

**SOUTHTECH CHARTER ACADEMY, INC.
SOUTHTECH PREPARATORY ACADEMY, INC.
STA/STPA Governing Board Regular Meeting/
Career Academy Workshop Minutes
August 12, 2021**

1. Opening of Meeting

a. Call to Order at 6:06pm.

b. Pledge of Allegiance

c. Roll Call

Present: Russell Feldman, Dan Heller, Diane Heinz, Robert Kesten, Suzanne Nicolini, and James Notter

Absent: Roger Dunson, Ayesha Edmond, Christina Grenga

Quorum confirmed.

d. Open Meeting Act Statement

2. Approval of the Minutes

a. STA/STPA/STSC Governing Board Regular Meeting Minutes June 10, 2021

Motion: Diane Heinz

Second: Suzanne Nicolini

All in favor. **Motion carries.**

3. Reports

a. Treasurer's/Financial Report – Dan Heller

The Finance Committee did not have a quorum and therefore the meeting was not held. Therefore, the finances will have to be approved during the Governing Board meeting.

b. Executive Director – Carla Lovett

▪ Back to School - Enrollment/Attendance

• SouthTech Academy: 1261 enrolled, 1146 accounted for

• SouthTech Prep: 545 enrolled, 515 accounted for

▪ Partnerships in Progress - Ed Morse, Wise Tribe, Dress for Success, Horses Healing Hearts, Palm Beach Marriott, Palm Beach State College, Duffy's

▪ COVID Protocols

▪ Next Board Meeting - Tuesday, September 14 - Annual Meeting, Audit Presentation, Regular Business

▪ Transportation Issues & Possible Solutions

c. Career Academy Workshop – Joshua Wigelsworth

• SouthTech Schools Career and Technical Education

• SouthTech Academy Programs and Implementations

○ Changes to Career Academy offerings

○ Industry Certifications

○ Partnerships

○ Future Program Expansion

• SouthTech Preparatory Programs and Implementations

○ CTE at SouthTech Preparatory

▪ The only pure CTE middle school in PBC

○ Industry Certifications

○ Partnerships

○ Challenges

- Contacts/Mentors for STP
- Moving Forward
- d. **Committees/Special Reports – None.**

4. Public Comments on Agenda Items – None.

5. SouthTech Academy Consent Agenda

a. Introduction of Consent Agenda for SOUTHTECH ACADEMY:

Administrative Items

A-1 I recommend that the Board approve the Employee Handbook for SouthTech Schools 2021-2022.

Financial Items

F-1 I recommend that the Board approve and ratify the monthly financial statements for the month ending May 31, 2021 and June 30, 2021 as required by the Sponsor.

F-2 I recommend that the Board approve and ratify the SouthTech Schools Holdings, LLC Balance Sheet and Profit & Loss Report for month ending May 31, 2021 and June 30, 2021.

F-3 I recommend that the Board approve the consulting agreement with The Stepping Stones Group LLC for Speech-Language Pathology and other services offered as needed.

F-4 I recommend that the Board ratify the Vendor Advertisement Agreement between SouthTech Academy and Ed Morse Automotive Group.

F-5 I recommend that the Board approve the agreement with All Metro Health Care for the school nurse for the 2021-2022 School Year.

F-6 I recommend that the Board approve the amended STA Operating Budget for SY21.

b. Poll Board for Items to be Pulled for Comment or Questions – None.

c. Approval of SouthTech Academy Consent Agenda Except for Items Pulled

Motion: James Notter

Second: Russell Feldman

All in favor. **Motion carries.**

d. Approval of Each Pulled Item – N/A

6. SouthTech Preparatory Academy Consent Agenda

a. Introduction of Consent Agenda for SOUTHTECH PREPARATORY ACADEMY:

Administrative Items

PA-1 I recommend that the Board approve the Employee Handbook for SouthTech Schools 2021-2022.

Financial Items

PF-1 I recommend that the Board approve and ratify the monthly financial statements for the month ending May 31, 2021 and June 30, 2021 as required by the Sponsor.

PF-2 I recommend that the Board approve the consulting agreement with The Stepping Stones Group LLC for Speech-Language Pathology and other services offered as needed.

PF-3 I recommend that the Board approve the amended STPA Operating Budget for SY21.

b. Poll Board for Items to be Pulled for Comment or Questions – None.

c. Approval of SouthTech Academy Consent Agenda Except for Items Pulled

Motion: Dan Heller

Second: Suzanne Nicolini
All in favor. **Motion carries.**

d. Approval of Each Pulled Item – N/A

7. Public Comments on non-Agenda Items – None.

8. Board Comments

The Board thanked Mr. Wigelsworth for his thorough report on the Career Academies at both schools and for the partnerships he is forming within the community. They also thanked Ms. Lovett and the staff at both schools for their hard work and dedication to the students especially in light of the transportation issues they are currently faced with. Mr. Kesten reminded the Board that our next meeting would be held on Tuesday, September 14th and would be our Annual meeting. He asked Ms. Nicolini to prepare for the election of Officers and term renewals of the Directors whose terms are set to expire at that time.

9. Motion to Adjourn by Suzanne Nicolini at 7:27pm.

Minutes Prepared by:



Lisa DeVine

Approved by:



Russell Feldman

Dated

