

STA/STPA
GOVERNING BOARD/SAC
MEMBER PACKET
REGULAR
MEETING/GOVERNANCE
TRAINING WORKSHOP
October 14, 2021

SouthTech Charter Academy, Inc.
SouthTech Preparatory Academy, Inc.

Carla Lovett, Executive Director
Eileen Turenne, STA High School Principal
Nicole Handy, STPA Middle School Principal

SOUTHTECH CHARTER ACADEMY, INC.
SOUTHTECH PREPARATORY ACADEMY, INC.
STA/STPA Governing Board Regular Meeting/Governance Training Workshop Agenda
October 14, 2021

1. Opening of Meeting

- a. Call to Order**
- b. Pledge of Allegiance**
- c. Roll Call**

Roger Dunson, Ayesha Edmond, Russell Feldman, Christina Grenga, Dan Heller, Diane Heinz, Robert Kesten, Suzanne Nicolini, James Notter, and Tony Robinson

- d. Open Meeting Act Statement**

2. Governance Training Workshop – John Hearn, Esquire

3. Approval of the Minutes

- a. STA/STPA Governing Board Annual Meeting Minutes September 14, 2021**
- b. STA/STPA Governing Board Regular Meeting Minutes September 14, 2021**

4. Reports

- a. Auditor’s Report**
- b. Treasurer’s/Financial Report – Dan Heller**
- c. Executive Director – Carla Lovett**
- d. SouthTech Academy Principal – Eileen Turenne**
- e. SouthTech Preparatory Academy Principal – Nicole Handy**
- f. Committees/Special Reports**

5. Public Comments on Agenda Items

6. SouthTech Academy Consent Agenda

- a. Introduction of Consent Agenda for SOUTHTECH ACADEMY:**

Old Business

None.

Administrative Items

A-1 I recommend that the Board approve the 2021-2026 SouthTech Schools Five Year Strategic Plan.

A-2 I recommend that the Board approve the donations for the period from September 1, 2021 to September 30, 2021.

Personnel Items

P-1 I recommend that the Board approve the Job Description for School Security Monitor.

Financial Items

F-1 I recommend that the Board approve and ratify the monthly financial statements for the month ending August 31, 2021 as required by the Sponsor.

F-2 I recommend that the Board approve and ratify the SouthTech Schools Holdings, LLC Balance Sheet and Profit & Loss Report for month ending August 31, 2021.

F-3 I recommend that the Board approve the SouthTech Charter Academy Charter School Proposed Referendum Revenue & Expenditure Report for Year Ending June 30, 2022

F-4 I recommend that the Board approve the SouthTech Schools combined financial statements for the fiscal year ending June 30, 2021.

Emergency Items

None.

b. Poll Board for Items to be Pulled for Comment or Questions

c. Approval of SouthTech Academy Consent Agenda Except for Items Pulled

d. Approval of Each Pulled Item

6. SouthTech Preparatory Academy Consent Agenda

a. Introduction of Consent Agenda for SOUTHTECH PREPARATORY ACADEMY: Old Business

None.

Administrative Items

PA-1 I recommend that the Board approve the 2021-2026 SouthTech Schools Five Year Strategic Plan.

Personnel Items

PP-1 I recommend that the Board approve the Job Description for the School Security Monitor.

Financial Items

PF-1 I recommend that the Board approve and ratify the monthly financial statements for the month ending August 31, 2021 as required by the Sponsor.

PF-2 I recommend that the Board approve the SouthTech Preparatory Academy Charter School Proposed Referendum Revenue & Expenditure Report for Year Ending June 30, 2022.

PF-3 I recommend that the Board approve the SouthTech Schools combined financial statements for the fiscal year ending June 30, 2021.

PF-4 I recommend that the Board approve a contract with NDR Corporation to furnish and install a new Carehawk Light Intercom system at SouthTech Preparatory Academy.

PF-5 I recommend that the Board approve a contract with Dragonaire Mechanical Services, Inc. for a new cooling system at SouthTech Preparatory Academy.

Emergency Items

None.

b. Poll Board for Items to be Pulled for Comment or Questions

c. Approval of SouthTech Academy Consent Agenda Except for Items Pulled

d. Approval of Each Pulled Item

7. Public Comments on non-Agenda Items

8. Board Comments

9. Motion to Adjourn

SOUTHTECH CHARTER ACADEMY, INC.
SOUTHTECH PREPARATORY ACADEMY, INC.
Annual Meeting Minutes
September 14, 2021

1. Call to Order at 6:01pm.

Roll Call: Board Secretary, Ayesha Edmond

Present: Roger Dunson, Ayesha Edmond, Russell Feldman, Christina Grenga, Dan Heller, Diane Heinz, Robert Kesten, Suzanne Nicolini, and James Notter.

Absent: None.

Quorum confirmed.

Motion to waive the reading of the Policies included in the Agenda.

Introduced by: Diane Heinz

Second: James Notter

All in favor. **Motion carries.**

A. “Section Three, 3.3 Annual Meeting” *

The Board of Directors shall meet annually at the principal office of the School, or at such place within the County of Palm Beach in the State of Florida, and at such time as the Board of Directors shall determine, except that such date shall not be a legal holiday. If the annual meeting is not held on the specific day, the Directors may hold a special meeting in place thereof, and any business transacted or elections held at such meeting shall have the same force and effect as if transacted or held at the annual meeting. The Board of Directors shall set the date of the annual meeting approximately 90 days after the end of each fiscal year so that financial statements of such immediately prior fiscal year may be available for review at such annual meeting.

2. Election of Directors

A. “Section Two, 2.2 Determining the Number of Directors” *

The Directors annually at their annual meeting shall determine the number of directors, which shall be no less than 7 and no more than 15 and shall elect the number of Directors so determined. The Board of Directors will consist of at least one member from each of the following groups: (i) \parents or guardians of school students; and (ii) members of the community including those with business, legal and financial skills if available. The Directors may, at any special or regular meeting by an affirmative vote of a majority of Directors then in office, increase the number of Directors and elect new Directors to complete the number so fixed, or they may, by a similar vote, decrease the number of Directors, but only to eliminate vacancies existing by reason of death, resignation, removal or disqualification of one or more Directors. The Directors may by an affirmative vote of a majority of Directors then in office fill any vacancy or vacancies on the Board and may exercise all their powers notwithstanding any vacancy or vacancies in their number. All Directors shall hold staggered terms of office with elections three years from the time of their

election and thereafter until their respective successors are chosen and qualified; provided however that one third of the initial Members be elected initially for a one year term; one-third of the Members be elected initially for a two year term, and; one-third of the Members be elected initially for a for a full three year term. The Director shall hold such office until said Director shall retire, resign, or be removed as a Director by the Board of Directors, as herein provided.

B. “Section Two, 2.3 Resignation and Removal” *

Any Director may resign by delivering a written letter of resignation to the Board Chairperson or to the School at its principal office. Such resignation shall be effective upon receipt unless it is specified to be effective at some time later. Any Director may be removed from office with or without cause by an affirmative vote of at least two-thirds of the Directors then in office. A Director may be removed for cause only after reasonable notice and an opportunity to be heard by the Board of Directors.

C. Introduction of candidates up for renewal to a three-year term through September 30, 2024:

- Roger Dunson
- Ayesha Edmond
- Russell Feldman
- Diane Heinz

Motion to have the Nominating Committee Chair cast a single ballot for all term renewals.

Introduced by: James Notter

Second: Ayesha Edmond

All in favor. **Motion carries.**

Mr. Kesten congratulated all Directors up for term renewal and welcomed them back to the Board for the new school year.

D. Election of Directors

3. Elections of Officers

A. Nominations of Nominating Committee

The Nominating Committee met on September 9, 2021, and recommend that the Governing Board approve the following appointments for Officer positions:

- Chairperson – Russell Feldman
- Vice Chairperson – Robert Kesten
- Treasurer – Dan Heller
- Secretary – Ayesha Edmond

All have agreed to accept their nominations, except for Mr. Kesten who would prefer to ask the Board members if there is anyone else interested in the position. A discussion took place and two names were floated, Mr. Dunson and Ms. Nicolini. Mr. Dunson declined the offer, while Ms. Nicolini agreed to accept the nomination for Vice-Chair.

- **Motion to recommend Suzanne Nicolini as Vice-Chair of the SouthTech Schools Governing Board.**

Introduced by: Russell Feldman

Second: James Notter

All in favor. **Motion carries.**

- **Motion to have the Nominating Committee Chair cast a single ballot for the remaining Officer positions.**

Introduced by: Dan Heller

Second: James Notter

All in favor. **Motion carries.**

Mr. Kesten congratulated all of new Officers.

4. Nominating Committee

The Nominating Committee recommends Tony Robinson to the STA/STPA Governing Board of Directors for a three-year term through September 30, 2024.

Motion: Robert Kesten

Second: Diane Heinz

All in favor. **Motion carries.**

Mr. Kesten asked the Board Clerk to reach out to Mr. Robinson and welcome him to the Board.

5. Installation of Directors and Officers

6. Board Discussion

- **Mr. Heller thanked Mr. Kesten for his services to the Board**
- **Mrs. Lovett awarded the Board of Directors with Years of Service pins**

7. Motion to Adjourn at 6:15pm

Introduced by James Notter

*** SouthTech Charter Academy, Inc., SouthTech Preparatory Academy, Inc. By-laws**

SOUTHTECH CHARTER ACADEMY, INC.
SOUTHTECH PREPARATORY ACADEMY, INC.
STA/STPA Governing Board Regular Meeting Minutes
September 14, 2021

1. Opening of Meeting

a. Call to Order at 6:15pm.

b. Pledge of Allegiance

c. Roll Call – Ayesha Edmond, Board Secretary

Present: Roger Dunson, Ayesha Edmond, Russell Feldman, Christina Grenga, Dan Heller, Diane Heinz, Robert Kesten, Suzanne Nicolini, and James Notter

Absent: None.

Quorum Confirmed.

d. Open Meeting Act Statement

2. Approval of the Minutes

a. STA/STPA Governing Board Regular Meeting/Career Academy Workshop Minutes August 12, 2021

Motion: Robert Kesten

Second: Dan Heller

All in favor. **Motion carries.**

3. Reports

a. Auditor's Report

○ Ken Smith from Keefe & McCullough discussed the audit with the Board Members.

1. Issued an unmodified opinion for both schools' reports, which is the highest level of assurance
2. Single Audit – no issues
3. No management comments, everything was clean
4. Both schools had a positive year on a fund level basis
5. Due to the purchase of the building located at 1325 Gateway Blvd., STA showed the purchase of the building which was offset by the floating of the bonds.
6. Both STA and STP showed the capital lease on their reports (STA – credit, STP – debit)
7. SouthTech Schools Holdings was reported under STA

b. Treasurer's/Financial Report – Dan Heller

○ The Finance Committee met earlier this evening and recommends for approval STA Items F-1 through F-4 and STPA Items PF-1 through PF-3.

c. Executive Director – Carla Lovett

- Tax Referendum Legal Update
- COVID Protocols and Challenges
- Health Insurance Audit
 1. Discussion about what the process entails

2. Motion to allow Carla Lovett to sign the Non-Disclosure Agreement (NDA) with Pearl Logic for a Health Insurance Audit of SouthTech Schools.

Introduced by: Robert Kesten

Second: Diane Heinz

In favor: Roger Dunson, Russell Feldman, Christina Grenga, Dan Heller, Diane Heinz, Robert Kesten, and Suzanne Nicolini

Against: Ayesha Edmond and James Notter

Motion carries with a vote of 7-2.

- Transportation
- Next Board Meeting - Thursday, October 14 - Governance Training, Strategic Plan

d. SouthTech Academy Principal – Eileen Turenne

- Enrollment
 - 1. $1260 - 54 = 1206$
 - 2. Withdrawals due to transportation = $19/54$
- Events at STA

e. SouthTech Preparatory Academy Principal – Nicole Handy

- Events this month:
 - 1. “Start with Hello Week” (9/20 – 9/24)
 - 2. Hispanic Heritage Month (9/15 – 10/15)
- Enrollment (as of 9/13/21):
 - 1. 6th grade = 195
 - 2. 7th grade = 179
 - 3. 8th grade = 172
 - 4. Total = 546
 - a. Withdrawn due to transportation issues = 6 students

f. Committees/Special Reports – None.

4. Public Comments on Agenda Items – None.

5. SouthTech Academy Consent Agenda

a. Introduction of Consent Agenda for SOUTHTECH ACADEMY:

Old Business

None.

Administrative Items

A-1 I recommend that the Board approve the donations for the period from August 1, 2021 to August 31, 2021.

A-2 I recommend that the Board approve the use of the Florida Consortium of Public Charter Schools State-Approved Evaluation Systems for School-Based Administrators and Classroom Teachers and Other Instructional Personnel for SY22.

Financial Items

F-1 I recommend that the Board approve and ratify the monthly financial statements for the month ending July 31, 2021 as required by the Sponsor.

F-2 I recommend that the Board approve and ratify the SouthTech Schools Holdings, LLC Balance Sheet and Profit & Loss Report for month ending July 31, 2021.

F-3 I recommend that the Board approve the audited financial statements for the fiscal year ending June 30, 2021.

