt-Check	09/06/2018	5877	NAPA Auto Parts	X	-439.09	-306,320.92
BIII Pmt-Check	09/06/2018	5857	Boggess, Dr. John	X	-435.64	-306,756.56
BIII Pmt-Check	09/06/2018	5879	Office Depot	X	-432.93	-307,189.49
BIII Pmt-Check	09/06/2018	5858	Charter School Servi...	X	-325.00	-307,514.49

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South Tech Charter Academy, Inc Reconciliation Detail

1111 - South Tech Operating 2973, Period Ending 09/30/2018

Type	Date	Num	Name	Clr	Amount	Balance
BIII Pmt -Check	09/06/2018	5888	TMobile	X	-268.80	-307,783.29
BIII Pmt -Check	09/08/2018	5889	Total Compliance N...	X	-180.00	-307,963.29
BIII Pmt -Check	09/08/2018	5884	South Tech Culinary...	X	-140.00	-308,103.29
BIII Pmt -Check	09/08/2018	5880	Devine, Lisa	X	-130.00	-308,233.29
BIII Pmt -Check	09/08/2018	5883	Fernandez, Maria	X	-113.08	-308,346.37
BIII Pmt -Check	09/08/2018	5870	Home Depot	X	-102.92	-308,449.29
BIII Pmt -Check	09/08/2018	5862	FedEx	X	-78.49	-308,527.78
BIII Pmt -Check	09/08/2018	5887	State Of Florida Dis...	X	-70.70	-308,598.48
BIII Pmt -Check	09/08/2018	5871	J & R Printing & Gra...	X	-55.00	-308,653.48
BIII Pmt -Check	09/14/2018	5893	A & S Transportation	X	-117,911.13	-426,564.61
BIII Pmt -Check	09/14/2018	5896	American Express ...	X	-11,286.84	-437,850.25
BIII Pmt -Check	09/14/2018	5907	Pearson Education	X	-10,426.89	-448,276.94
BIII Pmt -Check	09/14/2018	5903	JourneyED	X	-3,487.50	-451,764.44
BIII Pmt -Check	09/14/2018	5894	Alann Corporation	X	-3,000.00	-454,764.44
BIII Pmt -Check	09/14/2018	5899	Dex Imaging	X	-2,178.08	-456,942.50
BIII Pmt -Check	09/14/2018	5902	Jamf Software, LLC	X	-1,650.00	-458,592.50
BIII Pmt -Check	09/14/2018	5897	American Express ...	X	-1,494.00	-460,086.50
BIII Pmt -Check	09/14/2018	5895	All Metro Health Care	X	-1,015.00	-461,101.50
BIII Pmt -Check	09/14/2018	5908	Polar3D	X	-829.65	-461,931.15
BIII Pmt -Check	09/14/2018	5900	Educators Publishin...	X	-789.00	-462,730.15
BIII Pmt -Check	09/14/2018	5904	Moran, Lynn	X	-338.51	-463,068.66
BIII Pmt -Check	09/14/2018	5898	City of Boynton Beach	X	-300.00	-463,368.66
BIII Pmt -Check	09/14/2018	5906	NexAir, LLC	X	-161.43	-463,530.09
BIII Pmt -Check	09/14/2018	5910	Stericycle	X	-122.49	-463,652.58
BIII Pmt -Check	09/14/2018	5905	National Print & Des...	X	-75.00	-463,727.58
BIII Pmt -Check	09/14/2018	5901	FPL	X	-17.54	-463,745.12
General Journal	09/15/2018	1552	Payroll	X	-188,889.91	-652,735.03
General Journal	09/15/2018	1552	Payroll	X	-80,349.16	-713,084.19
General Journal	09/15/2018	1552	Payroll	X	-287.46	-713,351.64
General Journal	09/15/2018	1556	Payroll	X	-203.56	-713,555.20
General Journal	09/15/2018	1556	Payroll	X	-62.88	-713,618.08
General Journal	09/15/2018	1556	Payroll	X	-28.50	-713,646.58
Check	09/19/2018	Chk	Telecheck	X	-15.40	-713,661.98
BIII Pmt -Check	09/20/2018	5912	Apple Inc	X	-42,446.23	-756,108.21
BIII Pmt -Check	09/20/2018	5915	FFVA Mutual Insura...	X	-10,658.00	-766,766.21
BIII Pmt -Check	09/20/2018	5916	GovConnection, Inc	X	-7,387.85	-774,152.06
BIII Pmt -Check	09/20/2018	5928	Staples Advantage	X	-1,268.59	-775,420.65
BIII Pmt -Check	09/20/2018	5919	Mastrosimone, Gianna	X	-320.00	-775,740.65
BIII Pmt -Check	09/20/2018	5926	Terry, William	X	-20.01	-775,760.66
BIII Pmt -Check	09/20/2018	5927	Williams, Julie	X	-20.00	-775,780.66
Check	09/20/2018	Chk	FDGL	X	-10.20	-775,790.86
BIII Pmt -Check	09/21/2018	5950	Knight, Robert	X	-300.00	-776,090.86
BIII Pmt -Check	09/21/2018	5952	Lovino, Lee	X	-300.00	-776,390.86
BIII Pmt -Check	09/21/2018	5951	Konigsberg, Janice	X	-300.00	-776,690.86
BIII Pmt -Check	09/21/2018	5954	Markevich, Kristen	X	-300.00	-776,990.86
BIII Pmt -Check	09/21/2018	5955	Martinez, Eddie	X	-300.00	-777,290.86
BIII Pmt -Check	09/21/2018	5956	Mendenhall, Nicole	X	-300.00	-777,590.86
BIII Pmt -Check	09/21/2018	5957	Merrigan, Christina	X	-300.00	-777,890.86
BIII Pmt -Check	09/21/2018	5958	Michel, Jamal	X	-300.00	-778,190.86
BIII Pmt -Check	09/21/2018	5959	Moore, Nancy	X	-300.00	-778,490.86
BIII Pmt -Check	09/21/2018	5970	Rincon, Emma	X	-300.00	-778,790.86
BIII Pmt -Check	09/21/2018	5961	Murray, Earl	X	-300.00	-779,090.86
BIII Pmt -Check	09/21/2018	5981	Walters, Edward	X	-300.00	-779,390.86
BIII Pmt -Check	09/21/2018	5982	White, Christopher	X	-300.00	-779,690.86
BIII Pmt -Check	09/21/2018	5942	Gallagher, Leann	X	-300.00	-779,990.86
BIII Pmt -Check	09/21/2018	5943	Hagood, Sandi	X	-300.00	-780,290.86
BIII Pmt -Check	09/21/2018	5944	Hess-Shamdasani, ...	X	-300.00	-780,590.86
BIII Pmt -Check	09/21/2018	5973	Sikorski, David	X	-300.00	-780,890.86
BIII Pmt -Check	09/21/2018	5946	Hyett, Crystal	X	-300.00	-781,190.86
BIII Pmt -Check	09/21/2018	5974	Simon, Sean	X	-300.00	-781,490.86
BIII Pmt -Check	09/21/2018	5984	Zatyko, David Henry	X	-300.00	-781,790.86
BIII Pmt -Check	09/21/2018	5977	Terry, William	X	-300.00	-782,090.86
BIII Pmt -Check	09/21/2018	5964	Palardis, Jon	X	-300.00	-782,390.86
BIII Pmt -Check	09/21/2018	5965	Pancione, Robert	X	-300.00	-782,690.86
BIII Pmt -Check	09/21/2018	5966	Penn, Joanne K	X	-300.00	-782,990.86
BIII Pmt -Check	09/21/2018	5979	Torres-Blanc, Luz Vi...	X	-300.00	-783,290.86
BIII Pmt -Check	09/21/2018	5928	Ari, Gyorgy	X	-300.00	-783,590.86
BIII Pmt -Check	09/21/2018	5980	Trumble-Thomas Te...	X	-300.00	-783,890.86

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South Tech Charter Academy, Inc

Reconciliation Detail

1111 - South Tech Operating 2973, Period Ending 09/30/2018

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	09/21/2018	5931	Breaudt, Jonelle	X	-300.00	-784,180.86
Bill Pmt -Check	09/21/2018	5932	Brown, Michelle	X	-300.00	-784,480.86
Bill Pmt -Check	09/21/2018	5933	Brown, Timothy	X	-300.00	-784,780.86
Bill Pmt -Check	09/21/2018	5934	Carstarphen, Mary	X	-300.00	-785,080.86
Bill Pmt -Check	09/21/2018	5935	D' Ambrosio, Chris	X	-300.00	-785,380.86
Bill Pmt -Check	09/21/2018	5936	Deschenes, Michelle	X	-300.00	-785,680.86
Bill Pmt -Check	09/21/2018	5938	Pray, Jan	X	-300.00	-785,980.86
Bill Pmt -Check	09/21/2018	5938	Ehring-Sikorski, Jas...	X	-300.00	-786,280.86
Bill Pmt -Check	09/21/2018	5939	Ellison, Carolee	X	-300.00	-786,580.86
Deposit	09/28/2018		CC Refund	X	-388.00	-786,978.86
General Journal	09/30/2018	1573	Payroll	X	-179,527.70	-966,506.56
General Journal	09/30/2018	1573	Payroll	X	-57,173.97	-1,023,680.53
General Journal	09/30/2018	1573	Payroll	X	-255.75	-1,023,936.28
Check	09/30/2018			X	-8.55	-1,023,944.83
Total Checks and Payments					-1,023,944.83	-1,023,944.83

Deposits and Credits - 27 Items

Bill Pmt -Check	05/18/2018	5562	Palm Beach County ...	X	0.00	0.00
Deposit	08/30/2018			X	800.00	800.00
Deposit	09/04/2018			X	1,115.00	2,015.00
Deposit	09/05/2018			X	445.00	2,460.00
Deposit	09/06/2018			X	165.00	2,625.00
Deposit	09/06/2018			X	495.00	3,120.00
Deposit	09/07/2018			X	1,150.00	4,270.00
Deposit	09/07/2018			X	26,303.02	30,573.02
Deposit	09/10/2018			X	662,257.71	692,830.73
Deposit	09/11/2018			X	4,550.00	697,380.73
Deposit	09/12/2018			X	1,675.00	699,055.73
Deposit	09/13/2018			X	895.00	699,950.73
Deposit	09/14/2018			X	1,040.00	700,990.73
Deposit	09/17/2018			X	3,145.00	704,135.73
Deposit	09/18/2018			X	2,520.00	706,655.73
Deposit	09/20/2018			X	4,845.00	711,500.73
Deposit	09/21/2018			X	575.00	712,075.73
Deposit	09/21/2018			X	16,800.00	728,875.73
Deposit	09/24/2018			X	2,437.00	731,312.73
Deposit	09/25/2018			X	165.00	731,477.73
Deposit	09/25/2018			X	995.00	732,472.73
Deposit	09/28/2018			X	1,780.00	734,252.73
Deposit	09/28/2018			X	12,718.98	746,971.71
Deposit	09/27/2018			X	905.00	747,876.71
Bill Pmt -Check	09/30/2018		Palm Beach County ...	X	0.00	747,876.71
Deposit	09/30/2018			X	66.51	747,943.22
General Journal	09/30/2018	1580R	Palm Beach County ...	X	174.84	748,118.06
Total Deposits and Credits					747,918.06	747,918.06

Total Cleared Transactions

Cleared Balance					-276,026.77	226,912.49
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Uncleared Transactions

Checks and Payments - 36 Items

Bill Pmt -Check	09/06/2018	5855	Beacon Educator		-4,800.00	-4,800.00
Bill Pmt -Check	09/14/2018	5909	Spectrum Public Rel...		-115.75	-4,915.75
General Journal	09/15/2018	1574	Valic		-1,775.00	-6,690.75
Bill Pmt -Check	09/20/2018	5913	Arnold Law Firm		-5,013.50	-11,704.25
Bill Pmt -Check	09/20/2018	5917	Great American Fin...		-1,405.18	-13,109.43
Bill Pmt -Check	09/20/2018	5922	School District of Pa...		-1,000.00	-14,109.43
Bill Pmt -Check	09/20/2018	5911	All Metro Health Care		-812.00	-14,921.43
Bill Pmt -Check	09/20/2018	5920	Neofunds by Neopost		-801.00	-15,722.43
Bill Pmt -Check	09/20/2018	5921	Quill		-628.15	-16,350.58
Bill Pmt -Check	09/20/2018	5918	Jurado Law Group, ...		-325.00	-16,675.58
Bill Pmt -Check	09/20/2018	5914	AT&T		-278.51	-16,954.09
Bill Pmt -Check	09/20/2018	5925	Stevens Instrument ...		-129.40	-17,083.49
Bill Pmt -Check	09/20/2018	5923	Shell Fleet Plus		-64.34	-17,147.83
Bill Pmt -Check	09/21/2018	5937	Edgar, Teresa		-300.00	-17,447.83
Bill Pmt -Check	09/21/2018	5930	Berkheimer, Linda		-300.00	-17,747.83

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South Tech Charter Academy, Inc Reconciliation Detail

1111 - South Tech Operating 2973, Period Ending 09/30/2018

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	09/21/2018	5960	Moran, Lynn		-300.00	-18,043.83
Bill Pmt -Check	09/21/2018	5940	Fernandez, Klersten		-300.00	-18,343.83
Bill Pmt -Check	09/21/2018	5941	Franco, Jennifer		-300.00	-18,643.83
Bill Pmt -Check	09/21/2018	5945	Hess, Jacqueline		-300.00	-18,943.83
Bill Pmt -Check	09/21/2018	5962	O'Neill, Suzanne		-300.00	-19,243.83
Bill Pmt -Check	09/21/2018	5947	Jackola, Ryan		-300.00	-19,543.83
Bill Pmt -Check	09/21/2018	5948	Jean - Philippe, Sta...		-300.00	-19,843.83
Bill Pmt -Check	09/21/2018	5949	Klehl, Jean Claude		-300.00	-20,143.83
Bill Pmt -Check	09/21/2018	5963	Pace, Aparecida Isa...		-300.00	-20,443.83
Bill Pmt -Check	09/21/2018	5967	Pontz, Nicholas		-300.00	-20,743.83
Bill Pmt -Check	09/21/2018	5969	Reid, Karen		-300.00	-21,043.83
Bill Pmt -Check	09/21/2018	5971	Royce, Jennifer		-300.00	-21,343.83
Bill Pmt -Check	09/21/2018	5972	Sanders, Donna		-300.00	-21,643.83
Bill Pmt -Check	09/21/2018	5975	Sweeney, Cathy		-300.00	-21,943.83
Bill Pmt -Check	09/21/2018	5976	Tanner, Walter		-300.00	-22,243.83
Bill Pmt -Check	09/21/2018	5978	Thaw, Tanya		-300.00	-22,543.83
Bill Pmt -Check	09/21/2018	5983	Wolfe, Monica		-300.00	-22,843.83
Bill Pmt -Check	09/21/2018	5953	Mandel, Julie		-300.00	-23,143.83
Deposit	09/27/2018		CC Refund		-575.00	-23,718.83
General Journal	09/30/2018	1576	Florida Retirement S...		-71,604.82	-95,323.75
General Journal	09/30/2018	1575	Valic		-1,775.00	-97,098.75
Total Checks and Payments					-97,098.75	-97,098.75
Total Uncleared Transactions					-97,098.75	-97,098.75
Register Balance as of 09/30/2018					-373,125.52	129,813.74
New Transactions						
Checks and Payments - 72 Items						
Bill Pmt -Check	10/01/2018	5992	Mac Express Cleanl...		-12,480.00	-12,480.00
Bill Pmt -Check	10/01/2018	5990	GovConnection, Inc		-9,458.31	-21,938.31
Bill Pmt -Check	10/01/2018	5985	Citation Communica...		-940.00	-22,878.31
Bill Pmt -Check	10/01/2018	5994	Signarama		-498.50	-23,376.81
Bill Pmt -Check	10/01/2018	5996	Virco		-480.00	-23,856.81
Bill Pmt -Check	10/01/2018	5987	Embroid Me		-471.80	-24,328.71
Bill Pmt -Check	10/01/2018	5996	White, Anthony		-345.00	-24,673.71
Bill Pmt -Check	10/01/2018	5997	Williams, Julie		-269.76	-24,943.47
Bill Pmt -Check	10/01/2018	5991	Haughney, Christine		-225.00	-25,168.47
Bill Pmt -Check	10/01/2018	5986	Clemetson, Nytah		-175.00	-25,343.47
Bill Pmt -Check	10/01/2018	5988	Estrada, Maira		-175.00	-25,518.47
Bill Pmt -Check	10/01/2018	5993	National Print & Des...		-75.00	-25,593.47
Bill Pmt -Check	10/01/2018	5989	FedEx		-83.00	-25,676.47
Deposit	10/02/2018		CC Refund		-50.00	-25,726.47
Bill Pmt -Check	10/05/2018	6000	Blue Cross Blue Shi...		-59,984.91	-85,671.38
Bill Pmt -Check	10/05/2018	6019	Palm Beach County ...		-13,680.12	-99,351.50
Bill Pmt -Check	10/05/2018	6020	Reading Plus		-7,250.00	-106,601.50
Bill Pmt -Check	10/05/2018	6021	Pemco & Co, LLC		-7,052.45	-113,653.95
Bill Pmt -Check	10/05/2018	6012	GIS Benefits		-5,455.27	-119,109.22
Bill Pmt -Check	10/05/2018	6008	Electude USA LLC		-4,000.00	-123,109.22
Bill Pmt -Check	10/05/2018	6006	City of Boynton Bea...		-3,166.98	-126,276.18
Bill Pmt -Check	10/05/2018	6014	Life Insurance Com...		-3,153.44	-129,429.62
Bill Pmt -Check	10/05/2018	6001	Bogges, Dr. John		-2,560.92	-131,990.54
Bill Pmt -Check	10/05/2018	6033	Voya		-2,550.00	-134,540.54
Bill Pmt -Check	10/05/2018	6018	NCS Pearson Inc (C...		-2,529.00	-137,069.54
Bill Pmt -Check	10/05/2018	6007	Dex Imaging		-1,890.09	-138,959.63
Bill Pmt -Check	10/05/2018	5998	All Metro Health Care		-1,624.00	-140,583.63
Bill Pmt -Check	10/05/2018	6026	Spectrum Public Rel...		-1,550.00	-142,133.63
Bill Pmt -Check	10/05/2018	6024	Safety-Kleen Syste...		-1,404.20	-143,537.83
Bill Pmt -Check	10/05/2018	6017	Met Life		-1,329.28	-144,867.11
Bill Pmt -Check	10/05/2018	6023	Powell Landscaping ...		-1,200.00	-146,067.11
Bill Pmt -Check	10/05/2018	6013	GovConnection, Inc		-1,180.25	-147,247.36
Bill Pmt -Check	10/05/2018	6032	Verizon Wireless		-866.50	-148,113.86
Bill Pmt -Check	10/05/2018	6022	PHEAA		-612.18	-148,726.04
Bill Pmt -Check	10/05/2018	6011	Fidelity Investments		-600.00	-149,326.04
Bill Pmt -Check	10/05/2018	6009	F. Mandley & Assoc...		-562.50	-149,888.54
Bill Pmt -Check	10/05/2018	6016	Managed Care Conc...		-445.50	-150,334.04
Bill Pmt -Check	10/05/2018	6006	Charter School Servi...		-325.00	-150,659.04
Bill Pmt -Check	10/05/2018	6030	TMobile		-288.80	-150,927.84

