

**SOUTHTECH CHARTER ACADEMY, INC.**  
**SOUTHTECH PREPARATORY ACADEMY, INC.**  
**STA/STPA Governing Board Regular Meeting Minutes**  
**June 10, 2021**

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**1. Opening of Meeting**

- a. **Call to Order – 5:57 PM**
- b. **Pledge of Allegiance**
- c. **Roll Call**

Present: Roger Dunson, Ayesha Edmond, Russell Feldman, Dan Heller, Diane Heinz,  
Robert Kesten, Suzanne Nicolini, and James Notter

Absent: Christina Grenga

**Quorum confirmed.**

- d. **Open Meeting Act Statement**

**2. Approval of the Minutes for the STA/STPA/STSC Governing Board Regular Meeting May 13, 2021**

**Motion:** Dan Heller

**Second:** James Notter

All in favor. **Motion passes.**

**3. Reports**

**a. Treasurer's/Financial Report – Dan Heller**

The Finance Committee met earlier this evening and recommends for Board approval Items C-1 through C-5 and PC-1 through PC-4.

**b. Executive Director – Carla Lovett**

- o Legal Update on the Tax Referendum
- o Strategic Plan Development
- o Graduation Reminders
- o Financial Impact of Agenda Items
- o Last Day of School – Friday, June 18<sup>th</sup>
- o School closed – June 28<sup>th</sup> – July 19<sup>th</sup>
- o Changes to Board Meetings beginning in August
- o September Board Meeting Date
  - **Motion:** Suzanne Nicolini
  - **Move the Annual and Regular Board Meeting for next school year from Thursday, September 9, 2021 to Tuesday, September 14, 2021.**
  - **Second:** Diane Heinz.
  - All in favor. **Motion passes.**

**c. SouthTech Academy Principal – Eileen Turenne**

- o Recruitment & Enrollment Information – Acceptances
- o Academy Excitement
  - Industry Certifications
    - o Class of 2021 = 220 @ 96%
    - o STA Total = 853 and counting
  - Music & Sound Production Concert at the Tin Roof in Delray Beach
  - Sister Cities Young Artists Contest
    - o Awards by Mayor Steven Grant
  - Senior Bulldog Bash this evening

- STA Class of 2021 Graduation – Wednesday, June 16<sup>th</sup> 8:00 PM at the South Florida Fairgrounds
- d. SouthTech Preparatory Academy Principal – Nicole Handy**
- Testing
    - FSA Writing Assessment – 96% completed
    - FSA ELA Assessment - 96% completed
    - FSA Math (incl. Algebra 1 and Geometry) – 96% completed
    - 7<sup>th</sup> Civics – 97% completed
    - 8<sup>th</sup> Science – 95% completed
  - Industry Certifications to date: 47/48 passed = 98%
  - Projected Enrollment
    - Registered = 515
  - Events
    - Rock and Roll Fest – June 11<sup>th</sup> at STPA 1:30pm
    - 8<sup>th</sup> Grade Promotion STA Gymnasium – June 17<sup>th</sup> at 6pm
    - Field Days – June 17<sup>th</sup> and 18<sup>th</sup> (9:30am – 11:30am)
- e. Committees/Special Reports – None.**

**4. Public Comments on Agenda Items – None.**

**5. SouthTech Academy Consent Agenda**

**a. Introduction of Consent Agenda for SOUTHTECH ACADEMY:**

**Old Business**

**None.**

**Administrative Items**

**A-1** I recommend that the Board approve the revised SouthTech Schools Organizational Chart effective July 1, 2021.

**A-2** I recommend that the Board approve the donations for the period from May 1, 2021 through May 31, 2021.

**Personnel Items**

**B-1** I recommend that the Board approve the Personnel Actions for the previous month.

**B-2** I recommend that the Board approve the Job Description for Director of Career Academies.

**Financial Items**

**C-1** I recommend that the Board approve and ratify the monthly financial statements for the month ending April 30, 2021 as required by the Sponsor.