F-4 I recommend that the Board approve the 2021-2022 TSIA Distribution Plan.

Emergency Items

None.

b. Poll Board for Items to be Pulled for Comment or Questions

- o Suzanne Nicolini pulled Item F-4

c. Approval of SouthTech Academy Consent Agenda Except for Items Pulled

Motion: Diane Heinz

Second: Roger Dunson

All in favor. **Motion carries.**

d. Approval of Each Pulled Item

- o Ms. Nicolini asked what the acronym TSIA stands for and Mrs. Lovett explained that it is the “Teacher Salary Increase Allocation”. Ms. Nicolini then asked if it can only be used for classroom teachers. Ms. Lovett explained that the funds must be used for classroom teachers only in accordance with the parameters set by the State of Florida.

o **Motion:** James Notter

Second: Suzanne Nicolini

All in favor. **Motion carries.**

6. SouthTech Preparatory Academy Consent Agenda

a. Introduction of Consent Agenda for SOUTHTECH PREPARATORY ACADEMY:

Old Business

None.

Administrative Items

PA-1 I recommend that the Board approve the use of the Florida Consortium of Public Charter Schools State-Approved Evaluation Systems for School-Based Administrators and Classroom Teachers and Other Instructional Personnel for SY22.

Financial Items

PF-1 I recommend that the Board approve and ratify the monthly financial statements for the month ending July 31, 2021 as required by the Sponsor.

PC-2 I recommend that the Board approve the audited financial statements for the fiscal year ending June 30, 2021.

PC-3 I recommend that the Board approve the 2021-2022 TSIA Distribution Plan.

Emergency Items

None.

b. Poll Board for Items to be Pulled for Comment or Questions – None.

c. Approval of SouthTech Academy Consent Agenda Except for Items Pulled

Motion: Robert Kesten

Second: Suzanne Nicolini

All in favor: **Motion carries.**

d. Approval of Each Pulled Item – N/A

7. Public Comments on non-Agenda Items – None.

8. Board Comments

- a.** Suzanne Nicolini discussed reports that the Governor is eliminating the FSA starting next year. Mrs. Turenne commented that while details are still limited, what is known is that the state will be replacing the FSA (standardized testing) with FAST (progress monitoring).
- b.** Dan Heller asked what happened with the SISC meetings. Mrs. Lovett explained that it has been replaced by the PTO, a format more familiar to parents, in an attempt to increase parent involvement at STA.

9. Motion to Adjourn by James Notter at 7:20pm.

DRAFT

Motion:

I recommend that the Board approve the 2021-2026 SouthTech Schools Five Year Strategic Plan.

Summary Information:

The SouthTech Schools Strategic Plan consists of three sections: the history of SouthTech Schools, it's Vision and Mission statements, and the Strategic Action Plan. The Strategic Action Plan was developed using the invaluable input of all SouthTech Schools stakeholders and identifies specific goals to be achieved over the next five years.

There are four Key Components in the Action Plan, with measurable goals and objectives for each. The Key Components are:

1. Continuous School Improvement
2. Program Enhancement
3. Facilities Improvement/Growth
4. Community & Government Relations

The purpose of this document is to provide direction for staff members to develop strategies and tasks that facilitate achieving these goals. Each year, school leadership will provide a special report to the Governing Board detailing the progress they have made towards achieving these goals and what further action still needs to be taken.

Attachments: 2021-2026 SouthTech Schools Five Year Strategic Plan

Presented By:

Carla Lovett, Executive Director

Financial Impact:

There is no financial impact for this item.

SOUTHTECH SCHOOLS FIVE-YEAR STRATEGIC PLAN: 2021-2026

HISTORY OF SOUTHTECH SCHOOLS

HISTORY AND BACKGROUND OF THE ORGANIZATION:

SouthTech Schools consists of two public charter schools, SouthTech Academy, serving students in grades 9-12, and SouthTech Preparatory Academy, serving students in grades 6-8. Both schools have a career and technical education focus and are located in Boynton Beach, in Palm Beach County, Florida.

SouthTech Academy (STA) came into existence on August 1, 2003. SouthTech Academy was originally South Technical Education Center, located at 1300 SW 30th Avenue, Boynton Beach, and opened as an adult vocational-technical center in January of 1976 with thirty-eight students enrolled in a Residential Carpentry Program. It was one of three Vo-Tech Centers built in Palm Beach County through Veterans Administration Grants for the retraining of returning Vietnam veterans. SouthTech grew and thrived as a training center which significantly contributed to building the Palm Beach County workforce for the next two decades. In 1998, the school district decided to transfer the vocational programs to Palm Beach Community College, and SouthTech was re-commissioned as South Tech Community High School (STCHS), the first comprehensive career-academy high school in the district. In addition, STCHS offered adult community education programs in the evening. By 2002, enrollment at STCHS had grown to approximately eleven hundred high school students.

During the 2002 school year, the school district made the decision to close SouthTech Community High School and move the career academy programs into new high schools that were being constructed. When students, parents, the School Advisory Committee, and the community at large became aware of the impending closure, they decided to collaboratively convert SouthTech to a charter school. The conversion charter application submitted to the district was awarded a perfect score by district evaluators. The charter was approved by the School Board on April 12, 2004, and South Tech officially opened as a conversion charter high school on July 1, 2004.

In August 2013, under the governance of the SouthTech Academy board, SouthTech Preparatory Academy (STPA) opened as a start-up charter school, serving grades 6-8. SouthTech Preparatory Academy was originally co-located with SouthTech Academy and acted as a feeder to the high school. SouthTech Preparatory Academy offers middle school students the opportunity to take career and technical classes and earn industry certifications. Over the years, the career academy offerings have increased to the point that SouthTech Preparatory Academy is currently the only middle school in Palm Beach County that completely focuses on career and technical education.

SouthTech Schools currently serves approximately 1200 high school students and 530 middle school students from a wide variety of municipalities throughout Palm Beach County. SouthTech Academy and SouthTech Prep Academy are both Title I schools, with 89% of the student population qualifying for free and reduced lunches. Racial demographics for SouthTech Schools are as follows:

- SouthTech Charter Academy students are approximately 9.8% White, 40.3% Black, 46.6% Hispanic, and 3.3% Others.
- SouthTech Preparatory Academy students are approximately 6% White, 48% Black, 42% Hispanic, and 4% Others.

This data compares to the District's average of 28.9% White, 27.9% Black, 36.4% Hispanic, and 6.8% Others.

The high school students receive traditional academic instruction, including dual enrollment and advanced placement opportunities, while enrolled in one of eleven career academies. Middle school students receive traditional academic instruction and are enrolled in one of four career academies.

Notable changes at SouthTech Schools over the last few years include two new campuses. SouthTech Preparatory Academy (STPA) moved from SouthTech Academy's (STA) campus 6 years ago to a leased facility at 1325 Gateway Boulevard in Boynton Beach. In the fall of 2020, SouthTech Schools purchased the property on Gateway Boulevard. In the summer of 2020, SouthTech Academy moved from its original location to a district owned property that was formerly a middle school. This 23-acre campus is located at 6161 Woolbright Road in Boynton Beach. Additionally, with the renewal of SouthTech Academy's charter contract in 2020, the School District of Palm Beach County assumed ownership of the adult education programs.

While the majority of SouthTech students represent minority populations and are economically disadvantaged, the schools are successfully educating our students and producing higher than typical achievement gains for the population served. The high school has been an "A" rated school for four of the past five years, and currently has a graduation rate of 96%. The middle school has maintained a "C" rating over the last five years.

An internal data analysis shows that there are significant learning gaps between our subgroups of English Language Learners (ELL) and Students with Disabilities (SWD) compared to their SouthTech peers. SouthTech works diligently to close these gaps through tutoring programs and intensive instruction. While we focus on closing these achievement gaps internally, it is important to note that the majority of our subgroups outperform their counterparts in district schools. In fact, over the last five years, 96% of SouthTech's economically disadvantaged students earned their diploma, compared to 82% at Palm Beach County Schools. Our English Language Learners (ELL) and Students with Disabilities (SWD) have even more impressive graduation rates when compared to the district: 94% of SouthTech ELL students vs. 69% at the district, and 98% of SouthTech SWDs vs. 77% at the district. SouthTech Schools will continue to support

all students, particularly our highest need students, to ensure every student has the tools needed to be successful.

SouthTech Schools is fulfilling the core mission of graduating students ready for work, higher education, and productive citizenship. The educational program offered by SouthTech Schools is unique in that it allows students to earn a college-ready high school diploma while simultaneously receiving career education that leads to industry certification(s). A SouthTech education provides students with a variety of pathways to the future: they can enter post-secondary education via university, college, or trade school or utilize the industry certifications they earned to obtain a high-demand, high paying job.

SOUTHTECH VISION AND MISSION

Vision Statement: “To prepare students for all aspects of life.”

Mission Statement: “To graduate students prepared for work, higher education, and productive citizenship.”

SouthTech Schools was founded on, and operates within, the core belief that every individual is entitled to the opportunity to achieve their maximum potential in life. We believe that public education must play a central role in attaining that potential. To that end, SouthTech is shaping minds and inspiring success.

STRATEGIC ACTION PLAN

Key Component I: Continuous School Improvement

Goal I.A: Engage in a continuous improvement model

Objective 1: Maintain System-wide Accreditation

Objective 2: Improve School Grades (Maintain if A)

Goal I.B: Research, identify, and implement best practices, including innovative Instructional methods and technology

Objective 1: Attend relevant professional development conferences and school visits

Objective 2: Establish, maintain and support Professional Learning Communities focused on teaching and learning

Objective 3: Focus on all administration and faculty becoming lifelong learners and improving their professional craft to positively impact student achievement

Goal I.C: Seek grants and other financial opportunities to enhance programs

Objective 1: Apply for a minimum of 10 grants per year

Objective 2: Develop new business/community partner that can assist with funding or other resources each year

Goal I.D: Identify and apply elements of diversity, equity and inclusion

Objective 1: Establish, maintain and support Professional Learning Communities focused on diversity, equity and inclusion

Objective 2: Implement initiatives that promote diversity, equity and inclusion

Key Component II: Program Enhancement

Goal II.A: Enhance Academic Programs

Objective 1: Increase offerings and enrollment in advanced courses

Objective 2: Fully Implement Benchmarks for Excellent Student Thinking (B.E.S.T.) Standards for English/Language Arts and Math

Objective 3: Review and update curriculum for all subject areas on a regular schedule

Goal II.B: Enhance Career Academy Offerings

Objective 1: Increase opportunities for On the Job Training (OJT), Internships and Practicums

Objective 2: Increase the number of Industry Certifications earned

Key Component III: Facilities Improvement/Growth

Goal III.A: Initiate maintenance and facilities upgrades

Objective 1: Address maintenance, furniture, fixtures, and equipment (FF&E), technology, and aesthetic needs within contractual parameters

Key Component IV: Community & Government Relations

Goal IV.A: Enhance Alumni & Parent Engagement

Objective 1: Create and maintain an Alumni contact list to track Alumni successes and engage alumni in supporting SouthTech Schools

Objective 2: Host an annual Alumni event

Objective 3: Transition 95% of STP 8th graders to STA

Objective 4: Increase parent participation in school-sponsored parent activities

Goal IV.B: Develop relationships with government agencies, community groups, And organizations

Objective 1: Participate in Community Service Projects

Objective 2: Increase membership and participation in Professional/Educational Organizations

Objective 3: Increase partnerships with business and non-profit organizations

Objective 4: Increase student participation in academic, artistic and industry-based competitions

Motion:

I recommend that the Board approve the donations for the period from September 1, 2021 through September 30, 2021.

Summary Information:

In following Board Policies 6.104 and 6.1041, these donations are brought forth for Board approval.

Attachments: Donations

Presented By:

Carla Lovett, Executive Director

Financial Impact:

The financial impact for this item varies depending on the various items donated.

South Tech Academy Donations For The Governing Board

Donations

First Name	Last Name	Business	Date	Contribution
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Non Cash Donations

First Name	Last Name	Business	Date	Contribution
Anthony L	Sales		9/29/21	2000 MPV LX Mazda Vehicle

Motion:

I recommend that the Board approve the Job Description for School Security Monitor.

Summary Information:

The School Security Monitor reports directly to the Dean of Students and performs a variety of functions relating to school safety. Some of the duties related to this newly created position include patrolling the campus, identifying and reporting any safety and security issues, and helping to resolve those issues within the scope of capabilities.

Attachments: Job Description for School Security Monitor

Presented By:

Carla Lovett, Executive Director

Financial Impact:

There is no financial impact for this item.

SOUTHTECH SCHOOLS

SCHOOL SECURITY MONITOR

JOB DESCRIPTION: The School Security Monitor reports directly to the Dean of Students and performs a variety of functions relating school safety.

REQUIREMENTS: High school diploma or equivalent. Ability to maintain effective working relationships with administration, teachers and school staff. Demonstrates the ability to work with diverse groups.