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South Tech Charter Academy, Inc
Reconciliation Detail
1111 - South Tech Operating 2973, Period Ending 09/30/2018

Type	Date	Num	Name	Clr	Amount	Balance
BIII Pmt -Check	10/05/2018	6002	Boggess, John-Anth...		-194.08	-151,121.90
BIII Pmt -Check	10/05/2018	6004	Certification Partner...		-175.00	-151,296.90
BIII Pmt -Check	10/05/2018	6031	Total Compliance N...		-150.00	-151,446.90
BIII Pmt -Check	10/05/2018	6025	Scholastic Inc		-140.09	-151,586.99
BIII Pmt -Check	10/05/2018	6028	Stericycle		-122.49	-151,709.48
BIII Pmt -Check	10/05/2018	5999	Arroyo, Janice		-99.00	-151,808.48
BIII Pmt -Check	10/05/2018	6029	Tanner, Walter		-84.00	-151,892.48
BIII Pmt -Check	10/05/2018	6010	Fernandez, Maria		-72.04	-151,964.52
BIII Pmt -Check	10/05/2018	6027	State Of Florida Dis...		-70.70	-152,035.22
BIII Pmt -Check	10/05/2018	6034	Williams, Julie		-60.78	-152,096.00
BIII Pmt -Check	10/05/2018	6003	Buchholz, Debbie		-31.80	-152,127.80
BIII Pmt -Check	10/05/2018	6016	Messmer, Eric		-26.67	-152,154.47
BIII Pmt -Check	10/12/2018	6035	A & S Transportation		-81,421.40	-233,575.87
BIII Pmt -Check	10/12/2018	6039	Dell Marketing L.P.		-81,264.86	-294,840.73
BIII Pmt -Check	10/12/2018	6041	FPL		-24,917.55	-319,758.28
BIII Pmt -Check	10/12/2018	6050	NHA		-12,061.00	-331,819.28
BIII Pmt -Check	10/12/2018	6048	NCS Pearson Inc (C...		-11,169.75	-342,989.03
BIII Pmt -Check	10/12/2018	6055	American Express ...		-6,305.40	-349,294.43
BIII Pmt -Check	10/12/2018	6046	McCullough, Keefe		-4,065.00	-353,359.43
BIII Pmt -Check	10/12/2018	6040	FJ Vodolo & Associ...		-2,562.50	-355,921.93
BIII Pmt -Check	10/12/2018	6051	Rosetta Stone Ltd.		-1,911.00	-357,832.93
BIII Pmt -Check	10/12/2018	6038	Animal Care Techno...		-1,780.00	-359,612.93
BIII Pmt -Check	10/12/2018	6053	Staples Advantage		-1,316.60	-360,929.53
BIII Pmt -Check	10/12/2018	6036	All Metro Health Care		-1,015.00	-361,944.53
BIII Pmt -Check	10/12/2018	6042	JourneyED		-974.35	-362,918.88
BIII Pmt -Check	10/12/2018	6047	National Restaurant ...		-651.61	-363,570.49
BIII Pmt -Check	10/12/2018	6037	American Express ...		-543.77	-364,114.26
BIII Pmt -Check	10/12/2018	6046	Mobile Fingerprints		-525.00	-364,639.26
BIII Pmt -Check	10/12/2018	6043	Kathleen W. Schoen...		-483.33	-365,122.59
BIII Pmt -Check	10/12/2018	6052	South Tech Academy		-180.00	-365,302.59
BIII Pmt -Check	10/12/2018	6049	NexAir, LLC		-156.34	-365,458.93
BIII Pmt -Check	10/12/2018	6054	Williams, Julie		-42.79	-365,501.72
BIII Pmt -Check	10/12/2018	6044	Louis Charles, Gaelle		-30.00	-365,531.72
Total Checks and Payments					-365,531.72	-365,531.72
Deposits and Credits - 7 Items						
Deposit	10/01/2018				2,015.00	2,015.00
Deposit	10/03/2018				695.00	2,710.00
Deposit	10/04/2018				535.00	3,245.00
Deposit	10/04/2018				4,110.00	7,355.00
Deposit	10/05/2018				100,000.00	107,355.00
Deposit	10/08/2018				120.00	107,475.00
Deposit	10/10/2018				230.00	107,705.00
Total Deposits and Credits					107,705.00	107,705.00
Total New Transactions					-257,826.72	-257,826.72
Ending Balance					-630,862.24	-128,012.98



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>000913 2201465 0001 008229 40Z
SOUTH TECH CHARTER ACADEMY INC
OPERATING ACCOUNT
1300 SW 30TH AVE
BOYNTON BEACH FL 33426-9018

Statement Date: September 30, 2018

Account Number: *****2973

Customer Service Information

 Client Care: 877-779-BANK (2265)
 Web Site: www.bankunited.com
 Bank Address: BankUnited
P.O. Box 521599
Miami, FL 33152-1599

Customer Message Center



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PUBLIC FUNDS INTEREST CHECKING Account *****2973

Account Summary

Statement Balance as of 08/31/2018			\$502,939.26
Plus	23	Deposits and Other Credits	\$747,676.71
Less	153	Withdrawals, Checks, and Other Debits	\$1,023,761.44
Less		Service Charge	\$8.55
Plus		Interest Paid	\$66.51
Statement Balance as of 09/30/2018			\$226,912.49

Interest Summary

Beginning Interest Rate	0.15%
Interest Paid this Statement Period	\$66.51
Interest Paid Year to Date	\$768.51

Activity By Date

Date	Description	Withdrawals	Deposits	Balance
09/04/2018	MERCHANT BANKCD DEPOSIT 498232636882 SOUTH TECH CHARTER ACA		\$900.00	\$503,839.26

BankUnited, N.A.

Statement Date: September 30, 2018

Account Number: *****2973

Activity By Date

Date	Description	Withdrawals	Deposits	Balance
09/04/2018	CHECK #5818	\$175.54		\$503,663.72
09/04/2018	CHECK #5821	\$266.29		\$503,397.43
09/04/2018	CHECK #5828	\$1,481.56		\$501,915.87
09/04/2018	CHECK #5829	\$8,000.00		\$493,915.87
09/04/2018	CHECK #5831	\$8,370.00		\$485,545.87
09/04/2018	CHECK #5833	\$300.00		\$485,245.87
09/04/2018	CHECK #5841	\$8.89		\$485,236.98
09/04/2018	CHECK #5846	\$12,480.00		\$472,756.98
09/04/2018	FDGL LEASE PYMT	\$35.28		\$472,721.70
	SOUTH TECHINICAL CHART			
09/04/2018	MERCHANT BANKCD INTERCHNG 498232636882	\$101.44		\$472,620.26
	SOUTH TECH CHARTER ACA			
09/04/2018	MERCHANT BANKCD INTERCHNG 498242150882	\$54.63		\$472,565.63
	SOUTH TECH CHARTER ACA			
09/04/2018	MERCHANT BANKCD DISCOUNT 498232636882	\$32.52		\$472,533.11
	SOUTH TECH CHARTER ACA			
09/04/2018	MERCHANT BANKCD DISCOUNT 498242150882	\$7.93		\$472,525.18
	SOUTH TECH CHARTER ACA			
09/04/2018	MERCHANT BANKCD FEE 498232636882	\$44.23		\$472,480.95
	SOUTH TECH CHARTER ACA			
09/04/2018	MERCHANT BANKCD FEE 498242150882	\$32.87		\$472,448.08
	SOUTH TECH CHARTER ACA			
09/04/2018	AUTHNET GATEWAY BILLING 103045518	\$10.00		\$472,438.08
	SOUTH TECH ACADEMY			
09/04/2018	AUTHNET GATEWAY BILLING 103197227	\$26.70		\$472,411.38
	SOUTH TECH ACADEMY			
09/05/2018	CHECK #5824	\$2,697.60		\$469,713.78



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Statement Date: September 30, 2018

Account Number: *****2973

Activity By Date

Date	Description	Withdrawals	Deposits	Balance
09/05/2018	CHECK #5830	\$21.20		\$469,692.58
09/05/2018	CHECK #5834	\$489.85		\$469,202.73
09/05/2018	FLA DEPT REVENUE CRC 60422214 Jennifer R Melillo	\$65,176.41		\$404,026.32
09/06/2018	MERCHANT BANKCD DEPOSIT 498232636882 SOUTH TECH CHARTER ACA		\$1,115.00	\$405,141.32
09/06/2018	CHECK #5813	\$2,942.08		\$402,199.24
09/06/2018	CHECK #5816	\$3,757.38		\$398,441.86
09/06/2018	CHECK #5822	\$1,896.85		\$396,545.01
09/06/2018	CHECK #5838	\$1,060.63		\$395,484.38
09/06/2018	VALIC EREMIT PRM 66804 TSA	\$1,775.00		\$393,709.38
09/06/2018	VALIC EREMIT PRM 66804 TSA	\$1,775.00		\$391,934.38
09/07/2018	Customer Deposit		\$26,303.02	\$418,237.40
09/07/2018	MERCHANT BANKCD DEPOSIT 498232636882 SOUTH TECH CHARTER ACA		\$445.00	\$418,682.40
09/07/2018	MERCHANT BANKCD DEPOSIT 498242150882 SOUTH TECH CHARTER ACA		\$165.00	\$418,847.40
09/07/2018	CHECK #5850	\$99.90		\$418,747.50
09/10/2018	PalmBeachSchools DIRECT PAY SOUTH TECH CHARTER ACA		\$662,257.71	\$1,081,005.21
09/10/2018	MERCHANT BANKCD DEPOSIT 498232636882 SOUTH TECH CHARTER ACA		\$495.00	\$1,081,500.21
09/10/2018	MERCHANT BANKCD DEPOSIT 498242150882 SOUTH TECH CHARTER ACA		\$1,150.00	\$1,082,650.21
09/10/2018	CHECK #5800	\$4,542.65		\$1,078,107.56

BankUnited, N.A.

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Statement Date: September 30, 2018

Account Number: *****2973

Activity By Date

Date	Description	Withdrawals	Deposits	Balance
09/10/2018	CHECK #5804	\$275.00		\$1,077,832.56
09/10/2018	CHECK #5815	\$1,350.00		\$1,076,482.56
09/10/2018	CHECK #5832	\$275.00		\$1,076,207.56
09/10/2018	CHECK #5842	\$3,100.00		\$1,073,107.56
09/10/2018	CHECK #5845	\$13,881.10		\$1,059,226.46
09/11/2018	CHECK #5843	\$2,296.15		\$1,056,930.31
09/11/2018	CHECK #5849	\$111.72		\$1,056,818.59
09/11/2018	CHECK #5863	\$113.08		\$1,056,705.51
09/11/2018	CHECK #5866	\$1,875.00		\$1,054,830.51
09/11/2018	CHECK #5868	\$23,768.88		\$1,031,061.63
09/11/2018	CHECK #5877	\$439.09		\$1,030,622.54
09/11/2018	CHECK #5883	\$1,200.00		\$1,029,422.54
09/11/2018	CHECK #5886	\$743.75		\$1,028,678.79
09/11/2018	CHECK #267090594	\$1,150.00		\$1,027,528.79
09/12/2018	CHECK #5844	\$8,160.00		\$1,019,368.79
09/12/2018	CHECK #5848	\$72.78		\$1,019,296.01
09/12/2018	CHECK #5857	\$435.64		\$1,018,860.37
09/12/2018	CHECK #5861	\$687.50		\$1,018,172.87
09/12/2018	CHECK #5864	\$600.00		\$1,017,572.87
09/12/2018	CHECK #5875	\$6,790.00		\$1,010,782.87
09/12/2018	CHECK #5876	\$1,329.28		\$1,009,453.59
09/12/2018	CHECK #5885	\$1,000.00		\$1,008,453.59
09/12/2018	CHECK #5887	\$70.70		\$1,008,382.89
09/12/2018	CHECK #5889	\$180.00		\$1,008,202.89
09/13/2018	MERCHANT BANKCD DEPOSIT 498232636882 SOUTH TECH CHARTER ACA		\$4,550.00	\$1,012,752.89
09/13/2018	CHECK #5853	\$3,045.00		\$1,009,707.89
09/13/2018	CHECK #5854	\$1,032.07		\$1,008,675.82
09/13/2018	CHECK #5856	\$64,065.67		\$944,610.15
09/13/2018	CHECK #5867	\$3,050.98		\$941,559.17
09/13/2018	CHECK #5878	\$11,838.10		\$929,721.07
09/13/2018	CHECK #5882	\$612.14		\$929,108.93
09/13/2018	CHECK #5891	\$2,550.00		\$926,558.93
09/13/2018	CHECK #5892	\$545.22		\$926,013.71



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Statement Date: September 30, 2018

Account Number: *****2973

Activity By Date

Date	Description	Withdrawals	Deposits	Balance
09/13/2018	5BCW10TN SOUTH T IMPOUND BILLING IMPOUND	\$267.45		\$925,746.26
09/13/2018	5BCW10TN SOUTH T IMPOUND TRUST IMPOUND	\$2,973.22		\$922,773.04
09/13/2018	5BCW10TN SOUTH T IMPOUND DD IMPOUND	\$186,016.69		\$736,756.35
09/13/2018	5BCW10TN SOUTH T IMPOUND TAX IMPOUND	\$60,349.16		\$676,407.19
09/14/2018	MERCHANT BANKCD DEPOSIT 498232636882 SOUTH TECH CHARTER ACA		\$1,675.00	\$678,082.19
09/14/2018	CHECK #5884	\$140.00		\$677,942.19
09/14/2018	CHECK #5860	\$130.00		\$677,812.19
09/14/2018	CHECK #5870	\$102.92		\$677,709.27
09/14/2018	CHECK #5872	\$3,153.44		\$674,555.83
09/14/2018	CHECK #5873	\$4,333.00		\$670,222.83
09/14/2018	CHECK #5880	\$13,680.12		\$656,542.71
09/14/2018	CHECK #5881	\$1,750.00		\$654,792.71
09/14/2018	5BCW10TN SOUTH T IMPOUND DD IMPOUND	\$203.56		\$654,589.15
09/14/2018	5BCW10TN SOUTH T IMPOUND BILLING IMPOUND	\$28.50		\$654,560.65
09/14/2018	5BCW10TN SOUTH T IMPOUND TAX IMPOUND	\$62.88		\$654,497.77
09/17/2018	MERCHANT BANKCD DEPOSIT 498232636882 SOUTH TECH CHARTER ACA		\$695.00	\$655,192.77
09/17/2018	MERCHANT BANKCD DEPOSIT 498242150882 SOUTH TECH CHARTER ACA		\$1,040.00	\$656,232.77
09/17/2018	CHECK #5858	\$325.00		\$655,907.77
09/17/2018	CHECK #5862	\$78.49		\$655,829.28
09/17/2018	CHECK #5871	\$55.00		\$655,774.28
09/17/2018	CHECK #5874	\$445.50		\$655,328.78
09/17/2018	CHECK #5888	\$268.80		\$655,059.98

BankUnited, N.A.

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Statement Date: September 30, 2018

Account Number: *****2973

Activity By Date

Date	Description	Withdrawals	Deposits	Balance
09/17/2018	CHECK #5890	\$802.40		\$654,257.58
09/18/2018	CHECK #5851	\$1,960.00		\$652,297.58
09/18/2018	CHECK #5879	\$432.93		\$651,864.65
09/19/2018	MERCHANT BANKCD DEPOSIT 498232636882 SOUTH TECH CHARTER ACA		\$3,145.00	\$655,009.65
09/20/2018	MERCHANT BANKCD DEPOSIT 498232636882 SOUTH TECH CHARTER ACA		\$2,520.00	\$657,529.65
09/20/2018	PRIORITY CHECK #5927	\$20.00		\$657,509.65
09/20/2018	CHECK #5869	\$5,668.29		\$651,841.36
09/20/2018	CHECK #5894	\$3,000.00		\$648,841.36
09/20/2018	FDGL ANNUAL FEE SOUTH TECHNICAL CHART	\$10.20		\$648,831.16
09/20/2018	Telecheck INV092018D 0380181342 SOUTH TECH ACADEMY	\$15.40		\$648,815.76
09/21/2018	PalmBeachSchools DIRECT PAY SOUTH TECH CHARTER ACA		\$16,800.00	\$665,615.76
09/21/2018	CHECK #5893	\$117,911.13		\$547,704.63
09/21/2018	CHECK #5899	\$2,178.06		\$545,526.57
09/21/2018	CHECK #5901	\$17.54		\$545,509.03
09/21/2018	CHECK #5902	\$1,650.00		\$543,859.03
09/21/2018	CHECK #5907	\$10,426.69		\$533,432.34
09/24/2018	MERCHANT BANKCD DEPOSIT 498232636882 SOUTH TECH CHARTER ACA		\$4,845.00	\$538,277.34
09/24/2018	MERCHANT BANKCD DEPOSIT 498242150882 SOUTH TECH CHARTER ACA		\$575.00	\$538,852.34
09/24/2018	CHECK #5895	\$1,015.00		\$537,837.34
09/24/2018	CHECK #5896	\$11,285.64		\$526,551.70
09/24/2018	CHECK #5897	\$1,494.00		\$525,057.70
09/24/2018	CHECK #5900	\$799.00		\$524,258.70
09/24/2018	CHECK #5903	\$3,487.50		\$520,771.20

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10/15/18

South Tech Charter Academy, Inc
Reconciliation Summary
1112 - South Tech Internal 2965, Period Ending 09/30/2018

	<u>Sep 30, 18</u>
Beginning Balance	233,687.76
Cleared Transactions	
Checks and Payments - 37 Items	-22,309.98
Deposits and Credits - 11 Items	35,235.09
	<u>12,925.11</u>
Total Cleared Transactions	12,925.11
Cleared Balance	246,612.87
	<u><u>246,612.87</u></u>
Uncleared Transactions	
Checks and Payments - 4 Items	-1,290.04
	<u>-1,290.04</u>
Total Uncleared Transactions	-1,290.04
Register Balance as of 09/30/2018	245,322.83
	<u><u>245,322.83</u></u>
New Transactions	
Checks and Payments - 31 Items	-32,138.58
Deposits and Credits - 5 Items	8,092.55
	<u>-24,046.03</u>
Total New Transactions	-24,046.03
Ending Balance	221,276.80
	<u><u>221,276.80</u></u>

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South Tech Charter Academy, Inc Reconciliation Detail