**C-2** I recommend that the Board approve and ratify the SouthTech Schools Holdings, LLC Balance Sheet and Profit & Loss Report for month ending April 30, 2021.

**C-3** I recommend that the Board approve the Workers' Compensation Insurance for SY22 with Technology Insurance Co Inc.

**C-4** I recommend that the Board approve the Proposal of Insurance Coverage for Property/Liability Insurance at SouthTech Academy for SY22.

**C-5** I recommend that the Board approve the Proposal of Insurance Coverage for Property/Liability Insurance at SouthTech Schools Holdings, LLC for SY22.

**Emergency Items**

**None.**

- b. **Poll Board for Items to be Pulled for Comment or Questions**
  - o **Item C-3 pulled by Ayesha Edmond**
- c. **Approval of SouthTech Academy Consent Agenda Except for Items Pulled**  
**Motion:** Dan Heller  
**Second:** Russell Feldman  
All in favor. **Motion passes.**
- d. **Approval of Each Pulled Item**
  - o **Item C-3**
    1. **Motion:** Russell Feldman
    2. **Second:** Diane Heinz
    3. **Discussion:** Ayesha Edmond pulled the Item for clerical issues. Her name was misspelled. Staff members assured Ms. Edmond that it would be corrected.
    4. **Vote:** All in favor. **Motion passes.**

**6. SouthTech Preparatory Academy Consent Agenda**

- a. **Introduction of Consent Agenda for SOUTHTECH PREPARATORY ACADEMY: Old Business**

**None.**

**Administrative Items**

**PA-1** I recommend that the Board approve the revised SouthTech Schools Organizational Chart effective July 1, 2021.

**Personnel Items**

**PB-1** I recommend that the Board approve the Personnel Actions for the previous month.

**PB-2** I recommend that the Board approve the Job Description for Director of Career Academies.

**Financial Items**

**PC-1** I recommend that the Board approve and ratify the monthly financial statements for the month ending April 30, 2021 as required by the Sponsor.

**PC-2** I recommend that the Board approve the agreement between SouthTech Preparatory Academy, Inc. and the Boynton Beach Police Department for off duty Police Officer Special Detail for SY2021-2022.

**PC-3** I recommend that the Board approve the Workers' Compensation Insurance for SY22 with Technology Insurance Co Inc.

**PC-4** I recommend that the Board approve the Proposal of Insurance Coverage for Property/Liability Insurance at SouthTech Preparatory Academy for SY22.

**Emergency Items**

**None.**
- b. **Poll Board for Items to be Pulled for Comment or Questions**
  - o **Item PC-2 pulled by Suzanne Nicolini**
- c. **Approval of SouthTech Academy Consent Agenda Except for Items Pulled**  
**Motion:** James Notter  
**Second:** Roger Dunson  
All in favor. **Motion passes.**
- d. **Approval of Each Pulled Item**
  - o **Item PC-2**
    1. **Motion:** Suzanne Nicolini
    2. **Second:** James Notter



3. **Discussion:** Suzanne Nicolini had questions about how much the contract equates to per hour and why the officer is only scheduled to be on-campus for three hours. It was explained to her that the contract is for \$50/hour with a minimum of three hours on-campus. The hours vary based on the number of hours students are on-campus. The officer will only remain on-campus while students are there.
4. **Vote:** All in favor. **Motion passes.**

**7. Public Comments on non-Agenda Items – None.**

**8. Board Comments**

- a. Diane Heinz complimented the Cosmetology Academy instructors and STA staff on their work on the “Beauty Behind the Mask” hair and fashion show and remarked how confident and goal oriented the students are.
- b. Suzanne Nicolini thanked Carla Lovett for everything she has done for SouthTech Schools this year.

**9. Motion to Adjourn – 6:34 PM**

Minutes Prepared by:  Approved by:  Dated 8/12/2021  
Lisa DeVine Robert Kesten