DUTIES: Assists the Dean of Students in the exercise of assigned duties related to school safety and performs specific duties consisted of, but not limited to, the following:

1. Ensures proper control of authorized access to an assigned school site.
2. Patrols school buildings, facilities and grounds to ensure the presence of only authorized persons within school's perimeter.
3. Observes student behavior before, during and after school hours for the purpose of ensuring appropriate behavior, reporting disturbances and resolving minor altercations.
4. Questions students that are not in class during school session/blocks to ensure appropriate authorization to be outside the classroom; takes corrective action accordingly.
5. Identifies and reports any safety or security issues to school administration; assists in resolving such when within scope of capabilities.
6. Assists school staff with maintaining order and protocol during regular school activities, e.g., hall monitor, lunchroom duty, bus arrivals / departures, parent pickup.
7. Escorts school visitors / parents to appropriate destinations.
8. Follows adopted policies and procedures in accordance with STS Board priorities.
9. Conducts oneself in the best interest of students, in accordance with the highest traditions of public education and in support of the Mission Statement.
10. Performs other duties as assigned

SALARY: Commensurate with experience and STS Non-Instructional Salary Range.

New 9.30.2021

Motion:

I recommend that the Board approve and ratify the monthly financial statements for month ending August 31, 2021 as required by the Sponsor.

Summary Information:

The State statutes and the Palm Beach County School District require charter schools to provide financial statements on a monthly basis in the format that School Districts are required to follow. This format is prescribed by the Governmental Accounting Standards Board (GASB).

The monthly statements include:

1. Statement of Revenues, Expenditures and Changes in Fund Balance Budget to Actual
2. The combined Statement of Revenues, Expenditures and Changes in Fund Balance
3. A Combined Balance Sheet – All Fund Types

Quarterly, a Statement of Net Assets is also required. This is provided in March, June, September and December.

Attachments: Monthly Financial Statements

Presented By:

Ginger DeKalb, Accounting Manager

Financial Impact:

There is no financial impact for this item.

Governmental Accounting Standards Board (GASB) Monthly Financial Form
South Tech Academy with MSID Number 1571
Palm Beach County, Florida
For the Month Ended August 31, 2021 and For the Year Ending June 30, 2022
August 31, 2021

	<u>Accounts</u>	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Debt Service</u>	<u>Capital Outlay</u>	<u>Total Governmental Funds</u>
ASSETS						
Cash and cash equivalents	1110	\$ 3,039,352	\$ -	\$ -	\$ -	\$ 3,039,352
Investments	1160					-
Grant receivables	1130	9,917				9,917
Other current assets	12XX	149,153				149,153
Deposits	1210	34,232			-	34,232
Due from other funds	1140	49,067				49,067
Other long-term assets	1400					-
Total Assets		<u>\$ 3,281,721</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,281,721</u>
LIABILITIES AND FUND BALANCE						
Liabilities						
Accounts payable	2120	\$ 155,898	\$ -	\$ -	\$ -	\$ 155,898
Salaries, benefits, and payroll taxes payable	2110, 2170, 2330	477,153				477,153
Deferred revenue	2410	-				-
Notes/bonds payable	2180, 2250, 2310, 2320					-
Lease payable	2315					-
Other liabilities	21XX, 22XX, 23XX	215,876				215,876
Total Liabilities		<u>848,927</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>848,927</u>
Fund Balance						
Nonspendable	2710	183,385				183,385
Restricted	2720					-
Committed	2730					-
Assigned	2740	153,923				153,923
Unassigned	2750	2,095,486				2,095,486
Total Fund Balance		<u>2,432,794</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,432,794</u>
TOTAL LIABILITIES AND FUND BALANCE		<u><u>\$ 3,281,721</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 3,281,721</u></u>

South Tech Academy with MSID Number (1571)
Palm Beach County, Florida
Statement of Revenue, Expenditures, and Changes in Fund Balance (Unaudited)
For the Month Ended August 31, 2021 and For the Year Ending June 30, 2022

August 31, 2021

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Debt Service			
Month/ Quarter			% of YTD
Actual	YTD Actual	Annual Budget	Actual to Annual Budget

\$ - \$ - \$ - %

- - -

- - -

- - -

- - -

- - -

- - -

\$ - \$ - \$ - %

Capital Outlay			
Month/ Quarter			% of YTD
Actual	YTD Actual	Annual Budget	Actual to Annual Budget

\$ - \$ - \$ - %

- - -

- - -

- - -

- - -

- - -

- - -

\$ - \$ - \$ - %

Total Governmental Funds			
Month/ Quarter			% of YTD
Actual	YTD Actual	Annual Budget	Actual to Annual Budget

- - - %

- - 1,920,420 0%

601,608 1,203,216 7,337,320 16%

11,283 22,566 128,300 18%

99,608 199,216 1,081,687 18%

- - -

- - 365,497 0%

266 523 2,500 21%

- - -

123,100 138,163 220,000 63%

835,865 1,563,684 11,055,724 14%

519,953 938,638 6,284,094 15%

42,395 89,815 1,248,252 7%

18,240 19,853 73,264 27%

13,298 27,052 166,562 16%

64,824 125,329 750,747 17%

- - -

14,867 28,832 193,321 15%

- - -

13,190 28,115 194,609 14%

16,265 34,640 695,000 5%

78,711 150,580 1,040,645 14%

8,163 13,108 51,918 25%

8,376 17,691 81,902 22%

19,735 26,310 210,000 13%

1,410 2,409 -

819,427 1,502,372 10,990,314 14%

16,438 61,312 65,410

102,693 172,764 -

(102,693) (172,764) -

- - -

16,438 61,312 65,410

2,511,687 2,466,813 2,466,813 100%

(95,331) (95,331) -

2,416,356 2,371,482 2,466,813 96%

2,432,794 2,432,794 2,532,223 96%

Motion:

I recommend that the Board approve and ratify the SouthTech Schools Holdings, LLC Balance Sheet and Profit & Loss Report for month ending August 31, 2021.

Summary Information:

Per the Articles of Incorporation, SouthTech Schools Holdings, LLC shall be Member Managed within the meaning of Section 605.0407, Florida Statutes, and have a single member consisting of SOUTH TECH CHARTER ACADEMY, INC., a Florida nonprofit corporation ("the Member").

Attachments: STSH Balance Sheet
STSH Profit & Loss Report

Presented By:

Ginger DeKalb, Accounting Manager

Financial Impact:

There is no financial impact for this item.

South Tech Schools Holdings LLC
Balance Sheet
As of August 31, 2021

	Aug 31, 21
ASSETS	
Current Assets	
Checking/Savings	
1110 · Operating Account 9074	143,778.67
1111 · Bond Revenue Fund - 6000	21.25
1112 · 2020A Interest Acct - 6001	94,292.50
1115 · 2020A Reserve Acct - 6004	702,755.87
1116 · 2020B Interest Acct - 6005	4,289.43
1117 · 2020B Principal Acct - 6006	20,835.00
1119 · Administration Fund - 6008	1,250.03
1123 · 2020A Project Acct - 6012	521,769.67
Total Checking/Savings	1,488,992.42
Other Current Assets	
1230 · Prepaid Expenses	62,296.99
Total Other Current Assets	62,296.99
Total Current Assets	1,551,289.41
Fixed Assets	
1310 · Land	1,820,527.51
1325 · Buildings	
1330 · Buildings	8,229,751.99
1335 · Accumulated Depreciation	-244,933.10
Total 1325 · Buildings	7,984,818.89
Total Fixed Assets	9,805,346.40
Other Assets	
1400 · Unamortized Bond Issue Costs	464,255.70
Total Other Assets	464,255.70
TOTAL ASSETS	11,820,891.51
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2201 · Miscellaneous Payables	26,204.02
2220 · Prepaid Rental Income	70,761.46
2300 · Accrued Bond Interest	95,647.92
Total Other Current Liabilities	192,613.40
Total Current Liabilities	192,613.40
Long Term Liabilities	
2320 · Bonds Payable	11,470,000.00
2324 · Premium on Bonds Payable	
2325 · Premium on Bonds Payable	179,672.45
2326 · Amortization-PremiumBondPayable	-4,277.90
Total 2324 · Premium on Bonds Payable	175,394.55
2710 · LT Deposits Payable	105,335.52
Total Long Term Liabilities	11,750,730.07
Total Liabilities	11,943,343.47

12:23 PM

09/28/21

Accrual Basis

South Tech Schools Holdings LLC

Balance Sheet

As of August 31, 2021

	Aug 31, 21
Equity	
32000 - Unrestricted Net Assets	-125,126.94
Net Income	2,674.98
Total Equity	-122,451.96
TOTAL LIABILITIES & EQUITY	11,820,891.51

South Tech Schools Holdings LLC
Profit & Loss
August 2021

	Aug 21	Jul - Aug 21
Income		
3425 · Rental Income - 1325 Gateway	39,911.46	79,822.92
3426 · CAM Income - 1325 Gateway	7,200.00	14,400.00
3427 · Rental Income - 1275 Gateway	20,350.00	40,700.00
3428 · CAM Income - 1275 Gateway	3,300.00	6,600.00
3431 · Interest Income	5.77	12.00
Total Income	70,767.23	141,534.92
Expense		
110-E · Expenditures		
7500 · Bank Service Charge	53.31	105.04
7700 · Insurance Expense	6,512.98	13,025.96
7800 · Management Admin Fee	1,239.67	2,479.34
7900 · Landscaping	855.00	1,710.00
9100 · Depreciation Expense	24,493.31	48,986.62
9200 · Bond Interest Expense	47,396.17	62,909.70
9210 · Bond Issue Cost Expense	1,132.33	2,264.66
9220 · Annual Issuer Fees	1,250.00	2,500.00
9221 · Trustee Fees	520.83	1,041.66
9300 · Water - Storm Drainage	503.44	1,006.88
9400 · Real Estate Non-Ad Valorem	1,415.04	2,830.08
Total 110-E · Expenditures	85,372.08	138,859.94
Total Expense	85,372.08	138,859.94
Net Income	-14,604.85	2,674.98

Motion:

I recommend that the Board approve the SouthTech Charter Academy Charter School Proposed Referendum Revenue & Expenditure Report for Year Ending June 30, 2022.

Summary Information:

The purpose of the Tax Referendum Revenue is to provide retention supplements to currently employed qualifying teachers following the School District of Palm Beach County's years of service initiative as follows:

- | | |
|-------------------------|--------------|
| 1. 1-4 years of service | \$ 1,000.00 |
| 2. 5-9 years of service | \$ 5,000.00 |
| 3. 10+ years of service | \$ 10,000.00 |

Supplements will be distributed in two separate installments during the year. Any remaining funds will be used to maintain Fine Arts (Art, Music, PE, Health) & Career Tech teaching positions, Mental Health positions, School Police officers and/or safety equipment.

Attachments: SouthTech Charter Academy Charter School Proposed Referendum Revenue & Expenditure Report for Year Ending June 30, 2022

Presented By:

Ginger DeKalb, Accounting Manager

Financial Impact:

There is no negative financial impact to report.

South Tech Charter Academy
Charter School Proposed Referendum Revenue & Expenditure Report
For Year Ending June 30, 2022

Purpose:

To provide retention supplements to currently employed qualifying teachers following the School District of Palm Beach County's years of service initiative as follows:

1 - 4 years of service	\$ 1,000.00
5 - 9 years of service	\$ 5,000.00
10+ years of service	\$ 10,000.00

Supplements will be distributed in two separate installments during the year. Any remaining funds will be used to maintain Fine Arts (Art, Music, PE, Health) & Career Tech teaching positions, Mental Health positions, School Police Officers and or safety equipment.

Revenues:

Fund	Account	Description	Full Year Forecast
110	3410	Referendum Revenue Received	\$ 1,279,483
			1,279,483

Expenditures:

Funds used to maintain the following categories:

Fund	Function(s)	Program(s)	Description	FTE	
110	5111	120	Supplements including Benefits	61.0	\$ 507,052
			Total Teacher Supplements	61.0	507,052
110	5113	120	Music - Position(s) including benefits	2.0	122,451
110	5114	120	PE - Position(s) including benefits	1.0	63,713
110	5311	120	Career Tech Position(s) including benefits	8.22	586,268
			Total Fine Arts	11.22	772,432
XXXX	6122	XXXX	Guidance Counselors including benefits		-
			Total Mental Health		-
XXXX	7911	XXXX	Police Officer/Guard/Etc. (Name of Agency)	XX	-
XXXX	7922	XXXX	Safety Equipment	XX	-
			Total Security		-
			Total Referendum	72.2	\$ 1,279,484

Motion:

I recommend that the Board approve the SouthTech Schools combined financial statements for the fiscal year ending June 30, 2021.

Summary Information:

The school's financial statements have been audited by the Keefe McCullough CPA accounting firm, in compliance with State and District guidelines and the conditions of our charter. The attached is a combined financial statement for the school system, comprised of SouthTech Charter Academy, SouthTech Preparatory, and SouthTech Schools Holdings.

Attachments: SouthTech Schools Combined Audited Financial Statements

Presented By:

Ginger DeKalb, Accounting Manager

Financial Impact:

There is no financial impact for this item.