1112 - South Tech Internal 2965, Period Ending 09/30/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						233,687.76
Cleared Transactions						
Checks and Payments - 37 Items						
BIII Pmt -Check	08/17/2018	2435	O'Neil, Suzanne	X	-40.00	-40.00
BIII Pmt -Check	08/24/2018	2440	Save Around	X	-1,250.00	-1,290.00
BIII Pmt -Check	08/24/2018	2439	Paramount Refresh...	X	-137.96	-1,427.96
BIII Pmt -Check	08/30/2018	2443	Moran, Lynn	X	-2,425.16	-3,853.12
BIII Pmt -Check	08/30/2018	2442	ID Wholesaler	X	-711.00	-4,564.12
BIII Pmt -Check	08/30/2018	2444	Sally Beauty Supply	X	-171.49	-4,735.61
BIII Pmt -Check	08/30/2018	2445	Sysco SouthEast Fl...	X	-108.68	-4,842.29
Check	09/04/2018	Chk	Merchant Service Fee	X	-348.15	-5,190.44
BIII Pmt -Check	09/06/2018	2453	Sonshine Education...	X	-5,100.00	-10,290.44
BIII Pmt -Check	09/06/2018	2446	GFS Gordon Food S...	X	-677.78	-10,968.22
BIII Pmt -Check	09/06/2018	2448	Lerner, Todd	X	-484.80	-11,453.02
BIII Pmt -Check	09/06/2018	2449	National Coating & ...	X	-441.91	-11,894.93
BIII Pmt -Check	09/06/2018	2454	Sysco SouthEast Fl...	X	-201.19	-12,096.12
BIII Pmt -Check	09/06/2018	2451	Paramount Refresh...	X	-146.76	-12,242.88
BIII Pmt -Check	09/06/2018	2452	Publix Super Market...	X	-50.88	-12,293.76
BIII Pmt -Check	09/06/2018	2447	Hidalgo, Martha	X	-48.00	-12,341.76
BIII Pmt -Check	09/06/2018	2450	O'Neil, Suzanne	X	-25.75	-12,367.51
General Journal	09/11/2018	1557	Security - 35050	X	-40.00	-12,407.51
BIII Pmt -Check	09/14/2018	2463	Moran, Lynn	X	-1,958.32	-14,365.83
BIII Pmt -Check	09/14/2018	2457	American Express ...	X	-986.95	-15,352.78
BIII Pmt -Check	09/14/2018	2456	American Express -...	X	-744.35	-16,097.13
BIII Pmt -Check	09/14/2018	2466	Sweetwater	X	-706.93	-16,804.06
BIII Pmt -Check	09/14/2018	2458	Dade Paper & Bag ...	X	-627.72	-17,431.78
BIII Pmt -Check	09/14/2018	2455	American Culinary F...	X	-450.00	-17,881.78
BIII Pmt -Check	09/14/2018	2461	Kozak, Steven	X	-433.95	-18,315.73
BIII Pmt -Check	09/14/2018	2462	McInemey, Kathryn	X	-250.00	-18,565.73
BIII Pmt -Check	09/14/2018	2469	Nardisse, Presley	X	-250.00	-18,815.73
BIII Pmt -Check	09/14/2018	2459	Fraga, Barbara	X	-212.04	-19,027.77
BIII Pmt -Check	09/14/2018	2460	GFS Gordon Food S...	X	-186.80	-19,224.57
BIII Pmt -Check	09/14/2018	2464	Rodriguez, Estrella	X	-92.00	-19,316.57
BIII Pmt -Check	09/14/2018	2465	Salas, Roman	X	-44.45	-19,361.02
BIII Pmt -Check	09/20/2018	2473	Lerner, Todd	X	-1,612.00	-20,973.02
BIII Pmt -Check	09/20/2018	2476	Sysco SouthEast Fl...	X	-859.35	-21,832.37
BIII Pmt -Check	09/20/2018	2471	Bennett Auto Supply	X	-255.51	-22,087.88
BIII Pmt -Check	09/20/2018	2475	Paramount Refresh...	X	-145.00	-22,232.88
BIII Pmt -Check	09/20/2018	2472	Cruz, Hugo	X	-75.00	-22,307.88
Check	09/30/2018			X	-2.10	-22,309.98
Total Checks and Payments					-22,309.98	-22,309.98
Deposits and Credits - 11 Items						
Deposit	08/31/2018			X	29.61	29.61
Deposit	09/07/2018			X	8,460.30	8,489.91
Deposit	09/11/2018			X	1,321.01	9,810.92
Deposit	09/12/2018			X	5.00	9,815.92
Deposit	09/14/2018			X	12,456.85	22,272.77
Deposit	08/17/2018			X	35.00	22,307.77
Deposit	09/18/2018			X	545.00	22,852.77
Deposit	08/21/2018			X	7,612.22	30,464.99
Deposit	09/24/2018			X	269.00	30,733.99
Deposit	09/25/2018			X	20.00	30,753.99
Deposit	09/28/2018			X	4,481.10	35,235.09
Total Deposits and Credits					35,235.09	35,235.09
Total Cleared Transactions					12,925.11	12,925.11
Cleared Balance					12,925.11	246,612.87

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10/16/18

South Tech Charter Academy, Inc Reconciliation Detail

1112 · South Tech Internal 2965, Period Ending 09/30/2018

Type	Date	Num	Name	Clr	Amount	Balance
Uncleared Transactions						
Checks and Payments - 4 Items						
BIII Pmt -Check	09/14/2018	2467	Castano, Mateo		-250.00	-250.00
BIII Pmt -Check	09/14/2018	2468	Gibbs, Rachel		-250.00	-500.00
BIII Pmt -Check	09/14/2018	2470	St Louis, Eliana		-250.00	-750.00
BIII Pmt -Check	09/20/2018	2474	National Coating & ...		-540.04	-1,290.04
Total Checks and Payments					-1,290.04	-1,290.04
Total Uncleared Transactions					-1,290.04	-1,290.04
Register Balance as of 09/30/2018					11,635.07	245,322.83
New Transactions						
Checks and Payments - 31 Items						
BIII Pmt -Check	10/01/2018	2479	Embroid Me		-18,870.00	-18,870.00
BIII Pmt -Check	10/01/2018	2484	Travel Ventures of B...		-1,610.00	-20,480.00
BIII Pmt -Check	10/01/2018	2480	Moran, Lynn		-1,472.41	-21,952.41
BIII Pmt -Check	10/01/2018	2478	Brown, Michelle		-791.20	-22,743.61
BIII Pmt -Check	10/01/2018	2483	Sysco SouthEast Fl...		-576.51	-23,319.12
BIII Pmt -Check	10/01/2018	2477	Bedminster, Antique		-140.00	-23,459.12
BIII Pmt -Check	10/01/2018	2482	Sally Beauty Supply		-108.98	-23,568.08
BIII Pmt -Check	10/01/2018	2481	Salas, Roman		-26.97	-23,593.05
BIII Pmt -Check	10/05/2018	2485	ATI		-1,760.50	-25,353.55
BIII Pmt -Check	10/05/2018	2487	GFS Gordon Food S...		-494.82	-25,848.37
BIII Pmt -Check	10/05/2018	2493	Sysco SouthEast Fl...		-420.88	-26,269.05
BIII Pmt -Check	10/05/2018	2489	National Coating & ...		-217.48	-26,486.53
BIII Pmt -Check	10/05/2018	2492	Sally Beauty Supply		-190.84	-26,677.37
BIII Pmt -Check	10/05/2018	2491	Publix Super Market...		-55.77	-26,733.14
BIII Pmt -Check	10/05/2018	2488	Marsh, Patrice		-52.12	-26,785.26
BIII Pmt -Check	10/05/2018	2494	Tanner, Walter		-41.91	-26,827.17
BIII Pmt -Check	10/05/2018	2480	Pelaez, Ruthy		-38.97	-26,866.14
BIII Pmt -Check	10/05/2018	2486	Boggess, John-Anth...		-15.50	-26,881.64
BIII Pmt -Check	10/12/2018	2495	American Express -...		-830.93	-27,712.57
BIII Pmt -Check	10/12/2018	2507	Burmax Company, Inc		-735.53	-28,448.10
BIII Pmt -Check	10/12/2018	2498	Dade Paper & Bag ...		-701.81	-29,149.91
BIII Pmt -Check	10/12/2018	2508	Sysco SouthEast Fl...		-681.07	-29,830.98
BIII Pmt -Check	10/12/2018	2503	Palardis, Jon		-580.45	-30,411.43
BIII Pmt -Check	10/12/2018	2501	Lemer, Todd		-556.40	-30,967.83
BIII Pmt -Check	10/12/2018	2499	Florida Deca		-300.00	-31,267.83
BIII Pmt -Check	10/12/2018	2504	Paramount Refresh...		-266.85	-31,534.68
BIII Pmt -Check	10/12/2018	2497	Boynton Beach - La...		-277.00	-31,811.68
BIII Pmt -Check	10/12/2018	2496	Bennett Auto Supply		-128.30	-31,939.98
BIII Pmt -Check	10/12/2018	2505	Staples Advantage		-85.34	-32,025.32
BIII Pmt -Check	10/12/2018	2502	National Coating & ...		-58.66	-32,113.98
BIII Pmt -Check	10/12/2018	2500	GFS Gordon Food S...		-24.60	-32,138.58
Total Checks and Payments					-32,138.58	-32,138.58
Deposits and Credits - 5 Items						
Deposit	10/03/2018				10.00	10.00
Deposit	10/04/2018				35.00	45.00
Deposit	10/04/2018				4,281.05	4,326.05
Deposit	10/08/2018				1,192.50	5,518.55
Deposit	10/10/2018				2,574.00	8,092.55
Total Deposits and Credits					8,092.55	8,092.55
Total New Transactions					-24,046.03	-24,046.03
Ending Balance					-12,410.96	221,276.80



P.O. Box 521599 Miami, FL 33152-1599



>004658 2201459 0001 006229 20Z
SOUTH TECH CHARTER ACADEMY INC
INTERNAL ACCOUNT
1300 SW 30TH AVE
BOYNTON BEACH FL 33426-9018

Statement Date: September 30, 2018

Account Number: *****2965

Customer Service Information

 Client Care: 877-779-BANK (2265)
 Web Site: www.bankunited.com
 Bank Address: BankUnited
P.O. Box 521599
Miami, FL 33152-1599

Customer Message Center



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PUBLIC FUNDS INTEREST CHECKING Account *****2965

Account Summary

Statement Balance as of 08/31/2018			\$233,687.76
Plus	10	Deposits and Other Credits	\$35,205.48
Less	39	Withdrawals, Checks, and Other Debits	\$22,307.88
Less		Service Charge	\$2.10
Plus		Interest Paid	\$29.61
Statement Balance as of 09/30/2018			\$246,612.87

Interest Summary

Beginning Interest Rate	0.15%
Interest Paid this Statement Period	\$29.61
Interest Paid Year to Date	\$238.65

Activity By Date

Date	Description	Withdrawals	Deposits	Balance
09/04/2018	CHECK #2435	\$40.00		\$233,647.76
09/04/2018	CHECK #2439	\$137.96		\$233,509.80
09/04/2018	CHECK #2443	\$2,425.16		\$231,084.64

Statement Date: September 30, 2018

Account Number: *****2965

Activity By Date

Date	Description	Withdrawals	Deposits	Balance
09/04/2018	MERCHANT BANKCD INTERCHNG 498232637880 SOUTH TECH CHRTR ACAD	\$213.20		\$230,871.44
09/04/2018	MERCHANT BANKCD DISCOUNT 498232637880 SOUTH TECH CHRTR ACAD	\$52.22		\$230,819.22
09/04/2018	MERCHANT BANKCD FEE 498232637880 SOUTH TECH CHRTR ACAD	\$82.73		\$230,736.49
09/07/2018	Customer Deposit		\$8,460.30	\$239,196.79
09/07/2018	CHECK #2445	\$106.68		\$239,090.11
09/10/2018	CHECK #2444	\$171.49		\$238,918.62
09/10/2018	CHECK #2447	\$48.00		\$238,870.62
09/10/2018	CHECK #2448	\$484.80		\$238,385.82
09/10/2018	CHECK #2450	\$25.75		\$238,360.07
09/11/2018	CHARGEBACK ITEM	\$30.00		\$238,330.07
09/11/2018	CHARGEBACK FEE	\$10.00		\$238,320.07
09/11/2018	CHECK #2453	\$5,100.00		\$233,220.07
09/11/2018	CHECK #2454	\$201.19		\$233,018.88
09/12/2018	MERCHANT BANKCD DEPOSIT 498232637880 SOUTH TECH CHRTR ACAD		\$1,321.01	\$234,339.89
09/12/2018	CHECK #2449	\$441.91		\$233,897.98
09/12/2018	CHECK #2451	\$146.76		\$233,751.22
09/12/2018	CHECK #2452	\$50.88		\$233,700.34
09/13/2018	MERCHANT BANKCD DEPOSIT 498232637880 SOUTH TECH CHRTR ACAD		\$5.00	\$233,705.34
09/14/2018	Customer Deposit		\$12,456.85	\$246,162.19
09/14/2018	CHECK #2446	\$677.78		\$245,484.41
09/17/2018	CHECK #2440	\$1,250.00		\$244,234.41
09/18/2018	MERCHANT BANKCD DEPOSIT 498232637880 SOUTH TECH CHRTR ACAD		\$35.00	\$244,269.41
09/19/2018	MERCHANT BANKCD DEPOSIT		\$545.00	\$244,814.41



P.O. Box 521599 Miami, FL 33152-1599

Page 3 of 6

Statement Date: September 30, 2018

Account Number: *****2965

Activity By Date

Date	Description	Withdrawals	Deposits	Balance
	498232637880			
	SOUTH TECH CHRTR ACAD			
09/19/2018	CHECK #2461	\$433.95		\$244,380.46
09/19/2018	CHECK #2462	\$250.00		\$244,130.46
09/19/2018	CHECK #2465	\$44.45		\$244,086.01
09/19/2018	CHECK #2469	\$250.00		\$243,836.01
09/20/2018	CHECK #2459	\$212.04		\$243,623.97
09/21/2018	Customer Deposit		\$7,612.22	\$251,236.19
09/24/2018	CHECK #2442	\$711.00		\$250,525.19
09/24/2018	CHECK #2456	\$744.35		\$249,780.84
09/24/2018	CHECK #2457	\$986.95		\$248,793.89
09/24/2018	CHECK #2460	\$196.80		\$248,597.09
09/24/2018	CHECK #2463	\$1,958.32		\$246,638.77
09/24/2018	CHECK #2473	\$1,612.00		\$245,026.77
09/25/2018	MERCHANT BANKCD DEPOSIT		\$269.00	\$245,295.77
	498232637880			
	SOUTH TECH CHRTR ACAD			
09/25/2018	CHECK #2455	\$450.00		\$244,845.77
09/25/2018	CHECK #2458	\$627.72		\$244,218.05
09/25/2018	CHECK #2464	\$92.00		\$244,126.05
09/25/2018	CHECK #2466	\$706.93		\$243,419.12
09/26/2018	MERCHANT BANKCD DEPOSIT		\$20.00	\$243,439.12
	498232637880			
	SOUTH TECH CHRTR ACAD			
09/27/2018	CHECK #2471	\$255.51		\$243,183.61
09/27/2018	CHECK #2476	\$859.35		\$242,324.26
09/28/2018	Customer Deposit		\$4,481.10	\$246,805.36
09/28/2018	CHECK #2472	\$75.00		\$246,730.36
09/28/2018	CHECK #2475	\$145.00		\$246,585.36
09/28/2018	Interest Paid		\$29.61	\$246,614.97
09/28/2018	Service Charge	\$2.10		\$246,612.87

Check Transactions

Statement Date: September 30, 2018

Account Number: *****2965

Check #	Date	Amount	Check #	Date	Amount	Check #	Date	Amount
2435	09/04	\$40.00	2451	09/12	\$146.76	2463	09/24	\$1,958.32
2439*	09/04	\$137.96	2452	09/12	\$50.88	2464	09/25	\$92.00
2440	09/17	\$1,250.00	2453	09/11	\$5,100.00	2465	09/19	\$44.45
2442*	09/24	\$711.00	2454	09/11	\$201.19	2466	09/25	\$706.93
2443	09/04	\$2,425.16	2455	09/25	\$450.00	2469*	09/19	\$250.00
2444	09/10	\$171.49	2456	09/24	\$744.35	2471*	09/27	\$255.51
2445	09/07	\$106.68	2457	09/24	\$986.95	2472	09/28	\$75.00
2446	09/14	\$677.78	2458	09/25	\$627.72	2473	09/24	\$1,612.00
2447	09/10	\$48.00	2459	09/20	\$212.04	2475*	09/28	\$145.00
2448	09/10	\$484.80	2460	09/24	\$196.80	2476	09/27	\$859.35
2449	09/12	\$441.91	2461	09/19	\$433.95			
2450	09/10	\$25.75	2462	09/19	\$250.00			

Items denoted with an "*" indicate processed checks out of sequence.

Rates by Date

Date	Rate
08/31	0.15%

Balances by Date

Date	Balance	Date	Balance	Date	Balance	Date	Balance
08/31	\$233,687.76	09/12	\$233,700.34	09/19	\$243,836.01	09/26	\$243,439.12
09/04	\$230,736.49	09/13	\$233,705.34	09/20	\$243,623.97	09/27	\$242,324.26
09/07	\$239,090.11	09/14	\$245,484.41	09/21	\$251,236.19	09/28	\$246,612.87
09/10	\$238,360.07	09/17	\$244,234.41	09/24	\$245,026.77		
09/11	\$233,018.88	09/18	\$244,269.41	09/25	\$243,419.12		

Other Balances

Minimum Balance this Statement Period

\$230,736.49



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Page 5 of 6

Statement Date: September 30, 2018

Account Number: ***2965**



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Statement Date: September 30, 2018

Account Number: ***2965**

If your account does not balance please check the following carefully:

Have you entered the amount of each check in your checkbook register?

Are the amounts of your deposits and other additions entered in your checkbook register the same as those on this statement?

Have you checked all additions and subtractions in your checkbook register?

Have you carried the correct balance forward when starting a new page in your checkbook register?

**IN CASE OF QUESTIONS OR ERRORS ABOUT YOUR STATEMENT:
PLEASE CALL (TOLL FREE) 1-877-779-BANK (2265) OR WRITE US AT:**

BankUnited Operations / EFT Error
7815 NW 148th ST, Miami Lakes, FL 33016

For Consumer Customers Only

Please contact us if you think your statement is wrong or if you need additional information about a transaction. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

1. Tell us your name and account number.

2. Describe the error or the transfer you are unsure about and explain as clearly as you can why you believe there is an error or why you need further information.

3. Tell us the dollar amount of the suspected error.

You may be required to put your request in writing. We will investigate your complaint and will correct any error promptly.

For Electronic Funds Transfers, if we take more than 10 business days to investigate and correct the error, (20 business days if you are a new customer for electronic funds transfers occurring during the first 30 days after the first deposit is made to your account), we will recredit your consumer account for the amount you think is in error (plus interest if your account earns interest), so that you will have the use of the money during the time it takes us to complete our investigation.

For Substitute Checks, if we take more than 10 business days to investigate and correct the error, we will recredit your consumer account for the amount of loss up to the lesser of \$2,500.00 (plus interest if your account earns interest) or the amount of the substitute check. If your account is new (30 days from the date your account was established), has been subject to repeated overdrafts, or we believe the claim is fraudulent, we may delay the availability of recredited funds until we determine the claim is valid or until the 45th day after the claim was submitted.



**Member
FDIC**

BankUnited, N.A.

