

SOUTHTECH CHARTER ACADEMY, INC.
SOUTHTECH PREPARATORY ACADEMY, INC.
STA/STPA Governing Board Regular Meeting Minutes
September 14, 2021

1. Opening of Meeting

a. Call to Order at 6:15pm.

b. Pledge of Allegiance

c. Roll Call – Ayesha Edmond, Board Secretary

Present: Roger Dunson, Ayesha Edmond, Russell Feldman, Christina Grenga, Dan Heller, Diane Heinz, Robert Kesten, Suzanne Nicolini, and James Notter

Absent: None.

Quorum Confirmed.

d. Open Meeting Act Statement

2. Approval of the Minutes

**a. STA/STPA Governing Board Regular Meeting/Career Academy Workshop
Minutes August 12, 2021**

Motion: Robert Kesten

Second: Dan Heller

All in favor. Motion carries.

3. Reports

a. Auditor's Report

- Ken Smith from Keefe & McCullough discussed the audit with the Board Members.
 - 1. Issued an unmodified opinion for both schools' reports, which is the highest level of assurance
 - 2. Single Audit – no issues
 - 3. No management comments, everything was clean
 - 4. Both schools had a positive year on a fund level basis
 - 5. Due to the purchase of the building located at 1325 Gateway Blvd., STA showed the purchase of the building which was offset by the floating of the bonds.
 - 6. Both STA and STP showed the capital lease on their reports (STA – credit, STP – debit)
 - 7. SouthTech Schools Holdings was reported under STA

b. Treasurer's/Financial Report – Dan Heller

- The Finance Committee met earlier this evening and recommends for approval STA Items F-1 through F-4 and STPA Items PF-1 through PF-3.

c. Executive Director – Carla Lovett

- Tax Referendum Legal Update
- COVID Protocols and Challenges
- Health Insurance Audit
 - 1. Discussion about what the process entails

2. Motion to allow Carla Lovett to sign the Non-Disclosure Agreement (NDA) with Pearl Logic for a Health Insurance Audit of SouthTech Schools.

Introduced by: Robert Kesten

Second: Diane Heinz

In favor: Roger Dunson, Russell Feldman, Christina Grenga, Dan Heller, Diane Heinz, Robert Kesten, and Suzanne Nicolini

Against: Ayesha Edmond and James Notter

Motion carries with a vote of 7-2.

- Transportation
- Next Board Meeting - Thursday, October 14 - Governance Training, Strategic Plan

d. SouthTech Academy Principal – Eileen Turenne

- Enrollment
 - 1. $1260 - 54 = 1206$
 - 2. Withdrawals due to transportation = 19/54
- Events at STA

e. SouthTech Preparatory Academy Principal – Nicole Handy

- Events this month:
 - 1. “Start with Hello Week” (9/20 – 9/24)
 - 2. Hispanic Heritage Month (9/15 – 10/15)
- Enrollment (as of 9/13/21):
 - 1. 6th grade = 195
 - 2. 7th grade = 179
 - 3. 8th grade = 172
 - 4. Total = 546
 - a. Withdrawn due to transportation issues = 6 students

f. Committees/Special Reports – None.

4. Public Comments on Agenda Items – None.

5. SouthTech Academy Consent Agenda

a. Introduction of Consent Agenda for SOUTHTECH ACADEMY:

Old Business

None.

Administrative Items

A-1 I recommend that the Board approve the donations for the period from August 1, 2021 to August 31, 2021.

A-2 I recommend that the Board approve the use of the Florida Consortium of Public Charter Schools State-Approved Evaluation Systems for School-Based Administrators and Classroom Teachers and Other Instructional Personnel for SY22.

Financial Items

F-1 I recommend that the Board approve and ratify the monthly financial statements for the month ending July 31, 2021 as required by the Sponsor.

F-2 I recommend that the Board approve and ratify the SouthTech Schools Holdings, LLC Balance Sheet and Profit & Loss Report for month ending July 31, 2021.

F-3 I recommend that the Board approve the audited financial statements for the fiscal year ending June 30, 2021.

F-4 I recommend that the Board approve the 2021-2022 TSIA Distribution Plan.

Emergency Items

None.

b. Poll Board for Items to be Pulled for Comment or Questions

- o Suzanne Nicolini pulled Item F-4

c. Approval of SouthTech Academy Consent Agenda Except for Items Pulled

Motion: Diane Heinz

Second: Roger Dunson

All in favor. **Motion carries.**

d. Approval of Each Pulled Item

- o Ms. Nicolini asked what the acronym TSIA stands for and Mrs. Lovett explained that it is the “Teacher Salary Increase Allocation”. Ms. Nicolini then asked if it can only be used for classroom teachers. Ms. Lovett explained that the funds must be used for classroom teachers only in accordance with the parameters set by the State of Florida.

o **Motion:** James Notter

Second: Suzanne Nicolini

All in favor. **Motion carries.**

6. SouthTech Preparatory Academy Consent Agenda

a. Introduction of Consent Agenda for SOUTHTECH PREPARATORY ACADEMY:

Old Business

None.

Administrative Items

PA-1 I recommend that the Board approve the use of the Florida Consortium of Public Charter Schools State-Approved Evaluation Systems for School-Based Administrators and Classroom Teachers and Other Instructional Personnel for SY22.

Financial Items

PF-1 I recommend that the Board approve and ratify the monthly financial statements for the month ending July 31, 2021 as required by the Sponsor.

PC-2 I recommend that the Board approve the audited financial statements for the fiscal year ending June 30, 2021.

PC-3 I recommend that the Board approve the 2021-2022 TSIA Distribution Plan.

Emergency Items

None.

b. Poll Board for Items to be Pulled for Comment or Questions – None.

c. Approval of SouthTech Academy Consent Agenda Except for Items Pulled

Motion: Robert Kesten

Second: Suzanne Nicolini

All in favor: **Motion carries.**

d. Approval of Each Pulled Item – N/A

7. Public Comments on non-Agenda Items – None.

8. Board Comments

- a. Suzanne Nicolini discussed reports that the Governor is eliminating the FSA starting next year. Mrs. Turenne commented that while details are still limited, what is known is that the state will be replacing the FSA (standardized testing) with FAST (progress monitoring).
- b. Dan Heller asked what happened with the SISC meetings. Mrs. Lovett explained that it has been replaced by the PTO, a format more familiar to parents, in an attempt to increase parent involvement at STA.

9. Motion to Adjourn by James Notter at 7:20pm.

Minutes Prepared by:



Lisa DeVine

Approved by:



Russell Feldman

Dated 10/14/2021