South Tech Charter Academy,
South Tech Preparatory Academy, Inc.
South Tech Schools Holdings, LLC

Combined Financial Statements
For the Year Ended June 30, 2021

South Tech Charter Academy,
South Tech Preparatory Academy, Inc.
South Tech Schools Holdings, LLC

Combined Financial Statements
For the Year Ended June 30, 2021

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
South Tech Charter Academy, Inc., South Tech Preparatory Academy, Inc.
and South Tech Schools Holdings, LLC

We have audited the accompanying combined financial statements of South Tech Charter Academy, Inc., South Tech Preparatory Academy, Inc. and South Tech Schools Holdings, LLC (the "Entity"), which comprise the combined statement of financial position as of June 30, 2021, and the related combined statement of activities, functional expenses and cash flows for the year then ended, and the related notes to the combined financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the combined financial statements referred to above present fairly, in all material respects, the financial position of the Entity as of June 30, 2021, and the changes in their net assets and cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the combined financial statements as a whole. The accompanying combining statements of financial position and activities are presented for purposes of additional analysis and are not a required part of the combined financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the combined financial statements. The information has been subjected to the auditing procedures applied in the audit of the combined financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the combined financial statements as a whole.

KEEFE McCULLOUGH

Fort Lauderdale, Florida
(DATE)

COMBINED FINANCIAL STATEMENTS

South Tech Charter Academy, Inc., South Tech Preparatory Academy, Inc.
and South Tech Schools Holdings, LLC
Combined Statement of Financial Position
June 30, 2021

Current Assets:

Cash and cash equivalents	\$ 3,883,105
Restricted cash and cash equivalents	1,230,103
Due from other agencies	158,162
Prepaid expenses	<u>335,573</u>
Total current assets	<u>5,606,943</u>

Noncurrent Assets:

Deposits	121,632
Capital assets, net of accumulated depreciation	<u>10,065,473</u>
Total noncurrent assets	<u>10,187,105</u>
Total assets	<u>15,794,048</u>

Current Liabilities:

Accounts payable	117,440
Accrued liabilities	830,412
Deferred revenue	70,761
Debt - due in in less than one year	<u>132,196</u>
Total current liabilities	<u>1,150,809</u>

Noncurrent Liabilities:

Compensated absences payable	631,529
Debt - due in in more than one year	<u>11,078,216</u>
Total noncurrent liabilities	<u>11,709,745</u>
Total liabilities	<u>12,860,554</u>

Net Assets - Without Donor Restrictions

	<u>2,933,494</u>
Total liabilities and net assets	\$ <u><u>15,794,048</u></u>

The accompanying notes to combined financial statements are an integral part of these statements.

**South Tech Charter Academy, Inc., South Tech Preparatory Academy, Inc.
and South Tech Schools Holdings, LLC
Combined Statements of Activities Without Donor Restrictions
For the Year Ended June 30, 2021**

Revenues:

School revenues	\$ 18,355,536
Other revenues	<u>271,855</u>
Total revenues	<u>18,627,391</u>

Expenses:

Program services:	
Education	16,486,499
Supporting services:	
Management and general	<u>2,076,783</u>
Total expenses	<u>18,563,282</u>

Change in net assets	64,109
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Net Assets - Without Donor Restrictions, July 1, 2020	<u>2,869,385</u>
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Net Assets - Without Donor Restrictions, June 30, 2021	<u><u>\$ 2,933,494</u></u>
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The accompanying notes to combined financial statements are an integral part of these statements.

**South Tech Charter Academy, Inc., South Tech Preparatory Academy, Inc.
and South Tech Schools Holdings, LLC
Combined Statement of Functional Expenses
For the Year Ended June 30, 2021**

	<u>Education</u>	<u>Management and General</u>	<u>Total</u>
Salaries	\$ 6,027,075	\$ 1,134,054	\$ 7,161,129
Rent expense	3,696,018	194,527	3,890,545
Employee benefits	608,608	140,769	749,377
Employee retirement	492,774	209,420	702,194
Program services and supplies	1,290,974	-	1,290,974
Repairs and maintenance	1,033,458	54,393	1,087,851
Interest and other fiscal charges	400,859	36,378	437,237
Professional fees	420,876	7,224	428,100
Transportation	575,455	-	575,455
Payroll taxes	485,848	75,077	560,925
Information and technology	381,301	20,069	401,370
Utilities	385,435	20,286	405,721
Depreciation	286,686	26,036	312,722
Insurance	194,187	6,589	200,776
Dues and subscriptions	141,486	66,118	207,604
Professional development	38,565	-	38,565
Office expenses	-	28,257	28,257
Advertising	-	32,121	32,121
Equipment rental	14,390	757	15,147
Property taxes	-	23,539	23,539
Travel	6,987	879	7,866
Communications	5,517	290	5,807
	<u> </u>	<u> </u>	<u> </u>
Total expenses	\$ <u>16,486,499</u>	\$ <u>2,076,783</u>	\$ <u>18,563,282</u>

The accompanying notes to combined financial statements are an integral part of these statements.

**South Tech Charter Academy, Inc., South Tech Preparatory Academy, Inc.
and South Tech Schools Holdings, LLC
Combined Statement of Cash Flows
For the Year Ended June 30, 2021**

Cash Flows from Operating Activities:

Change in net assets	\$ 64,109
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities:	
Provision for depreciation	312,722
Provision for amortization of bond premium	(3,422)
Provision for amortization of bond issue costs	9,059
Loss on disposal of property and equipment	745,066
(Increase) decrease in assets:	
Due from other agencies	260,013
Prepaid expenses	(71,204)
Deposits	(34,232)
(Increase) decrease in liabilities:	
Accounts payable	25,101
Accrued liabilities	222,663
Deferred revenue	70,761
Compensated absences payable	145,314
Net cash provided by (used in) operating activities	<u>1,745,950</u>

Cash Flows from Investing Activities:

Payments for purchase of property and equipment	<u>(100,030)</u>
Net cash used in investing activities	<u>(100,030)</u>

Cash Flows from Financing Activities:

Proceeds from debt	1,562,930
Premium on bonds payable	179,672
Payments on debt	(112,528)
Payments for cost of issuance on bonds payable	<u>(475,579)</u>
Net cash provided by (used in) financing activities	<u>1,154,495</u>

Net increase in cash, cash equivalents and restricted cash	2,800,415
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Cash, Cash Equivalents and Restricted Cash, July 1, 2020	<u>2,312,793</u>
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Cash, Cash Equivalents and Restricted Cash, June 30, 2021	\$ <u><u>5,113,208</u></u>
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Per Combined Statement of Financial Position:

Cash and Cash Equivalents	\$ 3,883,105
Restricted Cash and Cash Equivalents	<u>1,230,103</u>
	\$ <u><u>5,113,208</u></u>

The accompanying notes to combined financial statements are an integral part of these statements.

Note 1 - Organization and Operations

South Tech Charter Academy, Inc. ("Charter Academy") is a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not-For-Profit Corporation Act, and Section 228.056, Florida Statutes. The School commenced operations in July 2004 and offers classes for grades nine through twelve in the City of Boynton Beach, Florida. One thousand two hundred and one (1,201) students were enrolled in classes when the school year ended June 30, 2021. Charter Academy is currently in the 17th year of operating as a conversion charter school.

South Florida Preparatory Academy, Inc. ("Preparatory Academy") is a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not-For-Profit Corporation Act, and Section 228.056, Florida Statutes. The School commenced operations in July 2013 and offers classes for grades six through eight in the City of Boynton Beach, Florida. Five hundred and thirty two (532) students were enrolled in classes when the school year ended June 30, 2021.

South Tech Schools Holdings, LLC ("Holdings") was created as a Florida not for profit 501(c)(3) corporation which was formed to further the charitable and educational purposes of its sole member, Charter Academy.

For the purpose of these combined financial statements, Charter Academy, Preparatory Academy and Holdings will be collectively referred to as the "Entity" and Charter Academy and Preparatory Academy will be collectively referred to as the "Schools".

The Entity receives funding from the State of Florida through the School Board of Palm Beach County, Florida (collectively the "School Board") based on student population. The Entity may also receive other revenues, including grants, contributions, food service revenues, and community service revenues.

Note 2 - Summary of Significant Accounting Policies

Principles of combination: The accompanying combined financial statements include the accounts of the Entity. All significant intercompany balances and transactions have been eliminated in combination.

Basis of accounting: Basis of accounting refers to when revenues and expenses are recognized in the accounts and reported on the financial statements. The financial statements of the Entity are prepared on the accrual basis of accounting, whereby revenues are recognized when earned and expenses are recognized when incurred.

Basis of presentation: Financial statement presentation follows the recommendation of the Financial Accounting Standards Board in its Accounting Standards Update (FASB ASU) 2016-14 *Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities*. Under FASB ASU 2016-14, the Reporting Entity is required to report information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions. As of June 30, 2021, the Entity had no assets with donor restrictions.

Note 2 - Summary of Significant Accounting Policies (continued)

Net assets: Net assets, revenues, gains and losses are classified based on the existence or absence of donor or grantor imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

- *Net Assets Without Donor Restrictions* - Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions.
- *Net Assets With Donor Restrictions* - Net assets subject to donor (or certain grantor) imposed restrictions. Some restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor or grantor. Other restrictions are perpetual in nature, where the donor or grantor stipulates that resources be maintained in perpetuity. Contributions restricted by donors are reported as increases in net assets without donor restrictions if the restrictions expire (that is, when a stipulated time restriction ends or purpose restriction is accomplished) in the reporting period in which the revenue is recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions, depending on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

All contributions are considered available for general use, unless specifically restricted by the donor or subject to other legal restrictions

Reporting entity: The Schools operate under a charter granted by their sponsoring School Board. Charter Academy has a charter that is effective until June 30, 2035, and Preparatory Academy has a charter that is effective until June 30, 2029.

Charters may be renewed by mutual written agreement between the individual School and the School Board. At the end of the term of the charter, the School Board may choose not to renew the charter under grounds specified in the charter, in which case the School Board is required to notify the School in writing at least ninety days prior to the charter's expiration. During the term of the charter, the School Board may also terminate the charter if good cause is shown.

Cash and cash equivalents: The Entity considers all demand accounts and money market funds which are not subject to withdrawal restrictions to be cash and cash equivalents. The Entity routinely maintains cash balances at financial institutions which exceed federally insured amounts. The Entity has not experienced losses in such accounts and does not believe it is exposed to any significant credit risk.

Note 2 - Summary of Significant Accounting Policies (continued)

State statutes require, and it is the Schools' policy, that all deposits be made into, and be held by, financial institutions designated by the Treasurer of the State of Florida as qualified public depositories as defined by Chapter 280 of the Florida Statutes. This statute requires that every qualified public depository institution maintain eligible collateral to secure the public entity's funds. The minimum collateral to be pledged by an institution, the collateral eligible for pledge, and reporting requirements of the qualified public depositor to the treasurer is defined by the statute. Collateral is pooled in a multiple qualified public depository institution pool with the ability to assess members of the pool should the need arise. The Schools' deposits are held in a qualified public depository. They are covered by the collateral pool as the Schools have identified themselves as public entities at June 30, 2021.

Restricted cash and cash equivalents: At June 30, 2021, the Entity maintains cash balances that are restricted for future debt service payments and as a result are shown as restricted cash and cash equivalents on the accompanying combined statement of financial position.

Promises to give: The Entity records unconditional promises to give that are expected to be collected within one year at net realizable value. Unconditional promises to give expected to be collected in future years are initially recorded at fair value using present value techniques using risk-adjusted discount rates. In subsequent years, amortization of the discounts is included in contribution revenue in the statement of activities. The Entity had no unconditional or conditional promises to give as of June 30, 2021.

Property and equipment: Property and equipment purchased or acquired are capitalized at historical cost or estimated historical cost. Capital assets are defined as assets with an initial cost of \$ 1,000 and useful life of over one year. Donated property and equipment assets are valued at the estimated fair market value as of the date received. Additions, improvements, and other major renewals that significantly extend the useful life of an asset are capitalized and depreciated over the remaining useful lives of the related assets. Other costs incurred for repairs and maintenance are charged to expense as incurred.

If donors stipulate the period of time during which the assets must be used, the contributions are recorded as support with donor restrictions, and released as restrictions expire. In the absence of such stipulations, contributions of property and equipment and gifts of cash restricted for the acquisition of property and equipment, are recorded as support without donor restrictions when the assets are placed in service.

Depreciation on all assets is provided on the straight-line basis over the estimated useful lives as follows:

Buildings	28 years
Building improvements	10-30 years
Audio visual and computer software	3-10 years
Furniture and equipment	5-10 years
Vehicles	8-10 years

Prepaid expenses: Certain payments reflect costs applicable to services for a future accounting period and are recorded as prepaid expenses in the accompanying combined financial statements.

Note 2 - Summary of Significant Accounting Policies (continued)

Compensated absences: The Schools' policies permit employees to accumulate earned but unused paid time off, which is eligible for payment upon separation from service. The liability for such leave is reported as incurred in the combined financial statements. The liability for compensated absences includes salary-related benefits, where applicable.

Bond issuance costs and provision for amortization: The Entity incurred certain costs in connection with the issuance of its bonds. These costs have been capitalized for financial reporting purposes and are amortized over the term of the bonds on a straight-line basis. In accordance with the guidance of Financial Accounting Standards Board in its Accounting Standards Update 2015-03, *Interest-Imputation of Interest*, the Entity has presented its bond issuance costs in the combined statement of financial position as a direct deduction from the bonds payable.