2:07 PM

10/10/18

South Tech Charter Academy, Inc

Reconciliation Summary

1113 · Money Market Account 2981, Period Ending 09/30/2018

	Sep 30, 18
Beginning Balance	1,269,620.74
Cleared Transactions	
Deposits and Credits - 1 Item	416.37
Total Cleared Transactions	416.37
Cleared Balance	1,270,037.11
Register Balance as of 09/30/2018	1,270,037.11
Ending Balance	1,270,037.11

2:07 PM

10/10/18

**South Tech Charter Academy, Inc
Reconciliation Detail****1113 - Money Market Account 2981, Period Ending 09/30/2018**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						1,269,620.74
Cleared Transactions						
Deposits and Credits - 1 Item						
Deposit	09/30/2018			X	416.37	416.37
Total Deposits and Credits					416.37	416.37
Total Cleared Transactions					416.37	416.37
Cleared Balance					416.37	1,270,037.11
Register Balance as of 09/30/2018					416.37	1,270,037.11
Ending Balance					416.37	1,270,037.11



P.O. Box 521599 Miami, FL 33152-1599



>005410 2200915 0001 006229 10Z
SOUTH TECH CHARTER ACADEMY INC
1300 SW 30TH AVE
BOYNTON BEACH FL 33426-9018

Statement Date: September 30, 2018

Account Number: *****2981

Customer Service Information



Client Care: 877-779-BANK (2265)



Web Site: www.bankunited.com



Bank Address: BankUnited
P.O. Box 521599
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PUBLIC FUNDS MONEY MARKET Account *****2981

Account Summary

Statement Balance as of 08/31/2018			\$1,269,620.74
Plus	0	Deposits and Other Credits	\$0.00
Less	0	Withdrawals, Checks, and Other Debits	\$0.00
Less		Service Charge	\$0.00
Plus		Interest Paid	\$416.37
Statement Balance as of 09/30/2018			\$1,270,037.11

Interest Summary

Beginning Interest Rate	0.40%
Interest Period Days	30
Interest Annual Percentage Yield Earned this Statement Period (APYE)	0.40%
Interest Paid this Statement Period	\$416.37
Interest Paid Year to Date	\$3,661.53

Activity By Date

Date	Description	Withdrawals	Deposits	Balance
09/28/2018	Interest Paid		\$416.37	\$1,270,037.11

Statement Date: September 30, 2018

Account Number: *****2981

Rates By Date

Date	Rate
08/31	0.40%

Balances by Date

Date	Balance	Date	Balance
08/31	\$1,269,620.74	09/28	\$1,270,037.11

Other Balances

Minimum Balance this Statement Period	\$1,269,620.74
---------------------------------------	----------------



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Page 3 of 3

Statement Date: September 30, 2018

Account Number: *****2981

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**IN CASE OF QUESTIONS OR ERRORS ABOUT YOUR STATEMENT:
PLEASE CALL (TOLL FREE) 1-877-779-BANK (2265) OR WRITE US AT:**

BankUnited Operations / EFT Error
7815 NW 148th ST, Miami Lakes, FL 33016

For Consumer Customers Only

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1. Tell us your name and account number.
2. Describe the error or the transfer you are unsure about and explain as clearly as you can why you believe there is an error or why you need further information.
3. Tell us the dollar amount of the suspected error.

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For Substitute Checks, if we take more than 10 business days to investigate and correct the error, we will recredit your consumer account for the amount of loss up to the lesser of \$2,500.00 (plus interest if your account earns interest) or the amount of the substitute check. If your account is new (30 days from the date your account was established), has been subject to repeated overdrafts, or we believe the claim is fraudulent, we may delay the availability of recredited funds until we determine the claim is valid or until the 45th day after the claim was submitted.



Member
FDIC

BankUnited, N.A.

Motion:

I recommend that the Board approve and ratify the Charter school monthly Disbursement Reports for the month ending September 30, 2018 as required by the Sponsor.

Summary Information:

The Charter school is required to provide several financial documents on an ongoing basis. Monthly records of disbursements are a requirement that must be provided by the President to the Board.

The Charter school maintains several accounts in order to maximize the earnings potential of the funding. Each school account is listed separately along with a disbursement record of activity. Disbursements are made by warrant, wire transfer, account transfer and use of direct debit card. Processing of disbursements takes place on a daily basis by the Charter business staff. All disbursements are reviewed and approved by the President. All warrants have two signatories.

Attachments: Disbursement Report

Presented By:

Jim Kidd, Superintendent

Financial Impact:

There is no financial impact related to this item.

8:49 AM

10/15/18

Accrual Basis

South Tech Charter Academy, Inc
Account QuickReport
As of September 30, 2018

Date	Num	Name	Amount
1111 - South Tech Operating 2973			
09/15/2018	1552	Payroll	-188,989.91
09/30/2018	1573	Payroll	-179,527.70
09/14/2018	5893	A & S Transportation	-117,911.13
09/30/2018	1576	Florida Retirement System	-71,604.92
09/06/2018	5856	Blue Cross Blue Shield	-64,065.67
09/15/2018	1552	Payroll	-60,349.16
09/30/2018	1573	Payroll	-57,173.97
09/20/2018	5912	Apple Inc	-42,446.23
09/06/2018	5868	FPL	-23,768.88
09/06/2018	5880	Palm Beach County School Distr...	-13,680.12
09/06/2018	5878	NHA	-11,838.10
09/14/2018	5896	American Express #21007 Oper	-11,285.64
09/20/2018	5915	FFVA Mutual Insurance	-10,656.00
09/14/2018	5907	Pearson Education	-10,426.69
09/20/2018	5916	GovConnection, Inc	-7,387.85
09/06/2018	5875	McCullough, Keefe	-6,790.00
09/06/2018	5869	GIS Benefits	-5,668.29
09/20/2018	5913	Arnold Law Firm	-5,013.50
09/06/2018	5855	Beacon Educator	-4,800.00
09/06/2018	5873	Literacy Coalition of Palm Beach...	-4,333.00
09/14/2018	5903	JourneyED	-3,487.50
09/06/2018	5872	Life Insurance Company of the ...	-3,153.44
09/06/2018	5867	Florida School Book Depository, ...	-3,050.98
09/06/2018	5853	All Metro Health Care	-3,045.00
09/14/2018	5894	Alann Corporation	-3,000.00
09/06/2018	5891	Voya	-2,550.00
09/14/2018	5899	Dex Imaging	-2,178.06
09/06/2018	5866	FJ Vodolo & Associates, LLC	-1,875.00
09/15/2018	1574	Valic	-1,775.00
09/30/2018	1575	Valic	-1,775.00
09/06/2018	5881	Palm Tran	-1,750.00
09/14/2018	5902	Jamf Software, LLC	-1,650.00
09/14/2018	5897	American Express 11003 - Oper	-1,494.00
09/20/2018	5917	Great American Financial Service	-1,405.18
09/06/2018	5876	Met Life	-1,329.28
09/20/2018	5928	Staples Advantage	-1,268.59
09/06/2018	5883	Powell Landscaping & Design	-1,200.00
09/06/2018	5859	Comprehensive Energy Service,...	-1,150.00
09/06/2018	5854	B&H Photo-Video	-1,032.07
09/14/2018	5895	All Metro Health Care	-1,015.00
09/06/2018	5885	Spectrum Public Relations	-1,000.00
09/20/2018	5922	School District of Palm Beach C...	-1,000.00
09/14/2018	5908	Polar3D	-829.65
09/20/2018	5911	All Metro Health Care	-812.00
09/06/2018	5890	Verizon Wireless	-802.40
09/20/2018	5920	Neofunds by Neopost	-801.00
09/14/2018	5900	Educators Publishing Service	-799.00
09/06/2018	5886	Staples Advantage	-743.75
09/06/2018	5865	First Response Training, LLC	-700.00
09/06/2018	5861	F. Mandley & Associates	-687.50
09/20/2018	5921	Quill	-626.15
09/06/2018	5882	PHEAA	-612.14
09/06/2018	5864	Fidelity Investments	-600.00
09/27/2018		CC Refund	-575.00
09/06/2018	5892	ZipGrade LLC	-545.22
09/06/2018	5874	Managed Care Concepts	-445.50
09/06/2018	5877	NAPA Auto Parts	-439.09
09/06/2018	5857	Boggess, Dr. John	-435.64
09/06/2018	5879	Office Depot	-432.93
09/26/2018		CC Refund	-388.00
09/14/2018	5904	Moran, Lynn	-338.51
09/06/2018	5858	Charter School Services Corp	-325.00
09/20/2018	5918	Jurado Law Group, PA	-325.00
09/20/2018	5919	Mastrosimone, Gianna	-320.00
09/14/2018	5898	City of Boynton Beach	-300.00
09/21/2018	5929	Ari, Gyorgy	-300.00
09/21/2018	5930	Berkheimer, Linda	-300.00

8:49 AM

10/15/18

Accrual Basis

South Tech Charter Academy, Inc

Account QuickReport

As of September 30, 2018

Date	Num	Name	Amount
09/21/2018	5931	Breault, Jonelle	-300.00
09/21/2018	5932	Brown, Michelle	-300.00
09/21/2018	5933	Brown, Timothy	-300.00
09/21/2018	5934	Carstarphen, Mary	-300.00
09/21/2018	5935	D' Ambrosio, Chris	-300.00
09/21/2018	5936	Deschenes, Michelle	-300.00
09/21/2018	5937	Edgar, Teresa	-300.00
09/21/2018	5938	Ehring-Sikorski, Jessica	-300.00
09/21/2018	5939	Ellison, Carolee	-300.00
09/21/2018	5940	Fernandez, Kiersten	-300.00
09/21/2018	5941	Franco, Jennifer	-300.00
09/21/2018	5942	Gallagher, Leeann	-300.00
09/21/2018	5943	Hagood, Sandi	-300.00
09/21/2018	5944	Hess-Shamdasani, Meghan	-300.00
09/21/2018	5945	Hess, Jacqueline	-300.00
09/21/2018	5946	Hyett, Crystal	-300.00
09/21/2018	5947	Jackola, Ryan	-300.00
09/21/2018	5948	Jean - Philippe, Stephanie	-300.00
09/21/2018	5949	Kiehl, Jean Claude	-300.00
09/21/2018	5950	Knight, Robert	-300.00
09/21/2018	5951	Konigsberg, Janice	-300.00
09/21/2018	5952	Lovino, Lee	-300.00
09/21/2018	5953	Mandel, Julie	-300.00
09/21/2018	5954	Markevich, Kristen	-300.00
09/21/2018	5955	Martinez, Eddie	-300.00
09/21/2018	5956	Mendenhall, Nicole	-300.00
09/21/2018	5957	Merrigan, Christina	-300.00
09/21/2018	5958	Michel, Jamal	-300.00
09/21/2018	5959	Moore, Nancy	-300.00
09/21/2018	5960	Moran, Lynn	-300.00
09/21/2018	5961	Murray, Earl	-300.00
09/21/2018	5962	O'Neil, Suzanne	-300.00
09/21/2018	5963	Pace, Aparecida Isabel	-300.00
09/21/2018	5964	Palardis, Jon	-300.00
09/21/2018	5965	Pancione, Robert	-300.00
09/21/2018	5966	Penn, Joanne K	-300.00
09/21/2018	5967	Pontz, Nicholas	-300.00
09/21/2018	5968	Pray, Jan	-300.00
09/21/2018	5969	Reid, Karen	-300.00
09/21/2018	5970	Rincon, Emma	-300.00
09/21/2018	5971	Royce, Jennifer	-300.00
09/21/2018	5972	Sanders, Donna	-300.00
09/21/2018	5973	Sikorski, David	-300.00
09/21/2018	5974	Simon, Sean	-300.00
09/21/2018	5975	Sweeney, Cathy	-300.00
09/21/2018	5976	Tanner, Walter	-300.00
09/21/2018	5977	Terry, William	-300.00
09/21/2018	5978	Thaw, Tanya	-300.00
09/21/2018	5979	Torres-Blanc, Luz Victoria	-300.00
09/21/2018	5980	Trumble-Thomas Teresa	-300.00
09/21/2018	5981	Walters, Edward	-300.00
09/21/2018	5982	White, Christopher	-300.00
09/21/2018	5983	Wolfe, Monica	-300.00
09/21/2018	5984	Zatyko, David Henry	-300.00
09/20/2018	5914	AT&T	-276.51
09/04/2018	Chk	Merchant Service Fee	-273.62
09/06/2018	5888	TMobile	-268.80
09/15/2018	1552	Payroll	-267.45
09/30/2018	1573	Payroll	-255.75
09/15/2018	1556	Payroll	-203.56
09/06/2018	5889	Total Compliance Network Inc	-180.00
09/14/2018	5906	NexAir, LLC	-161.43
09/06/2018	5884	South Tech Culinary Academy	-140.00
09/06/2018	5860	Devine, Lisa	-130.00
09/20/2018	5925	Stevens Instrument Company	-129.40
09/14/2018	5910	Stericycle	-122.49
09/14/2018	5909	Spectrum Public Relations	-115.75
09/06/2018	5863	Fernandez, Maria	-113.08

8:49 AM
10/15/18
Accrual Basis

South Tech Charter Academy, Inc
Account QuickReport
As of September 30, 2018

Date	Num	Name	Amount
09/06/2018	5870	Home Depot	-102.92
09/06/2018	5862	FedEx	-78.49
09/14/2018	5905	National Print & Design	-75.00
09/06/2018	5887	State Of Florida Disbursement Unit	-70.70
09/20/2018	5923	Shell Fleet Plus	-64.34
09/15/2018	1556	Payroll	-62.88
09/06/2018	5871	J & R Printing & Graphics	-55.00
09/04/2018	Chk	Authnet Gateway	-36.70
09/04/2018	Chk	FDGL	-35.28
09/15/2018	1556	Payroll	-28.50
09/20/2018	5926	Terry, William	-20.01
09/20/2018	5927	Williams, Julie	-20.00
09/14/2018	5901	FPL	-17.54
09/19/2018	Chk	Telecheck	-15.40
09/20/2018	Chk	FDGL	-10.20
09/30/2018			-8.55
09/20/2018	5924	Staples Advantage	0.00
09/30/2018		Palm Beach County School Distr...	0.00
Total 1111 · South Tech Operating 2973			-971,923.69
1112 · South Tech Internal 2965			
09/06/2018	2453	Sonshine Educational Tours	-5,100.00
09/14/2018	2463	Moran, Lynn	-1,958.32
09/20/2018	2473	Lerner, Todd	-1,612.00
09/14/2018	2457	American Express 11003 - Int	-986.95
09/20/2018	2476	Sysco SouthEast Florida	-859.35
09/14/2018	2456	American Express -21007 Int	-744.35
09/14/2018	2466	Sweetwater	-706.93
09/06/2018	2446	GFS Gordon Food Services Miami	-677.78
09/14/2018	2458	Dade Paper & Bag Co.	-627.72
09/20/2018	2474	National Coating & Supplies	-540.04
09/06/2018	2448	Lerner, Todd	-484.80
09/14/2018	2455	American Culinary Federation	-450.00
09/06/2018	2449	National Coating & Supplies	-441.91
09/14/2018	2461	Kozak, Steven	-433.95
09/04/2018	Chk	Merchant Service Fee	-348.15
09/20/2018	2471	Bennett Auto Supply	-255.51
09/14/2018	2462	McInerney, Kathryn	-250.00
09/14/2018	2467	Castano, Mateo	-250.00
09/14/2018	2468	Gibbs, Rachel	-250.00
09/14/2018	2469	Narcisse, Presley	-250.00
09/14/2018	2470	St Louis, Eliana	-250.00
09/14/2018	2459	Fraga, Barbara	-212.04
09/06/2018	2454	Sysco SouthEast Florida	-201.19
09/14/2018	2460	GFS Gordon Food Services Miami	-196.80
09/06/2018	2451	Paramount Refreshment Solutio...	-146.76
09/20/2018	2475	Paramount Refreshment Solutio...	-145.00
09/14/2018	2464	Rodriguez, Estrello	-92.00
09/20/2018	2472	Cruz, Hugo	-75.00
09/06/2018	2452	Publix Super Markets, Inc	-50.88
09/06/2018	2447	Hidalgo, Martha	-48.00
09/14/2018	2465	Salas, Roman	-44.45
09/11/2018	1557	Security - 35050	-40.00
09/06/2018	2450	O'Neil, Suzanne	-25.75
09/30/2018			-2.10
Total 1112 · South Tech Internal 2965			-18,757.73
TOTAL			-990,681.42

Motion:

I recommend that the Board approve and ratify the monthly financial statements for month ending September 30, 2018 required by the Sponsor.

Summary Information:

The State statutes and the Palm Beach County School District require charter schools to provide financial statements on a monthly basis in the format that School Districts are required to follow. This format is prescribed by the Governmental Accounting Standards Board (GASB).

The monthly statements include:

1. Statement of Revenues, Expenditures and Changes in Fund Balance Budget to Actual
2. The combined Statement of Revenues, Expenditures and Changes in Fund Balance
3. A Combined Balance Sheet – All Fund Types

Quarterly, a Statement of Net Assets is also required. This is provided in March, June, September and December.

Attachments: Monthly Financial Statements

Presented By:

Jim Kidd, Superintendent

Financial Impact:

There is no financial impact for this item.