Revenue and revenue recognition: The Entity recognizes contributions when cash, securities, other assets, an unconditional promise to give, or notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met or explicitly waived.

A portion of the Entity's revenue is derived from cost-reimbursement federal and state contracts, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses, is recognized when such expenditures are incurred in compliance with specific contract provisions.

Amounts received prior to meeting certain conditions, including measurable performance or other barrier, and/or incurring qualifying expenditures in compliance with the specific grant or contract are reported as a liability, refundable advances, in the statement of financial position.

Student funding is provided by the State of Florida through the School Boards. This funding is received on a prorata basis over a twelve-month period and is adjusted for changes in full-time equivalent (FTE) student population.

Deferred revenue: Revenues received in advance from other income that are considered exchange transactions are deferred to the applicable period.

Refundable advances: Revenues received in advance that are not recognized because the allowable costs as defined by the individual grant or contract have not been incurred and/or the conditions of release have not been substantially met or explicitly waived are considered refundable advances.

Functional allocation of expenses: The costs of providing the programs and activities of the Entity have been summarized on a functional basis in the accompanying statement of functional expenses. The statement of functional expenses presents the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the programs and supporting services benefited

Use of estimates: The preparation of combined financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and judgments that affect the reported amounts of assets and liabilities and disclosures of contingencies at the date of combined financial statements and revenues and expenses recognized during the reporting period. Actual results could differ from those estimates.

Date of management's review: Subsequent events have been evaluated through (DATE), which is the date the combined financial statements were issued.

Note 3 - Liquidity and Availability of Financial Assets

Financial assets available for general expenditures, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following:

Financial Assets:		
Cash and cash equivalents	\$	3,883,105
Due from other agencies		<u>1,230,103</u>
Financial assets at year-end		5,113,208
Less those unavailable for general expenditures within one year, due to:		
Refundable advances and deferred revenue		-
Debt-Paycheck Protection Program		-
Board designations (Note 7)		<u>-</u>
Financial assets available within one year to meet cash needs for general expenditures within on year	\$	<u><u>5,113,208</u></u>

Note 4 - Property and Equipment

Property and equipment consist of the following at June 30, 2021:

Buildings and improvements	\$	8,229,752
Audio visual and computer software		513,840
Furniture and fixtures		610,396
Vehicles		<u>19,670</u>
		9,373,658
Less accumulated depreciation		<u>1,128,713</u>
		8,244,945
Land		<u>1,820,528</u>
Net property and equipment	\$	<u><u>10,065,473</u></u>

If certain governmental funding is used to acquire tangible property assets, the School Board has a reversionary interest in those assets. In the event of nonrenewal, termination, or breach of the charter school agreement, ownership of the assets would automatically revert to the School Board.

**South Tech Charter Academy, Inc., South Tech Preparatory Academy, Inc.
and South Tech Schools Holdings, LLC**
Notes to Combined Financial Statements
June 30, 2021

Note 5 - Debt

Educational Facility Lease Revenue Bonds – Series 2020 A&B Issuance: During the year, Holdings issued \$ 14,000,000 in Educational Facilities Lease Revenue Bonds, Series 2020A for \$ 11,315,000 and Series 2020B for \$ 260,000. These bonds were used to provide financing for real property of which Preparatory Academy resides. The 2020A bonds bear interest at 5.00% through June 2055. The 2020B bonds bear interest at 5.25% through June 2023. The bonds required monthly payments to be made to a bond sinking escrow fund of approximately \$ 58,000 through June 2054 and \$ 117,000 from July 2054 through June 2055 where cash is accumulated for the annual principal and interest to be redeemed. The outstanding balance of the bonds at June 30, 2021 is \$ 11,470,000. This amount is presented on the accompanying combined statement of financial position net of an unamortized bond premium of \$ 176,250 and unamortized costs of issuance of \$ 466,520, which is a net of \$ 11,179,730.

The bonds also contain financial covenants that the School is required to meet including, but not limited to days cash on hand, in an amount of not less than 45 days, and a long-term debt service coverage ratio of at least 1.10 to 1.00. As of June 30, 2021, the Entity is in compliance with these covenants.

In addition, the Bonds are secured by pledge of all revenues, except certain Federal funds, and lease agreements executed in connection with the bond.

The annual debt service requirements are as follows:

Year Ending June 30,	Principal	Interest	Total
2022	\$ 125,000	\$ 573,888	\$ 698,888
2023	135,000	567,324	702,324
2024	140,000	560,496	700,496
2025	145,000	553,500	698,500
2026	155,000	546,252	701,252
2027-2031	890,000	2,607,744	3,497,744
2032-2036	1,135,000	2,362,248	3,497,248
2037-2041	1,455,000	2,047,740	3,502,740
2042-2046	1,860,000	1,645,740	3,505,740
2047-2051	2,370,000	1,131,744	3,501,744
2052-2055	3,060,000	442,488	3,502,488
Total	\$ 11,470,000	\$ 13,039,164	\$ 24,509,164

Capital lease: Charter Academy is obligated under a capital lease for equipment. The lease requires monthly installments of approximately \$ 730 including interest at 5.78% through May 2025. The remaining balance of this lease at June 30, 2021 is \$ 30,682.

Note 5 – Debt (continued)

Approximate future capital lease payments under this capital lease, and the net present minimum lease payments are approximately as follows:

Year Ending June 30,	Principal	Interest	Total
2022	\$ 7,196	\$ 1,561	\$ 8,757
2023	7,618	1,047	8,665
2024	8,062	695	8,757
2025	7,806	200	8,006
Total	\$ 30,682	\$ 3,503	\$ 34,185

Note 6 - Lease

Charter Academy leases facilities for its operations under an agreement with the School Board of Palm Beach County. The lease agreement became effective July 1, 2020 and will expire on June 30, 2035, concurrent with the charter agreement. The agreement provides that Charter Academy pays \$ 1 for the use of the County's facilities. Charter Academy recorded an in-kind donation and respective rent expense in the amount of approximately \$ 301,700 per month, based on a fair value of \$ 16.68 per square foot. Total in-kind revenue and expense in connection with the facility lease amounted to approximately \$ 3,620,000 for the year ended June 30, 2021.

Note 7 - Employee Benefit Plans

As provided by Chapters 121 and 112, Florida Statutes, the Florida Retirement System ("FRS") provides two cost sharing, multiple employer defined benefit plans administered by the Florida Department of Management Services, Division of Retirement, including the FRS Pension Plan ("Pension and/or FRS Plan") and the Retiree Health Insurance Subsidy ("HIS Plan"). As a general rule, membership in the FRS is compulsory for all employees working in a regularly established position for a state agency, county government, district school board, state university, community college, or a participating city or special district within the State of Florida. The FRS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefits are established by Chapter 121, Florida Statutes, and Chapter 60S, Florida Administrative Code. Amendments to the law can be made only by an act of the Florida State Legislature.

The State of Florida annually issues a publicly available financial report that includes financial statements and required supplementary information for the FRS. The latest available report may be obtained by writing to the State of Florida Division of Retirement, Department of Management Services, P.O. Box 9000, Tallahassee, Florida 32315-9000, or by calling (877) 377-1737 or by visiting the website: http://www.dms.myflorida.com/workforce_operations/retirement/publications.

Note 7 - Employee Benefit Plans continued

Pension Plan:

Plan Description - The Pension Plan is a cost-sharing multiple-employer defined benefit pension plan, with a Deferred Retirement Option Program ("DROP") for eligible employees.

Benefits Provided - Benefits under the Pension Plan are computed on the basis of age, average final compensation, and service credit. For Pension Plan members enrolled before July 1, 2011, Regular class members who retire at or after age 62 with at least six years of credited service or 30 years of service regardless of age are entitled to a retirement benefit payable monthly for life, equal to 1.6% of their final average compensation based on the five highest years of salary, for each year of credited service. Vested members with less than 30 years of service may retire before age 62 and receive reduced retirement benefits. Special Risk Administrative Support class members who retire at or after age 55 with at least six years of credited service or 25 years of service regardless of age are entitled to a retirement benefit payable monthly for life, equal to 1.6% of their final average compensation based on the five highest years of salary, for each year of credited service.

Special Risk class members (sworn law enforcement officers, firefighters, and correctional officers) who retire at or after age 55 with at least six years of credited service, or with 25 years of service regardless of age, are entitled to a retirement benefit payable monthly for life, equal to 3.0% of their final average compensation based on the five highest years of salary for each year of credited service. Senior Management Service class members who retire at or after age 62 with at least six years of credited service or 30 years of service regardless of age are entitled to a retirement benefit payable monthly for life, equal to 2.0% of their final average compensation based on the five highest years of salary for each year of credited service. Elected Officers' class members who retire at or after age 62 with at least six years of credited service or 30 years of service regardless of age are entitled to a retirement benefit payable monthly for life, equal to 3.0% (3.33% for judges and justices) of their final average compensation based on the five highest years of salary for each year of creditable service.

For Plan members enrolled on or after July 1, 2011, the vesting requirement is extended to eight years of creditable service for all these members and increasing normal retirement to age 65 or 33 years of service regardless of age for Regular, Senior Management Service, and Elected Officers' class members, and to age 60 or 30 years of service regardless of age for Special Risk and Special Risk Administrative Support class members. Also, the final average compensation for all these members will be based on the eight highest years of salary.

As provided in Section 121.101, Florida Statutes, if the member is initially enrolled in the Pension Plan before August 1, 2011, the annual cost of living adjustment ("COLA") is three percent per year. The COLA formula for retirees with an effective retirement date or DROP begin date on or after August 1, 2011, will be the sum of the pre-July 2011 service credit divided by the total service credit at retirement multiplied by 3 percent. Plan members initially enrolled on or after July 1, 2011, will not have a cost-of-living adjustment after retirement.

In addition to the above benefits, the DROP program allows eligible members to defer receipt of monthly retirement benefit payments while continuing employment with a FRS employer for a period not to exceed 60 months after electing to participate. Deferred monthly benefits are held in the FRS Trust Fund and accrue interest. There are no required contributions by DROP participants.

Note 7 - Employee Benefit Plans (continued)

Contributions - Effective July 1, 2011, all enrolled members of the FRS, other than DROP participants, are required to contribute three percent of their salary to the FRS. In addition to member contributions, governmental employers are required to make contributions to the FRS based on state-wide contribution rates established by the Florida Legislature. These rates are updated as of July 1 of each year. The employer contribution rates by job class for the periods from July 1, 2020- through June 30, 2021, were as follows: Regular - 10.00%; Special Risk Administrative Support - 35.84%; Special Risk - 24.45%; Senior Management Service - 27.29%; Elected Officers'- 49.18%; and DROP participants - 16.98%. These employer contribution rates include 1.66% HIS Plan subsidy for the period from July 1, 2020 through June 30, 2021.

HIS Plan:

Plan Description - The HIS Plan is a cost-sharing multiple-employer defined benefit pension plan established under Section 112.363, Florida Statutes, and may be amended by the Florida legislature at any time. The benefit is a monthly payment to assist retirees of State-administered retirement systems in paying their health insurance costs and is administered by the Florida Department of Management Services, Division of Retirement.

Benefits Provided - For the fiscal year ended June 30, 2021, eligible retirees and beneficiaries received a monthly HIS payment of \$ 5 for each year of creditable service completed at the time of retirement, with a minimum HIS payment of \$ 30 and a maximum HIS payment of \$ 150 per month. To be eligible to receive these benefits, a retiree under a State-administered retirement system must provide proof of health insurance coverage, which may include Medicare.

Contributions - The HIS Plan is funded by required contributions from FRS participating employer's asset by the Florida Legislature. Employer contributions are a percentage of gross compensation for all active FRS members. For the fiscal year ended June 30, 2021, the HIS contribution for the period from July 1, 2020 through June 30, 2021 was 1.66%. The Schools contributed 100% of its statutorily required contributions for the current and preceding three years. HIS Plan contributions are deposited in a separate trust fund from which payments are authorized. HIS Plan benefits are not guaranteed and are subject to annual legislative appropriation. In the event legislative appropriation or available funds fail to provide full subsidy benefits to all participants, benefits may be reduced or cancelled.

For the year ended June 30, 2021 the Schools contributed approximately \$ 702,000 to these plans.

Note 8 - Risks and Uncertainties

In March 2020, the *World Health Organization* declared the outbreak of a coronavirus (COVID-19) a pandemic. As a result, the local and global financial markets are experiencing significant declines and creating economic uncertainties. At this time, it is unknown precisely how this negative outlook will impact the Entity's financial statements in the future. No adjustments have been made to the accompanying financial statements as a result of the current events.