Governmental Accounting Standards Board (GASB) Monthly Financial Form
South Tech Academy with MSID Number 1571
Palm Beach County, Florida
For the Month Ended September 30, 2018 and For the Year Ending June 30, 2019
September 30, 2018

	<u>Accounts</u>	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Debt Service</u>	<u>Capital Outlay</u>	<u>Total Governmental Funds</u>
ASSETS						
Cash and cash equivalents	1110	\$ 1,644,614	\$ -	\$ -	\$ -	\$ 1,644,614
Investments	1160					-
Grant receivables	1130					-
Other current assets	12XX	85,444				85,444
Deposits	1210				-	-
Due from other funds	1140	253,106				253,106
Other long-term assets	1400	51,560				51,560
Total Assets		<u>\$ 2,034,724</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,034,724</u>
LIABILITIES AND FUND BALANCE						
Liabilities						
Accounts payable	2120	\$ 231,653	\$ -	\$ -	\$ -	\$ 231,653
Salaries, benefits, and payroll taxes payable	2110, 2170, 2330	388,073				388,073
Deferred revenue	2410					-
Notes/bonds payable	2180, 2250, 2310, 2320					-
Lease payable	2315					-
Other liabilities	21XX, 22XX, 23XX	35,391				35,391
					380,986	
Total Liabilities		<u>655,117</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>655,117</u>
Fund Balance						
Nonspendable	2710	338,550				338,550
Restricted	2720					-
Committed	2730					-
Assigned	2740	193,199				193,199
Unassigned	2750	847,858				847,858
Total Fund Balance		<u>1,379,607</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,379,607</u>
TOTAL LIABILITIES AND FUND BALANCE		<u><u>\$ 2,034,724</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 2,034,724</u></u>

South Tech Academy with MSID Number (1571)
Palm Beach County, Florida
Statement of Revenue, Expenditures, and Changes in Fund Balance (Unaudited)
For the Month Ended September 30, 2018 and For the Year Ending June 30, 2019

	FTE Projected	1,130	97% Percent of Projected							
	FTE Actual	1,099								
			General Fund				Special Revenue			
	Account Number	Month/ Quarter Actual	YTD Actual	Annual Budget	% of YTD Actual to Annual Budget	Month/ Quarter Actual	YTD Actual	Annual Budget	% of YTD Actual to Annual Budget	
Revenues										
FEDERAL SOURCES										
Federal direct	3100	\$ -	\$ -	\$ -	%	\$ -	\$ -	-	%	
Federal through state and local	3200							621,301	0%	
STATE SOURCES										
FEFP	3310	551,665	1,622,970	6,509,145	25%					
Capital outlay	3397	25,093	75,367	305,517	25%					
Class size reduction	3355	87,661	263,176	1,067,820	25%					
School recognition	3361			-						
Other state revenue	33XX	30,392	91,179	1,432,850	6%					
LOCAL SOURCES										
Interest	3430	483	1,516	5,000	30%					
Local capital improvement tax	3413									
Other local revenue	34XX	95,224	179,301	442,070	41%					
Total Revenues		790,518	2,233,509	9,762,402	23%	-	-	621,301	0%	
Expenditures										
Current Expenditures										
Instruction	5000	484,201	1,367,056	5,561,596	25%	18,687	60,413	472,189	13%	
Instructional support services	6000	58,551	174,468	776,357	22%	270	8,659	149,112	6%	
Board	7100	17,010	38,310	135,465	28%					
General administration	7200	30,097	90,521	361,079	25%					
School administration	7300	70,234	178,557	664,019	27%					
Facilities and acquisition	7400									
Fiscal services	7500	15,857	48,298	196,548	25%					
Food services	7600									
Central services	7700	12,438	50,631	211,752	24%					
Pupil transportation services	7800	62,640	119,661	633,838	19%					
Operation of plant	7900	60,350	177,102	740,119	24%					
Maintenance of plant	8100	3,941	15,330	53,807	28%					
Administrative technology services	8200	10,536	31,769	124,335	26%					
Community services	9100	37,651	70,296	245,000	29%					
Debt service	9200									
Total Expenditures		863,506	2,361,999	9,703,915	24%	18,957	69,072	621,301	11%	
Excess (Deficiency) of Revenues Over Expenditures		(72,989)	(128,490)	58,487		(18,957)	(69,072)	-		
Other Financing Sources (Uses)										
Transfers in	3600	-	-	-		18,957	69,072			
Transfers out	9700	(18,957)	(69,072)							
Total Other Financing Sources (Uses)		(18,957)	(69,072)	-		18,957	69,072	-		
Net Change in Fund Balances		(91,946)	(197,562)	58,487		-	-			
Fund balances, beginning		1,575,263	1,691,558	1,744,860	97%					
Adjustments to beginning fund balance		(103,711)	(114,389)							
Fund Balances, Beginning as Restated		1,471,552	1,577,169	1,744,860	90%	-	-	-		
Fund Balances, Ending		\$ 1,379,607	\$ 1,379,607	\$ 1,803,347	77%	\$ -	\$ -	-	%	

Debt Service				Capital Outlay				Total Governmental Funds			
Month/ Quarter			% of YTD	Month/ Quarter			% of YTD	Month/			% of YTD
Actual	YTD Actual	Annual Budget	Actual to Annual Budget	Actual	YTD Actual	Annual Budget	Actual to Annual Budget	Quarter Actual	YTD Actual	Annual Budget	Actual to Annual Budget
\$	-	\$	-	\$	-	\$	-	-	-	-	%
			%				%	-	-	621,301	0%
								551,665	1,622,970	6,509,145	25%
								25,093	75,367	305,517	25%
								87,661	263,176	1,067,820	25%
								-	-	-	
								30,392	91,179	1,432,850	6%
								483	1,516	5,000	30%
								-	-	-	
								95,224	179,301	442,070	41%
-	-	-		-	-	-		790,518	2,233,509	10,383,703	22%
								502,888	1,427,469	6,033,785	24%
								58,821	183,127	925,469	20%
								17,010	38,310	135,465	28%
								30,097	90,521	361,079	25%
								70,234	178,557	664,019	27%
								-	-	-	
								15,857	48,298	196,548	25%
								-	-	-	
								12,438	50,631	211,752	24%
				-	-	-		62,640	119,661	633,838	19%
								60,350	177,102	740,119	24%
								3,941	15,330	53,807	28%
								10,536	31,769	124,335	26%
								37,651	70,296	245,000	29%
								-	-	-	
-	-	-		-	-	-		882,463	2,431,071	10,325,216	24%
-	-	-		-	-	-		(91,946)	(197,562)	58,487	
								18,957	69,072	-	
				-	-			(18,957)	(69,072)	-	
-	-	-		-	-	-		-	-	-	
-	-			-	-			(91,946)	(197,562)	58,487	
								1,575,263	1,691,558	1,744,860	97%
								(103,711)	(114,389)	-	
-	-	-		-	-	-		1,471,552	1,577,169	1,744,860	90%
\$	-	\$	-	\$	-	\$	-	1,379,607	1,379,607	1,803,347	77%

SOUTHTECH PREPARATORY ACADEMY, INC.
CONSENT AGENDA
November 8, 2018

Old Business

None.

Administrative Items

PA-1 I recommend that the Board approve Policy 3.27 Suspension and Dismissal of Instructional Employees revisions.

Personnel Items

PB-1 I recommend that the Board authorize the Superintendent to approve the renewal of the contract with Blue Cross Blue Shield for Health Insurance and sign all related documents.

PB-2 I recommend that the Board approve the insurances for life, dental, vision, and short and long-term disability offered to the employees, at no cost to the school.

PB-3 I recommend that the Board approve the purchase of holiday gift cards for SouthTech Preparatory Academy employees. **(Recommended by Mr. Notter, Board Chair)**

Financial Items

PC-1 I recommend that the Board approve and ratify the monthly Charter school bank account reconciliation for month ending September 30, 2018 as required by the Sponsor.

PC-2 I recommend that the Board approve and ratify the Charter school monthly Disbursement Report for month ending September 30, 2018 as required by the Sponsor.

PC-3 I recommend that the Board approve and ratify the monthly financial statements for month ending September 30, 2018 as required by the Sponsor.

Emergency Items

None.

**Board Meeting
November 8, 2018**

**Governing Board of Directors
SouthTech Preparatory Academy, Inc.**

**Agenda Item
PA-1**

Motion:

I recommend that the Board approve Policy 3.27 Suspension and Dismissal of Instructional Employees revisions.

Summary Information:

The Superintendent identified that Policy 3.27 is not consistent with statutes, has updated it to comply with current statutes, and has given it to the Policy Committee to review. The revised policy will be for all three SouthTech schools.

Attachments: Policy 3.27 Suspension and Dismissal of Instructional Employees revised
Policy 3.27 old

Presented By:

Jim Kidd, Superintendent

Financial Impact:

There is no financial impact for this item.

South Tech Preparatory Academy, Inc.

Board Policy **3.27 SUSPENSION AND DISMISSAL OF INSTRUCTIONAL EMPLOYEES**

The purpose of this section is to outline the rules regarding the suspension and dismissal of employees.

1. **Probationary Period:** F. S. 1012.335 specifies that beginning July 1, 2011, each individual newly hired as instructional personnel by the district school board shall be awarded a probationary contract. A probationary contract is an employment contract for a period of 1 school year during which employees may be dismissed without cause or may resign without breach of contract. If an employee on personal charter leave from the School District of Palm Beach County is terminated during the probationary period, the employee will be responsible for reactivating their employment with the Palm Beach County School District by following district procedures. Upon successful completion of the probationary contract, the district school board may award an annual contract only if the employee:
 - a. Holds an active professional certificate or temporary certificate,
 - b. Has been recommended by the district school superintendent for the annual contract based upon the individual's evaluation,
 - c. Has not received two consecutive annual performance evaluation ratings of unsatisfactory, two annual performance evaluation ratings of unsatisfactory within a 3-year period, or three consecutive annual performance evaluation ratings of needs improvement or a combination of needs improvement and unsatisfactory.
2. **Annual Contract:** "Annual contract" means an employment contract for a period of no longer than 1 school year which the district school board may choose to award or not award without cause. Beginning July 1, 2011, an annual contract may be awarded pursuant to the employee's compliance with the provisions of a, b, and c in paragraph 1 above for instructional personnel who have successfully completed a probationary contract with the district school board and have received one or more annual contracts from the district school board. All employee appointments will be on an annual basis. Any instructional personnel with an annual contract may be suspended or dismissed at any time during the term of the contract for just cause. Just cause includes, but is not limited to:
 - a. immorality,
 - b. misconduct in office,
 - c. incompetency,
 - d. gross insubordination,
 - e. willful neglect of duty
 - f. being convicted or found guilty of, or entering a plea of guilty to, regardless of adjudication of guilt, any crime involving moral turpitude.
3. **Violation of Annual Contract:** Instructional personnel who accept a written offer from the Governing Board and who leave their positions without prior release from the Governing Board are subject to the jurisdiction of the Education Practices Commission.
4. If conditions warrant discipline, suspension, or dismissal of an employee during the term of the annual appointment, the following procedures will be utilized:
 - a. **Disciplinary Action:**
 - i. Disciplinary action shall be initiated only for just cause, as described in Paragraph 2, above.
 - ii. Where just cause warrants disciplinary action(s), an employee may be reprimanded verbally, reprimanded in writing, suspended with pay, suspended without pay or dismissal upon the recommendation of the Superintendent or Management Company Representative to the Governing Board.

South Tech Preparatory Academy, Inc.

Board Policy **3.27 SUSPENSION AND DISMISSAL OF INSTRUCTIONAL EMPLOYEES**

- iii. The severity of discipline shall be appropriate for the impact upon conditions of health, safety, and well-being of students or staff, and/or upon the educational process and school operations.
 - iv. For just cause infractions which do not justify termination, but are indicative of a repetitive pattern of conduct, the employee may be placed on a Progressive Discipline Plan in an effort to correct undesirable behavior and monitored until the problematic behavior is corrected or further discipline is assigned.
 - b. Employee Rights:
 - i. Any information that may be used to take disciplinary action against an employee will be shared with the employee in writing as soon as possible.
 - ii. An employee against whom action is pending shall have the right to review and refute or otherwise respond to all information used as the basis for the proposed disciplinary action prior to such action being taken.
 - iii. If the employee wishes to contest the charges, he or she must, within 15 days after receipt of the written notice, submit a written request to initiate the Grievance Procedure for Employees as more fully set forth in Board Policy 3.31.
 - iv. If the just cause results in the Superintendent recommending termination, the employee may request an appeal hearing before the Governing Board which shall occur within 30 days of employee's written request for same. If the appeal hearing results in a favorable outcome for the employee, the employee shall be immediately reinstated and his or her back pay shall be paid and any records relating to the allegations may be removed from the employee's personnel file, at the Governing Board's discretion.
 - c. Competency:

Should it be determined that an employee is ineffective in their job performance, the employee will be given assistance for a period of thirty calendar days, in accordance with the Progressive Discipline Plan. If their performance fails to improve, the Superintendent/Deputy Superintendent may recommend termination of employment to the Governing Board.
- 5. Budget Adjustment:
 - i. Employees may be terminated due to unforeseen financial difficulties of the school irrespective of employee performance in the event that workforce reduction is needed.
 - ii. If workforce reduction is needed, a district school board must retain employees at a school or in the school district based upon educational program needs and the performance evaluations of employees within the affected program areas.
 - iii. Within the program areas requiring reduction, the employee with the lowest performance evaluations must be the first to be released; the employee with the next lowest performance evaluations must be the second to be released; and reductions shall continue in like manner until the needed number of reductions has occurred. A Governing Board may not prioritize retention of employees based upon seniority. (F.S. 1012.33 (5))
- 6. District Employees on Leave to Work at a Charter School: An employee on leave from the School District of Palm Beach County who is terminated through either the disciplinary, competency, or budget adjustment process will be responsible for reactivating their employment with the Palm Beach County School District through district procedures.

South Tech Preparatory Academy, Inc.

Board Policy **3.27 SUSPENSION AND DISMISSAL OF INSTRUCTIONAL EMPLOYEES**

Authority: 1002.33, FS 1012.335, 1012.33 (5)

Implemented: 1002.33

History: New: 7/31/2012; 12/14/17; 11/8/18

Reference: Palm Beach School Board Policy 3.27; FS 1012.335

Board Policy **3.27 SUSPENSION AND DISMISSAL OF EMPLOYEES**

The purpose of this section is to outline the rules regarding the suspension and dismissal of employees.

1. Probationary Period: All employees will serve a seventy-five working day probationary period. During this time an employee may be terminated without cause or resign without breach of contract. If an employee on personal charter leave from the School District of Palm Beach County is terminated during the probationary period, the employee will be responsible for reactivating their employment with the Palm Beach County School District by following district procedures.

2. Annual Contract: All appointments will be on an annual basis. Any instructional personnel with an annual contract may be suspended or dismissed at any time during the term of the contract for just cause. Just cause includes, but is not limited to: immorality, misconduct in office, incompetency, gross insubordination, willful neglect of duty, or being convicted or found guilty of, or entering a plea of guilty to, regardless of adjudication of guilt, any crime involving moral turpitude.

If it is necessary to discipline, suspend, or dismiss an employee during the term of the annual appointment, the following procedure will be utilized:

a. Disciplinary Action:

- i. Any information that may be used to take action against an employee will be shared with the employee in writing as soon as possible.
- ii. An employee against whom action is pending shall have the right to review and refute all information used as the basis for the proposed disciplinary action prior to such action being taken. If the employee wishes to contest the charges, he or she must, within 15 days after receipt of the written notice, submit a written request for a hearing to the governing board. If the charges are not sustained, the employee shall be immediately reinstated and his or her back pay shall be paid.
- iii. Where just cause warrants such disciplinary action(s), an employee may be reprimanded verbally, reprimanded in writing, suspended with pay, suspended without pay or dismissal upon the recommendation of the Superintendent to the Chairman of the Board.

b. Competency:

Should an employee be determined to be ineffective in their job performance, the employee will be given assistance for a period of thirty calendar days. If their performance fails to improve, the Superintendent may recommend termination of employment to the Chairman of the Board.

c. Budget Adjustment:

Employees may be terminated due to unforeseen financial difficulties of the school irrespective of employee performance.

3. District Employees on Leave to Work at a Charter School: An employee on leave from the School District of Palm Beach County who is terminated through either the disciplinary, competency, or budget adjustment process will be responsible for reactivating their employment with the Palm Beach County School District through district procedures.

Page 2 of 2

Authority: 1002.33, FS 1012.335

Implemented: 1002.33

History: New: 7/31/2012; 12/14/17

Reference: Palm Beach School Board Policy 3.27; FS 1012.335

Motion:

I recommend that the Board authorize the Superintendent to approve the renewal of the contract with Blue Cross Blue Shield for Health Insurance and sign all related documents.

Summary Information:

School employees not on leave from the District are provided health insurance through a plan that must be quoted annually. The cost of that plan can vary considerably from year to year according to the insurance carrier's quoting metrics. Florida Blue, our current carrier quoted a 5% cost increase. Our insurance agent bid out to other insurance companies and the quotes were not competitive. After analyzing cost, quality and conditions of coverage it was apparent that the Florida Blue was still the highest quality plan.

SouthTech Preparatory Academy school employees on leave from the School District are provided health insurance through the District carrier, which has a cost increase of 1% for SY19.

Attachments: Florida Blue Benefits

Presented By:

Jim Kidd, Superintendent

Financial Impact:

The financial impact for this item is approximately \$6,200, which is already in the FY19 budget.

**Board Meeting
November 8, 2018**

**Governing Board of Directors
SouthTech Preparatory Academy, Inc.**

**Agenda Item
PB-2**

Motion:

I recommend that the Board approve the insurances for life, dental, vision, and short and long-term disability offered to the employees, at no cost to the school.

Summary Information:

The life, dental and vision insurances are with the company Guardian and the short and long-term disability insurance is with Lincoln Financial.

Attachments: None.

Presented By:

Jim Kidd, Superintendent

Financial Impact:

There is no financial impact for this item to the school. The employee pays for these insurances.

Motion:

I recommend that the Board approve the purchase of holiday gift cards for SouthTech Preparatory Academy employees.

Summary Information:

In the past, the Board has approved purchasing holiday gift cards for all SouthTech Preparatory Academy employees and other contracted personnel, who work at the school location. This year, amounts are \$100 for full time employees and contracted personnel, \$50 for part time and \$25 for those working less than 30 hours.

Attachments: None.

Presented By:

Jim Notter, Board Chairperson

Financial Impact:

The financial impact for this item is \$4,850.

The FY19 proposed cost is in the budget is \$4,100 an increase of \$750.

Motion:

I recommend that the Board approve and ratify the monthly Charter school bank account reconciliation for month ending September 30, 2018 as required by the Sponsor.

Summary Information:

The Charter school is required to submit to the Sponsor district several financial documents on an ongoing basis. Monthly bank reconciliations are one such requirement.

The Charter school maintains several accounts in order to maximize the earnings potential of the funding provided while maintaining liquidity to meet day-to-day operations. Review of these accounts takes place on a daily basis by the Charter business staff. Monthly reconciliations are performed as good accounting practice and published here to fulfill Sponsor requirements.

Attachments: Reconciliation Spreadsheets and Bank Statements

Presented By:

Jim Kidd, Superintendent

Financial Impact:

There is no financial impact related to this item.

1:38 PM

10/10/18

SouthTech Preparatory Academy
Reconciliation Summary
1113 - ST Prep MM 8690, Period Ending 09/30/2018

	<u>Sep 30, 18</u>
Beginning Balance	293,014.56
Cleared Transactions	
Deposits and Credits - 1 Item	<u>84.29</u>
Total Cleared Transactions	<u>84.29</u>
Cleared Balance	<u>293,098.85</u>
Register Balance as of 09/30/2018	<u>293,098.85</u>
Ending Balance	293,098.85

1:38 PM

10/10/18

SouthTech Preparatory Academy
Reconciliation Detail
1113 - ST Prep MM 8690, Period Ending 09/30/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						293,014.56
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	09/30/2018			X	84.29	84.29
Total Deposits and Credits					84.29	84.29
Total Cleared Transactions					84.29	84.29
Cleared Balance					84.29	293,098.85
Register Balance as of 09/30/2018					84.29	293,098.85
Ending Balance					84.29	293,098.85



P.O. Box 521599 Miami, FL 33152-1599

Page 1 of 3

Statement Date: September 30, 2018

Account Number: *****8690

Customer Service Information



Client Care: 877-779-BANK (2265)



Web Site: www.bankunited.com



Bank Address: BankUnited
P.O. Box 521599
Miami, FL 33152-1599

>004415 2200934 0001 008229 10Z
SOUTH TECH PREPARATORY ACADEMY, INC.
MONEY MARKET
1300 SW 30TH AVENUE
BOYNTON BEACH FL 33426



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BUSINESS MONEY MARKET Account *****8690

Account Summary

Statement Balance as of 08/31/2018			\$293,014.56
Plus	0	Deposits and Other Credits	\$0.00
Less	0	Withdrawals, Checks, and Other Debits	\$0.00
Less		Service Charge	\$0.00
Plus		Interest Paid	\$84.29
Statement Balance as of 09/30/2018			\$293,098.85

Interest Summary

Beginning Interest Rate	0.35%
Interest Paid this Statement Period	\$84.29
Interest Paid Year to Date	\$712.50

Activity By Date

Date	Description	Withdrawals	Deposits	Balance
09/28/2018	Interest Paid		\$84.29	\$293,098.85

Rates By Date

Date	Rate
08/31	0.35%

BankUnited, N.A.