Note 9 - Supplemental Cash Flow Information

Cash paid during the year for -	
Interest expense	\$ 381,263
Other Noncash Investing Activities and	
Financing Activities:	
Acquisition of property and	
equipment -	
Cost of property and equipment	10,150,310
Less: financed property and equipment	<u>10,050,280</u>
Cash paid for property and equipment	\$ <u>100,030</u>
Issuance of debt -	
New debt issued	\$ 11,613,210
Less: debt used for property	
and equipment	<u>10,050,280</u>
Cash debt proceeds	\$ <u>1,562,930</u>

**South Tech Charter Academy, Inc., South Tech Preparatory Academy, Inc.
and South Tech Schools Holdings, LLC
Combining Statement of Net Position
June 30, 2021**

	South Tech Charter Academy, Inc.	South Tech Preparatory Academy, Inc.	South Tech Schools Holdings, LLC	Eliminations	Total
Current Assets:					
Cash and cash equivalents	\$ 2,816,230	\$ 943,900	\$ 122,975	\$ -	\$ 3,883,105
Restricted cash and cash equivalents	-	-	1,230,103	-	1,230,103
Due from other agencies	136,564	21,598	-	-	158,162
Capital lease receivable - current	-	-	134,646	(134,646)	-
Prepaid expenses	175,297	83,911	76,365	-	335,573
Total current assets	<u>3,128,091</u>	<u>1,049,409</u>	<u>1,564,089</u>	<u>(134,646)</u>	<u>5,606,943</u>
Noncurrent Assets:					
Deposits	34,232	87,400	-	-	121,632
Capital lease receivable - noncurrent	-	-	8,540,343	(8,540,343)	-
Capital assets, net	166,835	8,572,500	9,854,334	(8,528,196)	10,065,473
Total noncurrent assets	<u>201,067</u>	<u>8,659,900</u>	<u>18,394,677</u>	<u>(17,068,539)</u>	<u>10,187,105</u>
Total assets	<u>3,329,158</u>	<u>9,709,309</u>	<u>19,958,766</u>	<u>(17,203,185)</u>	<u>15,794,048</u>
Current Liabilities:					
Accounts payable	69,177	27,068	21,195	-	117,440
Accrued liabilities	564,752	128,441	137,219	-	830,412
Deferred revenue	-	-	70,761	-	70,761
Due to (from) related party	74,439	(74,439)	-	-	-
Debt - due in in less than one year	7,196	134,646	125,000	(134,646)	132,196
Total current liabilities	<u>715,564</u>	<u>215,716</u>	<u>354,175</u>	<u>(134,646)</u>	<u>1,150,809</u>
Noncurrent Liabilities:					
Compensated absences payable	577,862	53,667	-	-	631,529
Deferred rent	-	-	8,674,989	(8,674,989)	-
Debt - due in in more than one year	23,486	8,540,343	11,054,730	(8,540,343)	11,078,216
Total noncurrent liabilities	<u>601,348</u>	<u>8,594,010</u>	<u>19,729,719</u>	<u>(17,215,332)</u>	<u>11,709,745</u>
Total liabilities	<u>1,316,912</u>	<u>8,809,726</u>	<u>20,083,894</u>	<u>(17,349,978)</u>	<u>12,860,554</u>
Net Assets (Deficit):					
Without donor restrictions	<u>2,012,246</u>	<u>899,583</u>	<u>(125,128)</u>	<u>146,793</u>	<u>2,933,494</u>
Total liabilities and net assets	<u>\$ 3,329,158</u>	<u>\$ 9,709,309</u>	<u>\$ 19,958,766</u>	<u>\$ (17,203,185)</u>	<u>\$ 15,794,048</u>

**South Tech Charter Academy, Inc., South Tech Preparatory Academy, Inc.
and South Tech Schools Holdings, LLC
Combining Statements of Activities
For the Year Ended June 30, 2021**

	South Tech Charter Academy, Inc.	South Tech Preparatory Academy, Inc.	South Tech Schools Holdings, LLC	Eliminations	Total
Revenues:					
School revenues	\$ 14,128,600	\$ 4,677,641	\$ -	\$ (450,705)	\$ 18,355,536
Other revenues	26,472	-	596,915	(351,532)	271,855
Total revenues	14,155,072	4,677,641	596,915	(802,237)	18,627,391
Expenses:					
Salaries	5,131,171	2,029,958	-	-	7,161,129
Rent expense	3,620,177	270,368	-	-	3,890,545
Employee benefits	547,584	201,793	-	-	749,377
Employee retirement	520,624	181,570	-	-	702,194
Program services and supplies	1,480,267	261,412	-	(450,705)	1,290,974
Repairs and maintenance	900,787	180,334	6,730	-	1,087,851
Interest and other fiscal charges	11,295	290,320	425,942	(290,320)	437,237
Professional fees	345,827	71,105	11,168	-	428,100
Transportation	398,914	176,541	-	-	575,455
Payroll taxes	395,050	165,875	-	-	560,925
Information and technology	299,657	101,713	-	-	401,370
Utilities	354,425	47,436	3,860	-	405,721
Depreciation	89,775	235,006	195,946	(208,005)	312,722
Insurance	83,754	63,398	53,624	-	200,776
Dues and subscriptions	97,746	109,719	139	-	207,604
Professional development	38,565	-	-	-	38,565
Office expenses	14,006	13,156	1,095	-	28,257
Advertising	22,191	9,930	-	-	32,121
Equipment rental	15,147	-	-	-	15,147
Property taxes	-	-	23,539	-	23,539
Travel	6,987	879	-	-	7,866
Communications	2,339	3,468	-	-	5,807
Total expenses	14,376,288	4,413,981	722,043	(949,030)	18,563,282
Change in net assets	(221,216)	263,660	(125,128)	146,793	64,109
Net Assets, July 1, 2020	<u>2,233,462</u>	<u>635,923</u>	<u>-</u>	<u>-</u>	<u>2,869,385</u>
Net Assets, June 30, 2021	<u>\$ 2,012,246</u>	<u>\$ 899,583</u>	<u>\$ (125,128)</u>	<u>\$ 146,793</u>	<u>\$ 2,933,494</u>

Motion:

I recommend that the Board approve the 2021-2026 SouthTech Schools Five Year Strategic Plan.

Summary Information:

The SouthTech Schools Strategic Plan consists of three sections: the history of SouthTech Schools, it's Vision and Mission statements, and the Strategic Action Plan. The Strategic Action Plan was developed using the invaluable input of all SouthTech Schools stakeholders and identifies specific goals to be achieved over the next five years.

There are four Key Components in the Action Plan, with measurable goals and objectives for each. The Key Components are:

1. Continuous School Improvement
2. Program Enhancement
3. Facilities Improvement/Growth
4. Community & Government Relations

The purpose of this document is to provide direction for staff members to develop a strategies and tasks that facilitate achieving these goals. Each year, school leadership will provide a special report to the Governing Board detailing the progress they have made towards achieving these goals and what further action still needs to be taken.

Attachments: 2021-2026 SouthTech Schools Five Year Strategic Plan

Presented By:

Carla Lovett, Executive Director

Financial Impact:

There is no financial impact for this item.

SOUTHTECH SCHOOLS FIVE-YEAR STRATEGIC PLAN: 2021-2026

HISTORY OF SOUTHTECH SCHOOLS

HISTORY AND BACKGROUND OF THE ORGANIZATION:

SouthTech Schools consists of two public charter schools, SouthTech Academy, serving students in grades 9-12, and SouthTech Preparatory Academy, serving students in grades 6-8. Both schools have a career and technical education focus and are located in Boynton Beach, in Palm Beach County, Florida.

SouthTech Academy (STA) came into existence on August 1, 2003. SouthTech Academy was originally South Technical Education Center, located at 1300 SW 30th Avenue, Boynton Beach, and opened as an adult vocational-technical center in January of 1976 with thirty-eight students enrolled in a Residential Carpentry Program. It was one of three Vo-Tech Centers built in Palm Beach County through Veterans Administration Grants for the retraining of returning Vietnam veterans. SouthTech grew and thrived as a training center which significantly contributed to building the Palm Beach County workforce for the next two decades. In 1998, the school district decided to transfer the vocational programs to Palm Beach Community College, and SouthTech was re-commissioned as South Tech Community High School (STCHS), the first comprehensive career-academy high school in the district. In addition, STCHS offered adult community education programs in the evening. By 2002, enrollment at STCHS had grown to approximately eleven hundred high school students.

During the 2002 school year, the school district made the decision to close SouthTech Community High School and move the career academy programs into new high schools that were being constructed. When students, parents, the School Advisory Committee, and the community at large became aware of the impending closure, they decided to collaboratively convert SouthTech to a charter school. The conversion charter application submitted to the district was awarded a perfect score by district evaluators. The charter was approved by the School Board on April 12, 2004, and South Tech officially opened as a conversion charter high school on July 1, 2004.

In August 2013, under the governance of the SouthTech Academy board, SouthTech Preparatory Academy (STPA) opened as a start-up charter school, serving grades 6-8. SouthTech Preparatory Academy was originally co-located with SouthTech Academy and acted as a feeder to the high school. SouthTech Preparatory Academy offers middle school students the opportunity to take career and technical classes and earn industry certifications. Over the years, the career academy offerings have increased to the point that SouthTech Preparatory Academy is currently the only middle school in Palm Beach County that completely focuses on career and technical education.

SouthTech Schools currently serves approximately 1200 high school students and 530 middle school students from a wide variety of municipalities throughout Palm Beach County. SouthTech Academy and SouthTech Prep Academy are both Title I schools, with 89% of the student population qualifying for free and reduced lunches. Racial demographics for SouthTech Schools are as follows:

- SouthTech Charter Academy students are approximately 9.8% White, 40.3% Black, 46.6% Hispanic, and 3.3% Others.
- SouthTech Preparatory Academy students are approximately 6% White, 48% Black, 42% Hispanic, and 4% Others.

This data compares to the District's average of 28.9% White, 27.9% Black, 36.4% Hispanic, and 6.8% Others.

The high school students receive traditional academic instruction, including dual enrollment and advanced placement opportunities, while enrolled in one of eleven career academies. Middle school students receive traditional academic instruction and are enrolled in one of four career academies.

Notable changes at SouthTech Schools over the last few years include two new campuses. SouthTech Preparatory Academy (STPA) moved from SouthTech Academy's (STA) campus 6 years ago to a leased facility at 1325 Gateway Boulevard in Boynton Beach. In the fall of 2020, SouthTech Schools purchased the property on Gateway Boulevard. In the summer of 2020, SouthTech Academy moved from its original location to a district owned property that was formerly a middle school. This 23-acre campus is located at 6161 Woolbright Road in Boynton Beach. Additionally, with the renewal of SouthTech Academy's charter contract in 2020, the School District of Palm Beach County assumed ownership of the adult education programs.

While the majority of SouthTech students represent minority populations and are economically disadvantaged, the schools are successfully educating our students and producing higher than typical achievement gains for the population served. The high school has been an "A" rated school for four of the past five years, and currently has a graduation rate of 96%. The middle school has maintained a "C" rating over the last five years.

An internal data analysis shows that there are significant learning gaps between our subgroups of English Language Learners (ELL) and Students with Disabilities (SWD) compared to their SouthTech peers. SouthTech works diligently to close these gaps through tutoring programs and intensive instruction. While we focus on closing these achievement gaps internally, it is important to note that the majority of our subgroups outperform their counterparts in district schools. In fact, over the last five years, 96% of SouthTech's economically disadvantaged students earned their diploma, compared to 82% at Palm Beach County Schools. Our English Language Learners (ELL) and Students with Disabilities (SWD) have even more impressive graduation rates when compared to the district: 94% of SouthTech ELL students vs. 69% at the district, and 98% of SouthTech SWDs vs. 77% at the district. SouthTech Schools will continue to support

all students, particularly our highest need students, to ensure every student has the tools needed to be successful.

SouthTech Schools is fulfilling the core mission of graduating students ready for work, higher education, and productive citizenship. The educational program offered by SouthTech Schools is unique in that it allows students to earn a college-ready high school diploma while simultaneously receiving career education that leads to industry certification(s). A SouthTech education provides students with a variety of pathways to the future: they can enter post-secondary education via university, college, or trade school or utilize the industry certifications they earned to obtain a high-demand, high paying job.

SOUTHTECH VISION AND MISSION

Vision Statement: “To prepare students for all aspects of life.”

Mission Statement: “To graduate students prepared for work, higher education, and productive citizenship.”

SouthTech Schools was founded on, and operates within, the core belief that every individual is entitled to the opportunity to achieve their maximum potential in life. We believe that public education must play a central role in attaining that potential. To that end, SouthTech is shaping minds and inspiring success.

STRATEGIC ACTION PLAN

Key Component I: Continuous School Improvement

Goal I.A: Engage in a continuous improvement model

Objective 1: Maintain System-wide Accreditation

Objective 2: Improve School Grades (Maintain if A)

Goal I.B: Research, identify, and implement best practices, including innovative Instructional methods and technology

Objective 1: Attend relevant professional development conferences and school visits

Objective 2: Establish, maintain and support Professional Learning Communities focused on teaching and learning

Objective 3: Focus on all administration and faculty becoming lifelong learners and improving their professional craft to positively impact student achievement

Goal I.C: Seek grants and other financial opportunities to enhance programs

Objective 1: Apply for a minimum of 10 grants per year

Objective 2: Develop new business/community partner that can assist with funding or other resources each year

Goal I.D: Identify and apply elements of diversity, equity and inclusion

Objective 1: Establish, maintain and support Professional Learning Communities focused on diversity, equity and inclusion

Objective 2: Implement initiatives that promote diversity, equity and inclusion

Key Component II: Program Enhancement

Goal II.A: Enhance Academic Programs

Objective 1: Increase offerings and enrollment in advanced courses

Objective 2: Fully Implement Benchmarks for Excellent Student Thinking (B.E.S.T.) Standards for English/Language Arts and Math

Objective 3: Review and update curriculum for all subject areas on a regular schedule

Goal II.B: Enhance Career Academy Offerings

Objective 1: Increase opportunities for On the Job Training (OJT), Internships and Practicums

Objective 2: Increase the number of Industry Certifications earned

Key Component III: Facilities Improvement/Growth

Goal III.A: Initiate maintenance and facilities upgrades

Objective 1: Address maintenance, furniture, fixtures, and equipment (FF&E), technology, and aesthetic needs within contractual parameters

Key Component IV: Community & Government Relations

Goal IV.A: Enhance Alumni & Parent Engagement

Objective 1: Create and maintain an Alumni contact list to track Alumni successes and engage alumni in supporting SouthTech Schools

Objective 2: Host an annual Alumni event

Objective 3: Transition 95% of STP 8th graders to STA

Objective 4: Increase parent participation in school-sponsored parent activities

Goal IV.B: Develop relationships with government agencies, community groups, And organizations

Objective 1: Participate in Community Service Projects

Objective 2: Increase membership and participation in Professional/Educational Organizations

Objective 3: Increase partnerships with business and non-profit organizations

Objective 4: Increase student participation in academic, artistic and industry-based competitions

**Board Meeting
October 14, 2021**

**Governing Board of Directors
SouthTech Preparatory Academy, Inc.**

**Agenda Item
PP-1**

Motion:

I recommend that the Board approve the Job Description for School Security Monitor.

Summary Information:

The School Security Monitor reports directly to the Dean of Students and performs a variety of functions relating to school safety. Some of the duties related to this newly created position include patrolling the campus, identifying and reporting any safety and security issues, and helping to resolve those issues within the scope of capabilities.

Attachments: Job Description for School Security Monitor

Presented By:

Carla Lovett, Executive Director

Financial Impact:

There is no financial impact for this item.

SOUTHTECH SCHOOLS

SCHOOL SECURITY MONITOR

JOB DESCRIPTION: The School Security Monitor reports directly to the Dean of Students and performs a variety of functions relating school safety.

REQUIREMENTS: High school diploma or equivalent. Ability to maintain effective working relationships with administration, teachers and school staff. Demonstrates the ability to work with diverse groups.

DUTIES: Assists the Dean of Students in the exercise of assigned duties related to school safety and performs specific duties consisted of, but not limited to, the following:

1. Ensures proper control of authorized access to an assigned school site.
2. Patrols school buildings, facilities and grounds to ensure the presence of only authorized persons within school's perimeter.
3. Observes student behavior before, during and after school hours for the purpose of ensuring appropriate behavior, reporting disturbances and resolving minor altercations.
4. Questions students that are not in class during school session/blocks to ensure appropriate authorization to be outside the classroom; takes corrective action accordingly.
5. Identifies and reports any safety or security issues to school administration; assists in resolving such when within scope of capabilities.
6. Assists school staff with maintaining order and protocol during regular school activities, e.g., hall monitor, lunchroom duty, bus arrivals / departures, parent pickup.
7. Escorts school visitors / parents to appropriate destinations.
8. Follows adopted policies and procedures in accordance with STS Board priorities.
9. Conducts oneself in the best interest of students, in accordance with the highest traditions of public education and in support of the Mission Statement.
10. Performs other duties as assigned

SALARY: Commensurate with experience and STS Non-Instructional Salary Range.

New 9.30.2021

Motion:

I recommend that the Board approve and ratify the monthly financial statements for month ending August 31, 2021 as required by the Sponsor.

Summary Information:

The State statutes and the Palm Beach County School District require charter schools to provide financial statements on a monthly basis in the format that School Districts are required to follow. This format is prescribed by the Governmental Accounting Standards Board (GASB).

The monthly statements include:

1. Statement of Revenues, Expenditures and Changes in Fund Balance Budget to Actual
2. The combined Statement of Revenues, Expenditures and Changes in Fund Balance
3. A Combined Balance Sheet – All Fund Types

Quarterly, a Statement of Net Assets is also required. This is provided in March, June, September and December.

Attachments: Monthly Financial Statements

Presented By:

Ginger DeKalb, Accounting Manager

Financial Impact:

There is no financial impact for this item.

Governmental Accounting Standards Board (GASB) Monthly Financial Form
South Tech Prep Academy with MSID Number 3441
Palm Beach County, Florida
For the Month Ended August 31, 2021 and For the Year Ending June 30, 2022
August 31, 2021

	<u>Accounts</u>	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Debt Service</u>	<u>Capital Outlay</u>	<u>Total Governmental Funds</u>
ASSETS						
Cash and cash equivalents	1110	\$ 1,102,078	\$ -	\$ -	\$ -	\$ 1,102,078
Investments	1160					-
Grant receivables	1130	48,064				48,064
Other current assets	12XX	80,469				80,469
Deposits	1210	87,400				87,400
Due from other funds	1140	-				-
Other long-term assets	1400					-
Total Assets		<u>\$ 1,318,011</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,318,011</u>
LIABILITIES AND FUND BALANCE						
Liabilities						
Accounts payable	2120	\$ 39,562	\$ -	\$ -	\$ -	\$ 39,562
Salaries, benefits, and payroll taxes payable	2110, 2170, 2330	23,974				23,974
Deferred revenue	2410					-
Notes/bonds payable	2180, 2250, 2310, 2320					-
Lease payable	2315					-
Other liabilities	21XX, 22XX, 23XX	54,170				54,170
Total Liabilities		<u>117,706</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>117,706</u>
Fund Balance						
Nonspendable	2710	167,869				167,869
Restricted	2720					-
Committed	2730					-
Assigned	2740	118,840				118,840
Unassigned	2750	913,596				913,596
Total Fund Balance		<u>1,200,305</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,200,305</u>
TOTAL LIABILITIES AND FUND BALANCE		<u>\$ 1,318,011</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,318,011</u>

South Tech Prep Academy with MSID Number (3441)
Palm Beach County, Florida
Statement of Revenue, Expenditures, and Changes in Fund Balance (Unaudited)
For the Month Ended August 31, 2021 and For the Year Ending June 30, 2022

	FTE Projected	530								
	FTE Actual	568	107% Percent of Projected							
			General Fund				Special Revenue			
	Account Number	Month/ Quarter Actual	YTD Actual	Annual Budget	% of YTD Actual to Annual Budget	Month/ Quarter Actual	YTD Actual	Annual Budget	% of YTD Actual to Annual Budget	
Revenues										
FEDERAL SOURCES										
Federal direct	3100	\$ -	\$ -	\$ -	%	\$ -	\$ -	-	%	
Federal through state and local	3200					-	-	893,413	0%	
STATE SOURCES										
FEFP	3310	265,361	530,722	3,382,049	16%					
Capital outlay	3397			-						
Class size reduction	3355	43,216	86,432	491,328	18%					
School recognition	3361									
Other state revenue	33XX	-	-	34,250	0%					
LOCAL SOURCES										
Interest	3430	88	174	780	22%					
Local capital improvement tax	3413									
Other local revenue	34XX	41,990	57,918	102,140	57%					
Total Revenues		350,655	675,246	4,010,547	17%	-	-	893,413	0%	
Expenditures										
Current Expenditures										
Instruction	5000	146,521	281,591	1,823,917	15%	8,662	43,465	561,218	8%	
Instructional support services	6000	22,631	43,720	281,897	16%	102	1,742	302,195	1%	
Board	7100	9,115	9,756	29,794	33%					
General administration	7200	11,997	23,994	145,862	16%					
School administration	7300	37,983	72,853	451,929	16%					
Facilities and acquisition	7400					-	-	-		
Fiscal services	7500	6,547	13,068	84,461	15%					
Food services	7600									
Central services	7700	5,996	12,592	84,406	15%					
Pupil transportation services	7800	15,441	15,441	347,000	4%					
Operation of plant	7900	70,209	127,217	782,635	16%	-	-	30,000	0%	
Maintenance of plant	8100	641	2,842	44,000	6%					
Administrative technology services	8200	5,753	11,136	71,605	16%					
Community services	9100	4,921	28,217	100,000	28%					
Debt service	9200									
Total Expenditures		337,755	642,427	4,247,506	15%	8,764	45,207	893,413	5%	
Excess (Deficiency) of Revenues Over Expenditures		12,900	32,819	(236,959)	-14%	(8,764)	(45,207)	-		
Other Financing Sources (Uses)										
Transfers in	3600	26,466	48,064	361,000		8,764	45,207			
Transfers out	9700	(8,764)	(45,207)			-	-			
Total Other Financing Sources (Uses)		17,702	2,857	361,000	1%	8,764	45,207	-		
Net Change in Fund Balances		30,602	35,676	124,042		-	-	-		
Fund balances, beginning		1,169,703	1,164,629	1,164,629	100%					
Adjustments to beginning fund balance		-	-							
Fund Balances, Beginning as Restated		1,169,703	1,164,629	1,164,629	100%	-	-	-		
Fund Balances, Ending		\$ 1,200,305	\$ 1,200,305	1,288,671	93%	\$ -	\$ -	-	%	

Debt Service				Capital Outlay				Total Governmental Funds			
Month/ Quarter			% of YTD	Month/ Quarter			% of YTD	Month/ Quarter			% of YTD
Actual	YTD Actual	Annual Budget	Actual to Annual Budget	Actual	YTD Actual	Annual Budget	Actual to Annual Budget	Actual	YTD Actual	Annual Budget	Actual to Annual Budget
\$ -	\$ -	\$ -	%	\$ -	\$ -	\$ -	%	-	-	-	%
								-	-	893,413	0%
				26,466	48,064	277,819	17%	265,361	530,722	3,382,049	16%
								26,466	48,064	277,819	17%
								43,216	86,432	491,328	18%
								-	-	-	
								-	-	34,250	0%
								88	174	780	22%
							%	-	-	-	
								41,990	57,918	102,140	57%
-	-	-		26,466	48,064	277,819	17%	377,121	723,310	5,181,779	14%
								155,183	325,056	2,385,135	14%
								22,733	45,462	584,092	8%
								9,115	9,756	29,794	33%
								11,997	23,994	145,862	16%
								37,983	72,853	451,929	16%
								-	-	-	
								6,547	13,068	84,461	15%
								-	-	-	
								5,996	12,592	84,406	15%
								15,441	15,441	347,000	4%
								70,209	127,217	812,635	16%
								641	2,842	44,000	6%
								5,753	11,136	71,605	16%
								4,921	28,217	100,000	28%
								-	-	-	
-	-	-		-	-	-		346,519	687,634	5,140,919	13%
-	-	-		26,466	48,064	277,819	17%	30,602	35,676	40,860	87%
				(26,466)	(48,064)	(361,000)		35,230	93,271	361,000	
								(35,230)	(93,271)	(361,000)	
-	-	-		(26,466)	(48,064)	(361,000)		-	-	-	
-	-	-		-	-			30,602	35,676	40,860	
								1,169,703	1,164,629	1,164,629	100%
								-	-	-	
-	-	-		-	-	-		1,169,703	1,164,629	1,164,629	100%
\$ -	\$ -	\$ -	%	\$ -	\$ -	\$ -	%	\$ 1,200,305	\$ 1,200,305	\$ 1,205,489	100%

Motion:

I recommend that the Board approve the SouthTech Preparatory Academy Charter School Proposed Referendum Revenue & Expenditure Report for Year Ending June 30, 2022.

Summary Information:

The purpose of the Tax Referendum Revenue is to provide retention supplements to currently employed qualifying teachers following the School District of Palm Beach County's years of service initiative as follows:

- | | |
|-------------------------|--------------|
| 1. 1-4 years of service | \$ 1,000.00 |
| 2. 5-9 years of service | \$ 5,000.00 |
| 3. 10+ years of service | \$ 10,000.00 |

Supplements will be distributed in two separate installments during the year. Any remaining funds will be used to maintain Fine Arts (Art, Music, PE, Health) & Career Tech teaching positions, Mental Health positions, School Police officers and/or safety equipment.

Attachments: SouthTech Preparatory Academy Charter School Proposed Referendum Revenue &
Expenditure Report for Year Ending June 30, 2022

Presented By:

Ginger DeKalb, Accounting Manager

Financial Impact:

There is no negative financial impact to report.

South Tech Preparatory Academy
Charter School Proposed Referendum Revenue & Expenditure Report
For Year Ending June 30, 2022

Purpose:

To provide retention supplements to currently employed qualifying teachers following the School District of Palm Beach County's years of service initiative as follows:

1 - 4 years of service	\$ 1,000.00
5 - 9 years of service	\$ 5,000.00
10+ years of service	\$ 10,000.00

Supplements will be distributed in two separate installments during the year. Any remaining funds will be used to maintain Fine Arts (Art, Music, PE, Health) & Career Tech teaching positions, Mental Health positions, School Police Officers and or safety equipment.