Statement Date: September 30, 2018

Account Number: *****8690

Balances by Date

Date	Balance	Date	Balance
08/31	\$293,014.56	09/28	\$293,098.85

Other Balances

Minimum Balance this Statement Period	\$293,014.56
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P.O. Box 521599 Miami, FL 33152-1599

Page 3 of 3

Statement Date: September 30, 2018

Account Number: *****8690

If your account does not balance please check the following carefully:

Have you entered the amount of each check in your checkbook register?

Are the amounts of your deposits and other additions entered in your checkbook register the same as those on this statement?

Have you checked all additions and subtractions in your checkbook register?

Have you carried the correct balance forward when starting a new page in your checkbook register?

**IN CASE OF QUESTIONS OR ERRORS ABOUT YOUR STATEMENT:
PLEASE CALL (TOLL FREE) 1-877-779-BANK (2265) OR WRITE US AT:**

BankUnited Operations / EFT Error
7815 NW 148th ST, Miami Lakes, FL 33016

For Consumer Customers Only

Please contact us if you think your statement is wrong or if you need additional information about a transaction. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

1. Tell us your name and account number.

2. Describe the error or the transfer you are unsure about and explain as clearly as you can why you believe there is an error or why you need further information.

3. Tell us the dollar amount of the suspected error.

You may be required to put your request in writing. We will investigate your complaint and will correct any error promptly.

For Electronic Funds Transfers, if we take more than 10 business days to investigate and correct the error, (20 business days if you are a new customer for electronic funds transfers occurring during the first 30 days after the first deposit is made to your account), we will recredit your consumer account for the amount you think is in error (plus interest if your account earns interest), so that you will have the use of the money during the time it takes us to complete our investigation.

For Substitute Checks, if we take more than 10 business days to investigate and correct the error, we will recredit your consumer account for the amount of loss up to the lesser of \$2,500.00 (plus interest if your account earns interest) or the amount of the substitute check. If your account is new (30 days from the date your account was established), has been subject to repeated overdrafts, or we believe the claim is fraudulent, we may delay the availability of recredited funds until we determine the claim is valid or until the 45th day after the claim was submitted.



Member
FDIC

BankUnited, N.A.

2:19 PM

10/16/18

SouthTech Preparatory Academy
Reconciliation Summary
1111 - South Tech Prep 9852918542, Period Ending 09/30/2018

	<u>Sep 30, 18</u>
Beginning Balance	438,856.11
Cleared Transactions	
Checks and Payments - 57 Items	-315,745.91
Deposits and Credits - 5 Items	353,078.58
Total Cleared Transactions	<u>37,332.67</u>
Cleared Balance	<u>476,188.78</u>
Uncleared Transactions	
Checks and Payments - 21 Items	-61,482.80
Deposits and Credits - 2 Items	2,519.91
Total Uncleared Transactions	<u>-58,962.89</u>
Register Balance as of 09/30/2018	<u>417,225.79</u>
New Transactions	
Checks and Payments - 37 Items	-234,741.02
Deposits and Credits - 2 Items	327,950.62
Total New Transactions	<u>93,209.60</u>
Ending Balance	<u>510,435.39</u>

2:19 PM

10/15/18

SouthTech Preparatory Academy Reconciliation Detail

1111 - South Tech Prep 9852918542, Period Ending 09/30/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						438,856.11
Cleared Transactions						
Checks and Payments - 57 Items						
Bill Pmt -Check	08/17/2018	4916	1325 Gateway, LLC	X	-1,088.53	-1,088.53
Bill Pmt -Check	08/24/2018	4932	Imagine Learning, Inc.	X	-8,000.00	-9,088.53
Bill Pmt -Check	08/24/2018	4933	Maxis 360	X	-5,445.00	-14,533.53
Bill Pmt -Check	08/30/2018	4939	Florida School Book...	X	-4,730.01	-19,263.54
Bill Pmt -Check	08/30/2018	4938	Daka Group Inc	X	-3,120.00	-22,383.54
Bill Pmt -Check	08/30/2018	4942	Staples Advantage	X	-431.63	-22,815.17
Bill Pmt -Check	08/30/2018	4941	Great American Fin...	X	-303.40	-23,118.57
General Journal	08/31/2018	434	Payroll	X	-1,919.11	-25,037.68
General Journal	08/31/2018	434	Payroll	X	-600.80	-25,638.48
General Journal	08/31/2018	434	Payroll	X	-20.00	-25,658.48
Bill Pmt -Check	09/06/2018	4944	Blue Cross/ Blue Shi...	X	-16,922.28	-42,580.76
Bill Pmt -Check	09/06/2018	4943	Achieve 3000	X	-7,525.00	-50,105.76
Bill Pmt -Check	09/06/2018	4950	GovConnection Inc	X	-5,895.40	-56,001.16
Bill Pmt -Check	09/06/2018	4954	Palm Beach County ...	X	-4,381.18	-60,382.34
Bill Pmt -Check	09/06/2018	4953	McCollough, Keefe	X	-3,270.00	-63,652.34
Bill Pmt -Check	09/06/2018	4948	GIS Benefits	X	-1,772.63	-65,424.97
Bill Pmt -Check	09/06/2018	4951	Life Insurance Com...	X	-1,650.00	-67,074.97
Bill Pmt -Check	09/06/2018	4957	Sweetwater	X	-1,295.71	-68,370.68
Bill Pmt -Check	09/06/2018	4960	Valentine, Jennifer	X	-1,000.00	-69,370.68
Bill Pmt -Check	09/06/2018	4956	Spectrum Public Rel...	X	-1,000.00	-70,370.68
Bill Pmt -Check	09/06/2018	4959	USA Test Prep	X	-375.00	-70,745.68
Bill Pmt -Check	09/06/2018	4946	Coast Professional Inc	X	-359.08	-71,104.76
Bill Pmt -Check	09/06/2018	4962	zSpace Inc	X	-350.00	-71,454.76
Bill Pmt -Check	09/06/2018	4949	Godby Safe & Lock	X	-257.00	-71,711.76
Bill Pmt -Check	09/06/2018	4952	Maxis 360	X	-200.00	-71,911.76
Bill Pmt -Check	09/06/2018	4945	Charter School Servi...	X	-150.00	-72,061.76
Bill Pmt -Check	09/06/2018	4961	Verizon Wireless	X	-105.22	-72,166.98
Bill Pmt -Check	09/06/2018	4958	Total Compliance N...	X	-60.00	-72,226.98
Bill Pmt -Check	09/06/2018	4947	ESRM Communicati...	X	-42.00	-72,268.98
Bill Pmt -Check	09/14/2018	4964	A & S Transportatio...	X	-56,313.51	-128,582.49
Bill Pmt -Check	09/14/2018	4965	American Express-9...	X	-6,156.84	-134,739.33
Bill Pmt -Check	09/14/2018	4972	Go Clean Inc.	X	-2,940.00	-137,679.33
Bill Pmt -Check	09/14/2018	4974	John Wiley & Sons	X	-2,746.08	-140,425.41
Bill Pmt -Check	09/14/2018	4973	Gold Coast Glass C...	X	-2,180.00	-142,615.41
Bill Pmt -Check	09/14/2018	4971	DSD Services Inc	X	-2,164.00	-144,779.41
Bill Pmt -Check	09/14/2018	4970	Dex Imaging	X	-2,099.61	-146,879.02
Bill Pmt -Check	09/14/2018	4977	Swivi	X	-1,093.10	-147,972.12
Bill Pmt -Check	09/14/2018	4966	Armand	X	-125.00	-148,097.12
Bill Pmt -Check	09/14/2018	4967	Canteen Refreshme...	X	-64.81	-148,161.93
General Journal	09/15/2018	435	Payroll	X	-64,709.44	-212,871.37
General Journal	09/15/2018	435	Payroll	X	-18,360.52	-231,231.89
General Journal	09/15/2018	435	Payroll	X	-87.75	-231,319.64
Bill Pmt -Check	09/21/2018	4980	Brown Nicole	X	-300.00	-231,619.64
Bill Pmt -Check	09/21/2018	4982	Cemoins, Casandra	X	-300.00	-231,919.64
Bill Pmt -Check	09/21/2018	4983	Charson, Rachel	X	-300.00	-232,219.64
Bill Pmt -Check	09/21/2018	4987	Gill, Donna	X	-300.00	-232,519.64
Bill Pmt -Check	09/21/2018	4988	Jones, Zanzulisha	X	-300.00	-232,819.64
Bill Pmt -Check	09/21/2018	4989	Joseph, Brian	X	-300.00	-233,119.64
Bill Pmt -Check	09/21/2018	4992	Martin, Diane	X	-300.00	-233,419.64
Bill Pmt -Check	09/21/2018	4993	Marzo, Alba	X	-300.00	-233,719.64
Bill Pmt -Check	09/21/2018	4998	Thomas, Everett	X	-300.00	-234,019.64
Bill Pmt -Check	09/21/2018	5000	Vullo, Kristie	X	-300.00	-234,319.64
Bill Pmt -Check	09/21/2018	4985	Epstein, Rhonda	X	-300.00	-234,619.64
General Journal	09/30/2018	448	Payroll	X	-63,244.62	-297,864.26
General Journal	09/30/2018	448	Payroll	X	-17,791.15	-315,655.41
General Journal	09/30/2018	448	Payroll	X	-87.75	-315,743.16
Check	09/30/2018			X	-2.75	-315,745.91
Total Checks and Payments					-315,745.91	-315,745.91

2:19 PM

10/15/18

SouthTech Preparatory Academy Reconciliation Detail

1111 - South Tech Prep 9852918542, Period Ending 09/30/2018

Type	Date	Num	Name	Clr	Amount	Balance
Deposits and Credits - 5 Items						
Deposit	09/08/2018			X	44,718.00	44,718.00
Deposit	09/10/2018			X	298,873.09	343,591.09
General Journal	09/12/2018	434R	Payroll	X	1,919.11	345,510.20
Deposit	09/21/2018			X	7,500.00	353,010.20
Deposit	09/30/2018			X	68.38	353,078.58
Total Deposits and Credits					353,078.58	353,078.58
Total Cleared Transactions					37,332.67	37,332.67
Cleared Balance					37,332.67	476,188.78
Uncleared Transactions						
Checks and Payments - 21 Items						
Bill Pmt -Check	09/08/2018	4955	Palm Beach County ...		-349.68	-349.68
Bill Pmt -Check	09/14/2018	4963	1325 Gateway, LLC		-51,329.53	-51,679.21
Bill Pmt -Check	09/14/2018	4969	Daka Group Inc		-3,120.00	-54,799.21
Bill Pmt -Check	09/14/2018	4976	School Outfitters		-843.41	-55,642.62
Bill Pmt -Check	09/14/2018	4975	Konica Minolta Busi...		-775.55	-56,418.17
Bill Pmt -Check	09/14/2018	4968	Comcast		-409.28	-56,827.43
Bill Pmt -Check	09/20/2018	4978	City of Boynton Bea...		-455.47	-57,282.90
Bill Pmt -Check	09/21/2018	5003	Zarro, Rentata		-300.00	-57,582.90
Bill Pmt -Check	09/21/2018	5002	Young, Victoria		-300.00	-57,882.90
Bill Pmt -Check	09/21/2018	5001	Williams, Melissa		-300.00	-58,182.90
Bill Pmt -Check	09/21/2018	4999	Thurston, Morgan		-300.00	-58,482.90
Bill Pmt -Check	09/21/2018	4997	Stair, Branden		-300.00	-58,782.90
Bill Pmt -Check	09/21/2018	4981	Brown, Chimere		-300.00	-59,082.90
Bill Pmt -Check	09/21/2018	4995	Shadid, Nafeesa		-300.00	-59,382.90
Bill Pmt -Check	09/21/2018	4994	Newman, Robert		-300.00	-59,682.90
Bill Pmt -Check	09/21/2018	4991	Launel, Amanda		-300.00	-59,982.90
Bill Pmt -Check	09/21/2018	4990	Keston, Cynthia		-300.00	-60,282.90
Bill Pmt -Check	09/21/2018	4986	Fernandez, Peter		-300.00	-60,582.90
Bill Pmt -Check	09/21/2018	4984	Doyle, Brian		-300.00	-60,882.90
Bill Pmt -Check	09/21/2018	4979	Anselowitz, Betty		-300.00	-61,182.90
Bill Pmt -Check	09/21/2018	4996	Solomon, Alexandra		-300.00	-61,482.90
Total Checks and Payments					-61,482.90	-61,482.90
Deposits and Credits - 2 Items						
General Journal	09/01/2018	434R	Payroll		1,919.11	1,919.11
General Journal	09/12/2018	434R	Payroll		600.80	2,519.91
Total Deposits and Credits					2,519.91	2,519.91
Total Uncleared Transactions					-58,962.99	-58,962.99
Register Balance as of 09/30/2018					-21,630.32	417,225.79
New Transactions						
Checks and Payments - 37 Items						
Bill Pmt -Check	10/01/2018	5005	FPL		-4,170.17	-4,170.17
Bill Pmt -Check	10/01/2018	5007	Signarama		-930.00	-5,100.17
Bill Pmt -Check	10/01/2018	5004	Citation Communica...		-470.00	-5,570.17
Bill Pmt -Check	10/01/2018	5006	Maxis 360		-200.00	-5,770.17
Bill Pmt -Check	10/05/2018	5023	South Tech Academy		-100,000.00	-105,770.17
Bill Pmt -Check	10/05/2018	5009	Blue Cross/ Blue Shi...		-17,458.58	-123,228.75
Bill Pmt -Check	10/05/2018	5016	Educational Endeav...		-7,250.00	-130,478.75
Bill Pmt -Check	10/05/2018	5022	Palm Beach County ...		-4,381.18	-134,859.93
Bill Pmt -Check	10/05/2018	5012	Daka Group Inc		-3,120.00	-137,979.93
Bill Pmt -Check	10/05/2018	5019	GIS Benefits		-2,342.99	-140,322.92
Bill Pmt -Check	10/05/2018	5021	Life Insurance Com...		-1,650.00	-141,972.92
Bill Pmt -Check	10/05/2018	5024	Spectrum Public Rel...		-1,650.00	-143,622.92
Bill Pmt -Check	10/05/2018	5014	DSD Services Inc		-742.15	-144,365.07
Bill Pmt -Check	10/05/2018	5013	Dex Imaging		-722.89	-145,087.96
Bill Pmt -Check	10/05/2018	5011	Coast Professional Inc		-359.08	-145,447.04
Bill Pmt -Check	10/05/2018	5018	Florida School Book...		-355.11	-145,802.15
Bill Pmt -Check	10/05/2018	5008	American Security &...		-354.00	-146,156.15
Bill Pmt -Check	10/05/2018	5020	Great American Fin...		-283.55	-146,439.70
Bill Pmt -Check	10/05/2018	5010	Charter School Servi...		-150.00	-146,589.70

2:19 PM

10/15/18

SouthTech Preparatory Academy Reconciliation Detail

1111 - South Tech Prep 9852918542, Period Ending 09/30/2018

Type	Date	Num	Name	Ctr	Amount	Balance
B[[[Pmt -Check	10/05/2018	5025	Total Compliance N...		-90.00	-146,579.50
B[[[Pmt -Check	10/05/2018	5017	ESRM Communicati...		-42.00	-146,621.50
B[[[Pmt -Check	10/05/2018	5015	Dziaba, Georgianna		-32.40	-146,653.90
B[[[Pmt -Check	10/12/2018	5026	A & S Transportatio...		-38,715.54	-185,369.44
B[[[Pmt -Check	10/12/2018	5029	CDW Government		-29,253.00	-214,622.44
B[[[Pmt -Check	10/12/2018	5038	Speech Rehab Servi...		-7,134.75	-221,757.19
B[[[Pmt -Check	10/12/2018	5030	Christine Air Service		-3,223.75	-224,980.94
B[[[Pmt -Check	10/12/2018	5032	Daka Group Inc		-2,600.00	-227,580.94
B[[[Pmt -Check	10/12/2018	5040	zSpace Inc		-2,015.00	-229,595.94
B[[[Pmt -Check	10/12/2018	5036	NEELD Paper & Su...		-1,252.34	-230,848.28
B[[[Pmt -Check	10/12/2018	5033	GovConnection Inc		-1,178.81	-232,027.09
B[[[Pmt -Check	10/12/2018	5027	American Express-9...		-857.74	-232,884.83
B[[[Pmt -Check	10/12/2018	5035	Konica Minolta Busl...		-587.70	-233,472.53
B[[[Pmt -Check	10/12/2018	5031	Comcast		-409.98	-233,882.51
B[[[Pmt -Check	10/12/2018	5037	School Outfitters		-386.62	-234,269.13
B[[[Pmt -Check	10/12/2018	5041	Kathleen W. Schoen...		-241.67	-234,510.80
B[[[Pmt -Check	10/12/2018	5028	Armand		-125.00	-234,635.80
B[[[Pmt -Check	10/12/2018	5039	Verizon Wireless		-105.22	-234,741.02
Total Checks and Payments					-234,741.02	-234,741.02
Deposits and Credits - 2 items						
Deposit	10/09/2018				22,404.00	22,404.00
Deposit	10/10/2018				305,546.62	327,950.62
Total Deposits and Credits					327,950.62	327,950.62
Total New Transactions					93,209.60	93,209.60
Ending Balance					71,579.28	510,435.39




P.O. Box 521599 Miami, FL 33152-1599


Page 1 of 6


Statement Date: September 30, 2018

Account Number: *****8542

Customer Service Information

 Client Care: 877-779-BANK (2265)

 Web Site: www.bankunited.com

 Bank Address: BankUnited
P.O. Box 521599
Miami, FL 33152-1599

>002162 2201474 0001 008229 20Z
SOUTH TECH PREPARATORY ACADEMY, INC.
OPERATING
1300 SW 30TH AVENUE
BOYNTON BEACH FL 33426



Customer Message Center

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COMMUNITY INT BUSINESS CKG Account *****8542

Account Summary

Statement Balance as of 08/31/2018			\$438,856.11
Plus	4	Deposits and Other Credits	\$353,010.20
Less	56	Withdrawals, Checks, and Other Debits	\$315,743.16
Less		Service Charge	\$2.75
Plus		Interest Paid	\$68.38
Statement Balance as of 09/30/2018			\$476,188.78

Interest Summary

Beginning Interest Rate	0.15%
Interest Paid this Statement Period	\$68.38
Interest Paid Year to Date	\$585.18

Activity By Date

Date	Description	Withdrawals	Deposits	Balance
09/04/2018	CHECK #4932	\$8,000.00		\$430,856.11
09/04/2018	CHECK #4933	\$5,445.00		\$425,411.11
09/04/2018	5CDS13TN SOUTH T IMPOUND	\$1,919.11		\$423,492.00

BankUnited, N.A.

Statement Date: September 30, 2018

Account Number: *****8542

Activity By Date

Date	Description	Withdrawals	Deposits	Balance
	DD IMPOUND			
09/04/2018	5CDS13TN SOUTH T IMPOUND	\$20.00		\$423,472.00
	BILLING IMPOUND			
09/04/2018	5CDS13TN SOUTH T IMPOUND	\$600.80		\$422,871.20
	TAX IMPOUND			
09/06/2018	PalmBeachSchools DIRECT PAY		\$44,718.00	\$467,589.20
	SOUTH TECH PREPARATORY			
09/06/2018	CHECK #4938	\$3,120.00		\$464,469.20
09/07/2018	CHECK #4942	\$431.63		\$464,037.57
09/10/2018	PalmBeachSchools DIRECT PAY		\$298,873.09	\$762,910.66
	SOUTH TECH PREPARATORY			
09/10/2018	CHECK #4916	\$1,088.53		\$761,822.13
09/10/2018	CHECK #4939	\$4,730.01		\$757,092.12
09/10/2018	CHECK #4941	\$303.40		\$756,788.72
09/12/2018	5CDS13TN SOUTH T MANUAL		\$1,919.11	\$758,707.83
	MANUAL TRANSFER			
09/12/2018	CHECK #4949	\$257.00		\$758,450.83
09/12/2018	CHECK #4952	\$200.00		\$758,250.83
09/12/2018	CHECK #4953	\$3,270.00		\$754,980.83
09/12/2018	CHECK #4956	\$1,000.00		\$753,980.83
09/12/2018	CHECK #4958	\$60.00		\$753,920.83
09/12/2018	CHECK #4959	\$375.00		\$753,545.83
09/13/2018	CHECK #4944	\$16,922.28		\$736,623.55
09/13/2018	CHECK #4947	\$42.00		\$736,581.55
09/13/2018	5CDS13TN SOUTH T IMPOUND	\$87.75		\$736,493.80
	BILLING IMPOUND			
09/13/2018	5CDS13TN SOUTH T IMPOUND	\$18,360.52		\$718,133.28
	TAX IMPOUND			
09/13/2018	5CDS13TN SOUTH T IMPOUND	\$64,709.44		\$653,423.84
	DD IMPOUND			
09/14/2018	CHECK #4950	\$5,895.40		\$647,528.44
09/14/2018	CHECK #4951	\$1,650.00		\$645,878.44
09/14/2018	CHECK #4954	\$4,381.18		\$641,497.26
09/14/2018	CHECK #4957	\$1,295.71		\$640,201.55
09/17/2018	CHECK #4945	\$150.00		\$640,051.55

BankUnited, N.A.



P.O. Box 521599 Miami, FL 33152-1599

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Statement Date: September 30, 2018

Account Number: *****8542

Activity By Date

Date	Description	Withdrawals	Deposits	Balance
09/17/2018	CHECK #4946	\$359.08		\$639,692.47
09/17/2018	CHECK #4961	\$105.22		\$639,587.25
09/18/2018	CHECK #4943	\$7,525.00		\$632,062.25
09/18/2018	CHECK #4962	\$350.00		\$631,712.25
09/18/2018	CHECK #4971	\$2,164.00		\$629,548.25
09/20/2018	CHECK #4948	\$1,772.63		\$627,775.62
09/21/2018	PalmBeachSchools DIRECT PAY SOUTH TECH PREPARATORY		\$7,500.00	\$635,275.62
09/21/2018	CHECK #4960	\$1,000.00		\$634,275.62
09/21/2018	CHECK #4964	\$56,313.51		\$577,962.11
09/21/2018	CHECK #4970	\$2,099.61		\$575,862.50
09/24/2018	CHECK #4965	\$6,156.84		\$569,705.66
09/24/2018	CHECK #4966	\$125.00		\$569,580.66
09/24/2018	CHECK #4967	\$64.81		\$569,515.85
09/24/2018	CHECK #4972	\$2,940.00		\$566,575.85
09/24/2018	CHECK #4974	\$2,746.08		\$563,829.77
09/24/2018	CHECK #4977	\$1,093.10		\$562,736.67
09/25/2018	PRIORITY CHECK #4985	\$300.00		\$562,436.67
09/25/2018	CHECK #4980	\$300.00		\$562,136.67
09/25/2018	CHECK #4982	\$300.00		\$561,836.67
09/25/2018	CHECK #4988	\$300.00		\$561,536.67
09/25/2018	CHECK #4989	\$300.00		\$561,236.67
09/25/2018	CHECK #4992	\$300.00		\$560,936.67
09/25/2018	CHECK #5000	\$300.00		\$560,636.67
09/26/2018	CHECK #4983	\$300.00		\$560,336.67
09/26/2018	CHECK #4987	\$300.00		\$560,036.67
09/26/2018	CHECK #4998	\$300.00		\$559,736.67
09/26/2018	5BCW EEDIRDEP 5BCW_STP (BankU South Tech Academies	\$63,244.62		\$496,492.05
09/27/2018	CHECK #4973	\$2,190.00		\$494,302.05
09/27/2018	CHECK #4993	\$300.00		\$494,002.05
09/27/2018	5BCW BILLING 5BCW_STP (BankU South Tech Academies	\$87.75		\$493,914.30

BankUnited, N.A.

Statement Date: September 30, 2018

Account Number: *****8542

Activity By Date

Date	Description	Withdrawals	Deposits	Balance
09/27/2018	5BCW TAX 5BCW_STP (BankU South Tech Academies	\$17,791.15		\$476,123.15
09/28/2018	Interest Paid		\$68.38	\$476,191.53
09/28/2018	Service Charge	\$2.75		\$476,188.78

Check Transactions

Check #	Date	Amount	Check #	Date	Amount	Check #	Date	Amount
4916	09/10	\$1,088.53	4952	09/12	\$200.00	4972	09/24	\$2,940.00
4932*	09/04	\$8,000.00	4953	09/12	\$3,270.00	4973	09/27	\$2,190.00
4933	09/04	\$5,445.00	4954	09/14	\$4,381.18	4974	09/24	\$2,746.08
4938*	09/06	\$3,120.00	4956*	09/12	\$1,000.00	4977*	09/24	\$1,093.10
4939	09/10	\$4,730.01	4957	09/14	\$1,295.71	4980*	09/25	\$300.00
4941*	09/10	\$303.40	4958	09/12	\$60.00	4982*	09/25	\$300.00
4942	09/07	\$431.63	4959	09/12	\$375.00	4983	09/26	\$300.00
4943	09/18	\$7,525.00	4960	09/21	\$1,000.00	4985*	09/25	\$300.00
4944	09/13	\$16,922.28	4961	09/17	\$105.22	4987*	09/26	\$300.00
4945	09/17	\$150.00	4962	09/18	\$350.00	4988	09/25	\$300.00
4946	09/17	\$359.08	4964*	09/21	\$56,313.51	4989	09/25	\$300.00
4947	09/13	\$42.00	4965	09/24	\$6,156.84	4992*	09/25	\$300.00
4948	09/20	\$1,772.63	4966	09/24	\$125.00	4993	09/27	\$300.00
4949	09/12	\$257.00	4967	09/24	\$64.81	4998*	09/26	\$300.00
4950	09/14	\$5,895.40	4970*	09/21	\$2,099.61	5000*	09/25	\$300.00
4951	09/14	\$1,650.00	4971	09/18	\$2,164.00			

Items denoted with an "*" indicate processed checks out of sequence.

Rates by Date

Date	Rate
08/31	0.15%

Balances by Date

Date	Balance
------	---------

BankUnited, N.A.



P.O. Box 521599 Miami, FL 33152-1599

Page 5 of 6

Statement Date: September 30, 2018

Account Number: *****8542

Date	Balance	Date	Balance	Date	Balance	Date	Balance
08/31	\$438,856.11	09/12	\$753,545.83	09/20	\$627,775.62	09/27	\$476,123.15
09/04	\$422,871.20	09/13	\$653,423.84	09/21	\$575,862.50	09/28	\$476,188.78
09/06	\$464,469.20	09/14	\$640,201.55	09/24	\$562,736.67		
09/07	\$464,037.57	09/17	\$639,587.25	09/25	\$560,636.67		
09/10	\$756,788.72	09/18	\$629,548.25	09/26	\$496,492.05		

Other Balances

Minimum Balance this Statement Period

\$422,871.20



With BankUnited's mobile banking app you can deposit checks from your mobile device from anywhere at any time. Mobile deposit is secure, easy to use, and convenient. Download our mobile app on the App StoreSM or Google PlayTM today.

BankUnited, N.A.

Statement Date: September 30, 2018

Account Number: *****8542

If your account does not balance please check the following carefully:

Have you entered the amount of each check in your checkbook register?

Are the amounts of your deposits and other additions entered in your checkbook register the same as those on this statement?

Have you checked all additions and subtractions in your checkbook register?

Have you carried the correct balance forward when starting a new page in your checkbook register?

**IN CASE OF QUESTIONS OR ERRORS ABOUT YOUR STATEMENT:
PLEASE CALL (TOLL FREE) 1-877-779-BANK (2265) OR WRITE US AT:**

BankUnited Operations / EFT Error
7815 NW 148th ST, Miami Lakes, FL 33016

For Consumer Customers Only

Please contact us if you think your statement is wrong or if you need additional information about a transaction. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

1. Tell us your name and account number.
2. Describe the error or the transfer you are unsure about and explain as clearly as you can why you believe there is an error or why you need further information.
3. Tell us the dollar amount of the suspected error.

You may be required to put your request in writing. We will investigate your complaint and will correct any error promptly.

For Electronic Funds Transfers, if we take more than 10 business days to investigate and correct the error, (20 business days if you are a new customer for electronic funds transfers occurring during the first 30 days after the first deposit is made to your account), we will recredit your consumer account for the amount you think is in error (plus interest if your account earns interest), so that you will have the use of the money during the time it takes us to complete our investigation.

For Substitute Checks, if we take more than 10 business days to investigate and correct the error, we will recredit your consumer account for the amount of loss up to the lesser of \$2,500.00 (plus interest if your account earns interest) or the amount of the substitute check. If your account is new (30 days from the date your account was established), has been subject to repeated overdrafts, or we believe the claim is fraudulent, we may delay the availability of recredited funds until we determine the claim is valid or until the 45th day after the claim was submitted.



**Member
FDIC**

BankUnited, N.A.

Motion:

I recommend that the Board approve and ratify the Charter school monthly Disbursement Reports for the month ending September 30, 2018 as required by the Sponsor.

Summary Information:

The Charter school is required to provide several financial documents on an ongoing basis. Monthly records of disbursements are a requirement that must be provided by the President to the Board.

The Charter school maintains several accounts in order to maximize the earnings potential of the funding. Each school account is listed separately along with a disbursement record of activity. Disbursements are made by warrant, wire transfer, account transfer and use of direct debit card. Processing of disbursements takes place on a daily basis by the Charter business staff. All disbursements are reviewed and approved by the President. All warrants have two signatories.

Attachments: Disbursement Report

Presented By:

Jim Kidd, Superintendent

Financial Impact:

There is no financial impact related to this item.

8:54 AM

10/15/18

Accrual Basis

SouthTech Preparatory Academy

Account QuickReport

As of September 30, 2018

Date	Num	Name	Amount
1111 - South Tech Prep 9852918542			
09/15/2018	435	Payroll	-64,709.44
09/30/2018	448	Payroll	-63,244.62
09/14/2018	4964	A & S Transportation Inc	-56,313.51
09/14/2018	4963	1325 Gateway, LLC	-51,329.53
09/15/2018	435	Payroll	-18,360.52
09/30/2018	448	Payroll	-17,791.15
09/06/2018	4944	Blue Cross/ Blue Shield	-16,922.28
09/06/2018	4943	Achieve 3000	-7,525.00
09/14/2018	4965	American Express-91010	-6,156.84
09/06/2018	4950	GovConnection Inc	-5,895.40
09/06/2018	4954	Palm Beach County School Distri...	-4,381.18
09/06/2018	4953	McCollough, Keefe	-3,270.00
09/14/2018	4969	Daka Group Inc	-3,120.00
09/14/2018	4972	Go Clean Inc.	-2,940.00
09/14/2018	4974	John Wiley & Sons	-2,746.08
09/14/2018	4973	Gold Coast Glass Corp	-2,190.00
09/14/2018	4971	DSD Services Inc	-2,164.00
09/14/2018	4970	Dex Imaging	-2,099.61
09/06/2018	4948	GIS Benefits	-1,772.63
09/06/2018	4951	Life Insurance Company of the S...	-1,650.00
09/06/2018	4957	Sweetwater	-1,295.71
09/14/2018	4977	Swivl	-1,093.10
09/06/2018	4956	Spectrum Public Relations	-1,000.00
09/06/2018	4960	Valentine, Jennifer	-1,000.00
09/14/2018	4976	School Outfitters	-843.41
09/14/2018	4975	Konica Minolta Business Solutions	-775.55
09/20/2018	4978	City of Boynton Beach Utilities D...	-455.47
09/14/2018	4968	Comcast	-409.26
09/06/2018	4959	USA Test Prep	-375.00
09/06/2018	4946	Coast Professional Inc	-359.08
09/06/2018	4962	zSpace Inc	-350.00
09/06/2018	4955	Palm Beach County School Distri...	-349.68
09/21/2018	4979	Anselowitz, Betty	-300.00
09/21/2018	4980	Brown Nicole	-300.00
09/21/2018	4981	Brown, Chimere	-300.00
09/21/2018	4982	Cemoi, Casandra	-300.00
09/21/2018	4983	Charson, Rachel	-300.00
09/21/2018	4984	Doyle, Brian	-300.00
09/21/2018	4985	Epstein, Rhonda	-300.00
09/21/2018	4986	Fernandez, Peter	-300.00
09/21/2018	4987	Gill, Donna	-300.00
09/21/2018	4988	Jones, Zankisha	-300.00
09/21/2018	4989	Joseph, Brian	-300.00
09/21/2018	4990	Keston, Cynthia	-300.00
09/21/2018	4991	Launel, Amanda	-300.00
09/21/2018	4992	Martin, Diane	-300.00
09/21/2018	4993	Marzo, Alba	-300.00
09/21/2018	4994	Newman, Robert	-300.00
09/21/2018	4995	Shadid, Nafeesa	-300.00
09/21/2018	4996	Solomon, Alexandra	-300.00
09/21/2018	4997	Stair, Branden	-300.00
09/21/2018	4998	Thomas, Everett	-300.00
09/21/2018	4999	Thurston, Morgan	-300.00
09/21/2018	5000	Vullo, Kristie	-300.00
09/21/2018	5001	Williams, Melissa	-300.00
09/21/2018	5002	Young, Victoria	-300.00
09/21/2018	5003	Zarro, Rentata	-300.00
09/06/2018	4949	Godby Safe & Lock	-257.00
09/06/2018	4952	Maxis 360	-200.00
09/06/2018	4945	Charter School Services Corp	-150.00
09/14/2018	4966	Armand	-125.00
09/06/2018	4961	Verizon Wireless	-105.22
09/15/2018	435	Payroll	-87.75
09/30/2018	448	Payroll	-87.75
09/14/2018	4967	Canteen Refreshment Services	-64.81

8:54 AM

10/15/18

Accrual Basis

SouthTech Preparatory Academy
Account QuickReport
As of September 30, 2018

Date	Num	Name	Amount
09/06/2018	4958	Total Compliance Network Inc	-60.00
09/06/2018	4947	ESRM Communications LLC	-42.00
Total 1111 · South Tech Prep 9852918542			-351,567.58
1112 · South Tech Internal 8666			
09/14/2018	200252	American Express-91010	-209.07
Total 1112 · South Tech Internal 8666			-209.07
TOTAL			-351,776.65

Motion:

I recommend that the Board approve and ratify the monthly financial statements for month ending September 30, 2018 required by the Sponsor.

Summary Information:

The State statutes and the Palm Beach County School District require charter schools to provide financial statements on a monthly basis in the format that School Districts are required to follow. This format is prescribed by the Governmental Accounting Standards Board (GASB).

The monthly statements include:

1. Statement of Revenues, Expenditures and Changes in Fund Balance Budget to Actual
2. The combined Statement of Revenues, Expenditures and Changes in Fund Balance
3. A Combined Balance Sheet – All Fund Types

Quarterly, a Statement of Net Assets is also required. This is provided in March, June, September and December.

Attachments: Monthly Financial Statements

Presented By:

Jim Kidd, Superintendent

Financial Impact:

There is no financial impact for this item.

Governmental Accounting Standards Board (GASB) Monthly Financial Form
South Tech Prep Academy with MSID Number 3441
Palm Beach County, Florida
For the Month Ended September 30, 2018 and For the Year Ending June 30, 2019
September 30, 2018

	<u>Accounts</u>	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Debt Service</u>	<u>Capital Outlay</u>	<u>Total Governmental Funds</u>
ASSETS						
Cash and cash equivalents	1110	\$ 814,366	\$ -	\$ -	\$ -	\$ 814,366
Investments	1160					-
Grant receivables	1130	4,568				4,568
Other current assets	12XX	70,847				70,847
Deposits	1210	87,400				87,400
Due from other funds	1140					-
Other long-term assets	1400					-
Total Assets		<u>\$ 977,181</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 977,181</u>
LIABILITIES AND FUND BALANCE						
Liabilities						
Accounts payable	2120	\$ 41,883	\$ -	\$ -	\$ -	\$ 41,883
Salaries, benefits, and payroll taxes payable	2110, 2170, 2330	35,228				35,228
Deferred revenue	2410					-
Notes/bonds payable	2180, 2250, 2310, 2320					-
Lease payable	2315					-
Other liabilities	21XX, 22XX, 23XX	218,214				218,214
Total Liabilities		<u>295,325</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>295,325</u>
Fund Balance						
Nonspendable	2710	158,247				158,247
Restricted	2720					-
Committed	2730					-
Assigned	2740	70,975				70,975
Unassigned	2750	452,634				452,634
Total Fund Balance		<u>681,856</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>681,856</u>
TOTAL LIABILITIES AND FUND BALANCE		<u>\$ 977,181</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 977,181</u>

South Tech Prep Academy with MSID Number (3441)
Palm Beach County, Florida
Statement of Revenue, Expenditures, and Changes in Fund Balance (Unaudited)
For the Month Ended September 30, 2018 and For the Year Ending June 30, 2019

FTE Projected		530								
FTE Actual		536	101% Percent of Projected							
			General Fund				Special Revenue			
	Account Number	Month/ Quarter Actual	YTD Actual	Annual Budget	% of YTD Actual to Annual Budget	Month/ Quarter Actual	YTD Actual	Annual Budget	% of YTD Actual to Annual Budget	
Revenues										
FEDERAL SOURCES										
	Federal direct	3100	\$ -	\$ -	\$ -	%	\$ -	\$ -	-	%
	Federal through state and local	3200						283,091	0%	
STATE SOURCES										
	FEFP	3310	271,935	801,029	3,235,591	25%				
	Capital outlay	3397			-					
	Class size reduction	3355	41,658	124,974	507,500	25%				
	School recognition	3361								
	Other state revenue	33XX			69,638	0%				
LOCAL SOURCES										
	Interest	3430	153	457	1,500	30%				
	Local capital improvement tax	3413								
	Other local revenue	34XX	6,397	45,304	105,500	43%				
Total Revenues			320,143	971,764	3,919,729	25%	-	-	283,091	0%
Expenditures										
Current Expenditures										
	Instruction	5000	181,103	402,921	1,823,198	22%	9,150	27,399	184,009	15%
	Instructional support services	6000	18,375	55,692	287,951	19%	-	2,206	99,082	2%
	Board	7100	4,824	14,612	41,244	35%				
	General administration	7200	17,519	53,564	216,333	25%				
	School administration	7300	41,153	109,486	406,625	27%				
	Facilities and acquisition	7400								
	Fiscal services	7500	6,824	22,435	83,202	27%				
	Food services	7600								
	Central services	7700	6,741	24,550	94,288	26%				
	Pupil transportation services	7800	29,917	56,314	340,359	17%				
	Operation of plant	7900	64,085	196,899	779,550	25%				
	Maintenance of plant	8100	3,734	12,491	41,980	30%				
	Administrative technology services	8200	6,378	14,911	55,903	27%				
	Community services	9100	1,165	8,988	100,000	9%				
	Debt service	9200								
Total Expenditures			381,818	972,863	4,270,633	23%	9,150	29,605	283,091	10%
Excess (Deficiency) of Revenues Over Expenditures			(61,674)	(1,098)	(350,904)	0%	(9,150)	(29,605)	-	
Other Financing Sources (Uses)										
	Transfers in	3600	44,718	51,265	361,000		9,150	29,605		
	Transfers out	9700	(9,150)	(29,605)						
Total Other Financing Sources (Uses)			35,568	21,660	361,000	6%	9,150	29,605	-	
Net Change in Fund Balances			(26,106)	20,562	10,096		-	-	-	
	Fund balances, beginning		707,962	661,294	884,740	75%				
	Adjustments to beginning fund balance			-						
Fund Balances, Beginning as Restated			707,962	661,294	884,740	75%	-	-	-	
Fund Balances, Ending			\$ 681,856	\$ 681,856	894,836	76%	\$ -	\$ -	-	%

Debt Service				Capital Outlay				Total Governmental Funds						
Month/ Quarter			% of YTD	Month/ Quarter			% of YTD	Month/			% of YTD			
Actual	YTD Actual	Annual Budget	Actual to Annual Budget	Actual	YTD Actual	Annual Budget	Actual to Annual Budget	Quarter Actual	YTD Actual	Annual Budget	Actual to Annual Budget			
\$	-	\$	-	\$	-	\$	-	-	-	-	%			
			%				%	-	-	283,091	0%			
								271,935	801,029	3,235,591	25%			
				44,718	51,265	361,000	14%	44,718	51,265	361,000	14%			
								41,658	124,974	507,500	25%			
								-	-	-				
								-	-	69,638	0%			
								153	457	1,500	30%			
							%	-	-	-				
								6,397	45,304	105,500	43%			
-	-	-		44,718	51,265	361,000	14%	364,861	1,023,029	4,563,820	22%			
								190,253	430,320	2,007,207	21%			
								18,375	57,898	387,033	15%			
								4,824	14,612	41,244	35%			
								17,519	53,564	216,333	25%			
								41,153	109,486	406,625	27%			
								-	-	-				
								6,824	22,435	83,202	27%			
								-	-	-				
								6,741	24,550	94,288	26%			
								29,917	56,314	340,359	17%			
								64,085	196,899	779,550	25%			
								3,734	12,491	41,980	30%			
								6,378	14,911	55,903	27%			
								1,165	8,988	100,000	9%			
								-	-	-				
-	-	-		-	-	-		390,968	1,002,468	4,553,724	22%			
-	-	-		44,718	51,265	361,000	14%	(26,106)	20,562	10,096	204%			
				(44,718)	(51,265)	(361,000)		53,868	80,870	361,000				
				(44,718)	(51,265)	(361,000)		(53,868)	(80,870)	(361,000)				
-	-	-		(44,718)	(51,265)	(361,000)		-	-	-				
-	-	-		-	-	-		(26,106)	20,562	10,096				
								707,962	661,294	884,740	75%			
								-	-	-				
-	-	-		-	-	-		707,962	661,294	884,740	75%			
\$	-	\$	-	\$	-	\$	-	\$	681,856	\$	681,856	\$	894,836	76%

SOUTHTECH SUCCESS CENTER, INC.
FOUNDING BOARD
CONSENT AGENDA
November 8, 2018

Administration Items

SCA-1 I recommend that the Board approve Policy 3.27 Suspension and Dismissal of Instructional Employees revisions.

Personnel Items

SCB-1 I recommend that the Board approve the purchase of holiday gift card for the SouthTech Success Center employee.

Board Policy **3.27 SUSPENSION AND DISMISSAL OF INSTRUCTIONAL EMPLOYEES**

The purpose of this section is to outline the rules regarding the suspension and dismissal of employees.

1. **Probationary Period:** F. S. 1012.335 specifies that beginning July 1, 2011, each individual newly hired as instructional personnel by the district school board shall be awarded a probationary contract. A probationary contract is an employment contract for a period of 1 school year during which employees may be dismissed without cause or may resign without breach of contract. If an employee on personal charter leave from the School District of Palm Beach County is terminated during the probationary period, the employee will be responsible for reactivating their employment with the Palm Beach County School District by following district procedures. Upon successful completion of the probationary contract, the district school board may award an annual contract only if the employee:
 - a. Holds an active professional certificate or temporary certificate,
 - b. Has been recommended by the district school superintendent for the annual contract based upon the individual's evaluation,
 - c. Has not received two consecutive annual performance evaluation ratings of unsatisfactory, two annual performance evaluation ratings of unsatisfactory within a 3-year period, or three consecutive annual performance evaluation ratings of needs improvement or a combination of needs improvement and unsatisfactory.
2. **Annual Contract:** "Annual contract" means an employment contract for a period of no longer than 1 school year which the district school board may choose to award or not award without cause. Beginning July 1, 2011, an annual contract may be awarded pursuant to the employee's compliance with the provisions of a, b, and c in paragraph 1 above for instructional personnel who have successfully completed a probationary contract with the district school board and have received one or more annual contracts from the district school board. All employee appointments will be on an annual basis. Any instructional personnel with an annual contract may be suspended or dismissed at any time during the term of the contract for just cause. Just cause includes, but is not limited to:
 - a. immorality,
 - b. misconduct in office,
 - c. incompetency,
 - d. gross insubordination,
 - e. willful neglect of duty
 - f. being convicted or found guilty of, or entering a plea of guilty to, regardless of adjudication of guilt, any crime involving moral turpitude.
3. **Violation of Annual Contract:** Instructional personnel who accept a written offer from the Governing Board and who leave their positions without prior release from the Governing Board are subject to the jurisdiction of the Education Practices Commission.
4. If conditions warrant discipline, suspension, or dismissal of an employee during the term of the annual appointment, the following procedures will be utilized:
 - a. **Disciplinary Action:**
 - i. Disciplinary action shall be initiated only for just cause, as described in Paragraph 2, above.
 - ii. Where just cause warrants disciplinary action(s), an employee may be reprimanded verbally, reprimanded in writing, suspended with pay, suspended without pay or dismissal upon the recommendation of the Superintendent or Management Company Representative to the Governing Board.

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Board Policy **3.27 SUSPENSION AND DISMISSAL OF INSTRUCTIONAL EMPLOYEES**

- iii. The severity of discipline shall be appropriate for the impact upon conditions of health, safety, and well-being of students or staff, and/or upon the educational process and school operations.
 - iv. For just cause infractions which do not justify termination, but are indicative of a repetitive pattern of conduct, the employee may be placed on a Progressive Discipline Plan in an effort to correct undesirable behavior and monitored until the problematic behavior is corrected or further discipline is assigned.
 - b. Employee Rights:
 - i. Any information that may be used to take disciplinary action against an employee will be shared with the employee in writing as soon as possible.
 - ii. An employee against whom action is pending shall have the right to review and refute or otherwise respond to all information used as the basis for the proposed disciplinary action prior to such action being taken.
 - iii. If the employee wishes to contest the charges, he or she must, within 15 days after receipt of the written notice, submit a written request to initiate the Grievance Procedure for Employees as more fully set forth in Board Policy 3.31.
 - iv. If the just cause results in the Superintendent recommending termination, the employee may request an appeal hearing before the Governing Board which shall occur within 30 days of employee's written request for same. If the appeal hearing results in a favorable outcome for the employee, the employee shall be immediately reinstated and his or her back pay shall be paid and any records relating to the allegations may be removed from the employee's personnel file, at the Governing Board's discretion.
 - c. Competency:

Should it be determined that an employee is ineffective in their job performance, the employee will be given assistance for a period of thirty calendar days, in accordance with the Progressive Discipline Plan. If their performance fails to improve, the Superintendent/Deputy Superintendent may recommend termination of employment to the Governing Board.
- 5. Budget Adjustment:
 - i. Employees may be terminated due to unforeseen financial difficulties of the school irrespective of employee performance in the event that workforce reduction is needed.
 - ii. If workforce reduction is needed, a district school board must retain employees at a school or in the school district based upon educational program needs and the performance evaluations of employees within the affected program areas.
 - iii. Within the program areas requiring reduction, the employee with the lowest performance evaluations must be the first to be released; the employee with the next lowest performance evaluations must be the second to be released; and reductions shall continue in like manner until the needed number of reductions has occurred. A Governing Board may not prioritize retention of employees based upon seniority. (F.S. 1012.33 (5))
- 6. District Employees on Leave to Work at a Charter School: An employee on leave from the School District of Palm Beach County who is terminated through either the disciplinary, competency, or budget adjustment process will be responsible for reactivating their employment with the Palm Beach County School District through district procedures.

South Tech Success Center, Inc.

Board Policy **3.27 SUSPENSION AND DISMISSAL OF INSTRUCTIONAL EMPLOYEES**

Authority: 1002.33, FS 1012.335, 1012.33 (5)

Implemented: 1002.33

History: New: 6/23/2016; 12/14/17; 11/8/18

Reference: Palm Beach School Board Policy 3.27; FS 1012.335

Motion:

I recommend that the Board approve Policy 3.27 Suspension and Dismissal of Instructional Employees revisions.

Summary Information:

The Superintendent identified that Policy 3.27 is not consistent with statutes, has updated it to comply with current statutes, and has given it to the Policy Committee to review. The revised policy will be for all three SouthTech schools.

Attachments: Policy 3.27 Suspension and Dismissal of Instructional Employees revised
Policy 3.27 old

Presented By:

Jim Kidd, Superintendent

Financial Impact:

There is no financial impact for this item.

Board Policy **3.27 SUSPENSION AND DISMISSAL OF INSTRUCTIONAL EMPLOYEES**

The purpose of this section is to outline the rules regarding the suspension and dismissal of employees.

1. **Probationary Period:** F. S. 1012.335 specifies that beginning July 1, 2011, each individual newly hired as instructional personnel by the district school board shall be awarded a probationary contract. A probationary contract is an employment contract for a period of 1 school year during which employees may be dismissed without cause or may resign without breach of contract. If an employee on personal charter leave from the School District of Palm Beach County is terminated during the probationary period, the employee will be responsible for reactivating their employment with the Palm Beach County School District by following district procedures. Upon successful completion of the probationary contract, the district school board may award an annual contract only if the employee:
 - a. Holds an active professional certificate or temporary certificate,
 - b. Has been recommended by the district school superintendent for the annual contract based upon the individual's evaluation,
 - c. Has not received two consecutive annual performance evaluation ratings of unsatisfactory, two annual performance evaluation ratings of unsatisfactory within a 3-year period, or three consecutive annual performance evaluation ratings of needs improvement or a combination of needs improvement and unsatisfactory.
2. **Annual Contract:** "Annual contract" means an employment contract for a period of no longer than 1 school year which the district school board may choose to award or not award without cause. Beginning July 1, 2011, an annual contract may be awarded pursuant to the employee's compliance with the provisions of a, b, and c in paragraph 1 above for instructional personnel who have successfully completed a probationary contract with the district school board and have received one or more annual contracts from the district school board. All employee appointments will be on an annual basis. Any instructional personnel with an annual contract may be suspended or dismissed at any time during the term of the contract for just cause. Just cause includes, but is not limited to:
 - a. immorality,
 - b. misconduct in office,
 - c. incompetency,
 - d. gross insubordination,
 - e. willful neglect of duty
 - f. being convicted or found guilty of, or entering a plea of guilty to, regardless of adjudication of guilt, any crime involving moral turpitude.
3. **Violation of Annual Contract:** Instructional personnel who accept a written offer from the Governing Board and who leave their positions without prior release from the Governing Board are subject to the jurisdiction of the Education Practices Commission.
4. If conditions warrant discipline, suspension, or dismissal of an employee during the term of the annual appointment, the following procedures will be utilized:
 - a. **Disciplinary Action:**
 - i. Disciplinary action shall be initiated only for just cause, as described in Paragraph 2, above.
 - ii. Where just cause warrants disciplinary action(s), an employee may be reprimanded verbally, reprimanded in writing, suspended with pay, suspended without pay or dismissal upon the recommendation of the Superintendent or Management Company Representative to the Governing Board.

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Board Policy **3.27 SUSPENSION AND DISMISSAL OF INSTRUCTIONAL EMPLOYEES**

- iii. The severity of discipline shall be appropriate for the impact upon conditions of health, safety, and well-being of students or staff, and/or upon the educational process and school operations.
 - iv. For just cause infractions which do not justify termination, but are indicative of a repetitive pattern of conduct, the employee may be placed on a Progressive Discipline Plan in an effort to correct undesirable behavior and monitored until the problematic behavior is corrected or further discipline is assigned.
 - b. Employee Rights:
 - i. Any information that may be used to take disciplinary action against an employee will be shared with the employee in writing as soon as possible.
 - ii. An employee against whom action is pending shall have the right to review and refute or otherwise respond to all information used as the basis for the proposed disciplinary action prior to such action being taken.
 - iii. If the employee wishes to contest the charges, he or she must, within 15 days after receipt of the written notice, submit a written request to initiate the Grievance Procedure for Employees as more fully set forth in Board Policy 3.31.
 - iv. If the just cause results in the Superintendent recommending termination, the employee may request an appeal hearing before the Governing Board which shall occur within 30 days of employee's written request for same. If the appeal hearing results in a favorable outcome for the employee, the employee shall be immediately reinstated and his or her back pay shall be paid and any records relating to the allegations may be removed from the employee's personnel file, at the Governing Board's discretion.
 - c. Competency:

Should it be determined that an employee is ineffective in their job performance, the employee will be given assistance for a period of thirty calendar days, in accordance with the Progressive Discipline Plan. If their performance fails to improve, the Superintendent/Deputy Superintendent may recommend termination of employment to the Governing Board.
- 5. Budget Adjustment:
 - i. Employees may be terminated due to unforeseen financial difficulties of the school irrespective of employee performance in the event that workforce reduction is needed.
 - ii. If workforce reduction is needed, a district school board must retain employees at a school or in the school district based upon educational program needs and the performance evaluations of employees within the affected program areas.
 - iii. Within the program areas requiring reduction, the employee with the lowest performance evaluations must be the first to be released; the employee with the next lowest performance evaluations must be the second to be released; and reductions shall continue in like manner until the needed number of reductions has occurred. A Governing Board may not prioritize retention of employees based upon seniority. (F.S. 1012.33 (5))
- 6. District Employees on Leave to Work at a Charter School: An employee on leave from the School District of Palm Beach County who is terminated through either the disciplinary, competency, or budget adjustment process will be responsible for reactivating their employment with the Palm Beach County School District through district procedures.

South Tech Success Center, Inc.

Board Policy **3.27 SUSPENSION AND DISMISSAL OF INSTRUCTIONAL EMPLOYEES**

Authority: 1002.33, FS 1012.335, 1012.33 (5)

Implemented: 1002.33

History: New: 6/23/2016; 12/14/17; 11/8/18

Reference: Palm Beach School Board Policy 3.27; FS 1012.335

Board Policy **3.27 SUSPENSION AND DISMISSAL OF EMPLOYEES**

The purpose of this section is to outline the rules regarding the suspension and dismissal of employees.

1. Probationary Period: All employees will serve a seventy-five working day probationary period. During this time an employee may be terminated without cause or resign without breach of contract. If an employee on personal charter leave from the School District of Palm Beach County is terminated during the probationary period, the employee will be responsible for reactivating their employment with the Palm Beach County School District by following district procedures.

2. Annual Contract: All appointments will be on an annual basis. Any instructional personnel with an annual contract may be suspended or dismissed at any time during the term of the contract for just cause. Just cause includes, but is not limited to: immorality, misconduct in office, incompetency, gross insubordination, willful neglect of duty, or being convicted or found guilty of, or entering a plea of guilty to, regardless of adjudication of guilt, any crime involving moral turpitude.

If it is necessary to discipline, suspend, or dismiss an employee during the term of the annual appointment, the following procedure will be utilized:

a. Disciplinary Action:

- i. Any information that may be used to take action against an employee will be shared with the employee in writing as soon as possible.
- ii. An employee against whom action is pending shall have the right to review and refute all information used as the basis for the proposed disciplinary action prior to such action being taken. If the employee wishes to contest the charges, he or she must, within 15 days after receipt of the written notice, submit a written request for a hearing to the governing board. If the charges are not sustained, the employee shall be immediately reinstated and his or her back pay shall be paid.
- iii. Where just cause warrants such disciplinary action(s), an employee may be reprimanded verbally, reprimanded in writing, suspended with pay, suspended without pay or dismissal upon the recommendation of the Superintendent or Management Company Representative to the Chairman of the Board.

b. Competency:

Should an employee be determined to be ineffective in their job performance, the employee will be given assistance for a period of thirty calendar days. If their performance fails to improve, the Academy Superintendent or Management Company Representative may recommend termination of employment to the Chairman of the Board.

c. Budget Adjustment:

Employees may be terminated due to unforeseen financial difficulties of the school irrespective of employee performance.

3. District Employees on Leave to Work at a Charter School: An employee on leave from the School District of Palm Beach County who is terminated through either the disciplinary, competency, or budget adjustment process will be responsible for reactivating their employment with the Palm Beach County School District through district procedures.

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Authority: 1002.33, FS 1012.335

Implemented: 1002.33

History: New: 6/23/2016; 12/14/17

Reference: Palm Beach School Board Policy 3.27; FS 1012.335

**Board Meeting
November 8, 2018**

**Governing Board of Directors
SouthTech Success Center, Inc.**

**Agenda Item
SCB-1**

Motion:

I recommend that the Board approve the purchase of holiday gift cards for the SouthTech Success Center, Inc. employee.

Summary Information:

Currently, there is one full-time employee for the SouthTech Success Center, Inc., and they are eligible to receive the \$100 gift card as a full-time employee.

Attachments: None.

Presented By:

Jim Notter, Board Chairperson

Financial Impact:

The financial impact for this item is \$100.
There is no budget.