Revenues:

Fund	Account	Description	Full Year Forecast
110	3410	Referendum Revenue Received	\$ 556,457
			<hr/> 556,457

Expenditures:

Funds used to maintain the following categories:

Fund	Function(s)	Program(s)	Description	FTE	
110	5111	120	Supplements including Benefits	25.0	\$ 136,241
			Total Teacher Supplements	25.0	136,241
110	5113	120	Music - Position(s) including benefits	1.0	62,081
110	5114	120	PE - Position(s) including benefits	1.0	57,873
110	5311	120	Career Tech Position(s) including benefits	4.0	254,674
			Total Fine Arts	6.0	374,627
110	6121	130	Guidance Counselor including benefits	0.8	45,590
			Total Mental Health	0.8	45,590
XXXX	7911	XXXX	Police Officer/Guard/Etc. (Name of Agency)	XX	-
XXXX	7922	XXXX	Safety Equipment	XX	-
			Total Security		-
Total Referendum				31.8	\$ 556,457

Motion:

I recommend that the Board approve the SouthTech Schools combined financial statements for the fiscal year ending June 30, 2021.

Summary Information:

The school's financial statements have been audited by the Keefe McCullough CPA accounting firm, in compliance with State and District guidelines and the conditions of our charter. The attached is a combined financial statement for the school system, comprised of SouthTech Charter Academy, SouthTech Preparatory, and SouthTech Schools Holdings.

Attachments: SouthTech Schools Combined Audited Financial Statements

Presented By:

Ginger DeKalb, Accounting Manager

Financial Impact:

There is no financial impact for this item.

South Tech Charter Academy,
South Tech Preparatory Academy, Inc.
South Tech Schools Holdings, LLC

Combined Financial Statements
For the Year Ended June 30, 2021

South Tech Charter Academy,
South Tech Preparatory Academy, Inc.
South Tech Schools Holdings, LLC

Combined Financial Statements
For the Year Ended June 30, 2021

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
South Tech Charter Academy, Inc., South Tech Preparatory Academy, Inc.
and South Tech Schools Holdings, LLC

We have audited the accompanying combined financial statements of South Tech Charter Academy, Inc., South Tech Preparatory Academy, Inc. and South Tech Schools Holdings, LLC (the "Entity"), which comprise the combined statement of financial position as of June 30, 2021, and the related combined statement of activities, functional expenses and cash flows for the year then ended, and the related notes to the combined financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the combined financial statements referred to above present fairly, in all material respects, the financial position of the Entity as of June 30, 2021, and the changes in their net assets and cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the combined financial statements as a whole. The accompanying combining statements of financial position and activities are presented for purposes of additional analysis and are not a required part of the combined financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the combined financial statements. The information has been subjected to the auditing procedures applied in the audit of the combined financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the combined financial statements as a whole.

KEEFE McCULLOUGH

Fort Lauderdale, Florida
(DATE)

COMBINED FINANCIAL STATEMENTS

Keefe
McCullough
CPA's + Trusted Advisors

South Tech Charter Academy, Inc., South Tech Preparatory Academy, Inc.
and South Tech Schools Holdings, LLC
Combined Statement of Financial Position
June 30, 2021

Current Assets:

Cash and cash equivalents	\$ 3,883,105
Restricted cash and cash equivalents	1,230,103
Due from other agencies	158,162
Prepaid expenses	<u>335,573</u>
Total current assets	<u>5,606,943</u>

Noncurrent Assets:

Deposits	121,632
Capital assets, net of accumulated depreciation	<u>10,065,473</u>
Total noncurrent assets	<u>10,187,105</u>
Total assets	<u>15,794,048</u>

Current Liabilities:

Accounts payable	117,440
Accrued liabilities	830,412
Deferred revenue	70,761
Debt - due in in less than one year	<u>132,196</u>
Total current liabilities	<u>1,150,809</u>

Noncurrent Liabilities:

Compensated absences payable	631,529
Debt - due in in more than one year	<u>11,078,216</u>
Total noncurrent liabilities	<u>11,709,745</u>
Total liabilities	<u>12,860,554</u>

Net Assets - Without Donor Restrictions

	<u>2,933,494</u>
Total liabilities and net assets	\$ <u><u>15,794,048</u></u>

The accompanying notes to combined financial statements are an integral part of these statements.

**South Tech Charter Academy, Inc., South Tech Preparatory Academy, Inc.
and South Tech Schools Holdings, LLC
Combined Statements of Activities Without Donor Restrictions
For the Year Ended June 30, 2021**

Revenues:

School revenues	\$ 18,355,536
Other revenues	<u>271,855</u>
Total revenues	<u>18,627,391</u>

Expenses:

Program services:	
Education	16,486,499
Supporting services:	
Management and general	<u>2,076,783</u>
Total expenses	<u>18,563,282</u>

Change in net assets	64,109
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Net Assets - Without Donor Restrictions, July 1, 2020	<u>2,869,385</u>
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Net Assets - Without Donor Restrictions, June 30, 2021	<u><u>\$ 2,933,494</u></u>
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The accompanying notes to combined financial statements are an integral part of these statements.

**South Tech Charter Academy, Inc., South Tech Preparatory Academy, Inc.
and South Tech Schools Holdings, LLC
Combined Statement of Functional Expenses
For the Year Ended June 30, 2021**

	<u>Education</u>	<u>Management and General</u>	<u>Total</u>
Salaries	\$ 6,027,075	\$ 1,134,054	\$ 7,161,129
Rent expense	3,696,018	194,527	3,890,545
Employee benefits	608,608	140,769	749,377
Employee retirement	492,774	209,420	702,194
Program services and supplies	1,290,974	-	1,290,974
Repairs and maintenance	1,033,458	54,393	1,087,851
Interest and other fiscal charges	400,859	36,378	437,237
Professional fees	420,876	7,224	428,100
Transportation	575,455	-	575,455
Payroll taxes	485,848	75,077	560,925
Information and technology	381,301	20,069	401,370
Utilities	385,435	20,286	405,721
Depreciation	286,686	26,036	312,722
Insurance	194,187	6,589	200,776
Dues and subscriptions	141,486	66,118	207,604
Professional development	38,565	-	38,565
Office expenses	-	28,257	28,257
Advertising	-	32,121	32,121
Equipment rental	14,390	757	15,147
Property taxes	-	23,539	23,539
Travel	6,987	879	7,866
Communications	5,517	290	5,807
	<u> </u>	<u> </u>	<u> </u>
Total expenses	\$ <u>16,486,499</u>	\$ <u>2,076,783</u>	\$ <u>18,563,282</u>

The accompanying notes to combined financial statements are an integral part of these statements.

**South Tech Charter Academy, Inc., South Tech Preparatory Academy, Inc.
and South Tech Schools Holdings, LLC
Combined Statement of Cash Flows
For the Year Ended June 30, 2021**

Cash Flows from Operating Activities:

Change in net assets	\$ 64,109
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities:	
Provision for depreciation	312,722
Provision for amortization of bond premium	(3,422)
Provision for amortization of bond issue costs	9,059
Loss on disposal of property and equipment	745,066
(Increase) decrease in assets:	
Due from other agencies	260,013
Prepaid expenses	(71,204)
Deposits	(34,232)
(Increase) decrease in liabilities:	
Accounts payable	25,101
Accrued liabilities	222,663
Deferred revenue	70,761
Compensated absences payable	145,314
Net cash provided by (used in) operating activities	<u>1,745,950</u>

Cash Flows from Investing Activities:

Payments for purchase of property and equipment	<u>(100,030)</u>
Net cash used in investing activities	<u>(100,030)</u>

Cash Flows from Financing Activities:

Proceeds from debt	1,562,930
Premium on bonds payable	179,672
Payments on debt	(112,528)
Payments for cost of issuance on bonds payable	<u>(475,579)</u>
Net cash provided by (used in) financing activities	<u>1,154,495</u>

Net increase in cash, cash equivalents and restricted cash	2,800,415
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Cash, Cash Equivalents and Restricted Cash, July 1, 2020	<u>2,312,793</u>
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Cash, Cash Equivalents and Restricted Cash, June 30, 2021	<u><u>\$ 5,113,208</u></u>
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Per Combined Statement of Financial Position:

Cash and Cash Equivalents	\$ 3,883,105
Restricted Cash and Cash Equivalents	<u>1,230,103</u>
	<u><u>\$ 5,113,208</u></u>

The accompanying notes to combined financial statements are an integral part of these statements.

Note 1 - Organization and Operations

South Tech Charter Academy, Inc. ("Charter Academy") is a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not-For-Profit Corporation Act, and Section 228.056, Florida Statutes. The School commenced operations in July 2004 and offers classes for grades nine through twelve in the City of Boynton Beach, Florida. One thousand two hundred and one (1,201) students were enrolled in classes when the school year ended June 30, 2021. Charter Academy is currently in the 17th year of operating as a conversion charter school.

South Florida Preparatory Academy, Inc. ("Preparatory Academy") is a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not-For-Profit Corporation Act, and Section 228.056, Florida Statutes. The School commenced operations in July 2013 and offers classes for grades six through eight in the City of Boynton Beach, Florida. Five hundred and thirty two (532) students were enrolled in classes when the school year ended June 30, 2021.

South Tech Schools Holdings, LLC ("Holdings") was created as a Florida not for profit 501(c)(3) corporation which was formed to further the charitable and educational purposes of its sole member, Charter Academy.

For the purpose of these combined financial statements, Charter Academy, Preparatory Academy and Holdings will be collectively referred to as the "Entity" and Charter Academy and Preparatory Academy will be collectively referred to as the "Schools".

The Entity receives funding from the State of Florida through the School Board of Palm Beach County, Florida (collectively the "School Board") based on student population. The Entity may also receive other revenues, including grants, contributions, food service revenues, and community service revenues.

Note 2 - Summary of Significant Accounting Policies

Principles of combination: The accompanying combined financial statements include the accounts of the Entity. All significant intercompany balances and transactions have been eliminated in combination.

Basis of accounting: Basis of accounting refers to when revenues and expenses are recognized in the accounts and reported on the financial statements. The financial statements of the Entity are prepared on the accrual basis of accounting, whereby revenues are recognized when earned and expenses are recognized when incurred.

Basis of presentation: Financial statement presentation follows the recommendation of the Financial Accounting Standards Board in its Accounting Standards Update (FASB ASU) 2016-14 *Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities*. Under FASB ASU 2016-14, the Reporting Entity is required to report information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions. As of June 30, 2021, the Entity had no assets with donor restrictions.

Note 2 - Summary of Significant Accounting Policies (continued)

Net assets: Net assets, revenues, gains and losses are classified based on the existence or absence of donor or grantor imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

- *Net Assets Without Donor Restrictions* - Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions.
- *Net Assets With Donor Restrictions* - Net assets subject to donor (or certain grantor) imposed restrictions. Some restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor or grantor. Other restrictions are perpetual in nature, where the donor or grantor stipulates that resources be maintained in perpetuity. Contributions restricted by donors are reported as increases in net assets without donor restrictions if the restrictions expire (that is, when a stipulated time restriction ends or purpose restriction is accomplished) in the reporting period in which the revenue is recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions, depending on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

All contributions are considered available for general use, unless specifically restricted by the donor or subject to other legal restrictions

Reporting entity: The Schools operate under a charter granted by their sponsoring School Board. Charter Academy has a charter that is effective until June 30, 2035, and Preparatory Academy has a charter that is effective until June 30, 2029.

Charters may be renewed by mutual written agreement between the individual School and the School Board. At the end of the term of the charter, the School Board may choose not to renew the charter under grounds specified in the charter, in which case the School Board is required to notify the School in writing at least ninety days prior to the charter's expiration. During the term of the charter, the School Board may also terminate the charter if good cause is shown.

Cash and cash equivalents: The Entity considers all demand accounts and money market funds which are not subject to withdrawal restrictions to be cash and cash equivalents. The Entity routinely maintains cash balances at financial institutions which exceed federally insured amounts. The Entity has not experienced losses in such accounts and does not believe it is exposed to any significant credit risk.

Note 2 - Summary of Significant Accounting Policies (continued)

State statutes require, and it is the Schools' policy, that all deposits be made into, and be held by, financial institutions designated by the Treasurer of the State of Florida as qualified public depositories as defined by Chapter 280 of the Florida Statutes. This statute requires that every qualified public depository institution maintain eligible collateral to secure the public entity's funds. The minimum collateral to be pledged by an institution, the collateral eligible for pledge, and reporting requirements of the qualified public depositor to the treasurer is defined by the statute. Collateral is pooled in a multiple qualified public depository institution pool with the ability to assess members of the pool should the need arise. The Schools' deposits are held in a qualified public depository. They are covered by the collateral pool as the Schools have identified themselves as public entities at June 30, 2021.

Restricted cash and cash equivalents: At June 30, 2021, the Entity maintains cash balances that are restricted for future debt service payments and as a result are shown as restricted cash and cash equivalents on the accompanying combined statement of financial position.

Promises to give: The Entity records unconditional promises to give that are expected to be collected within one year at net realizable value. Unconditional promises to give expected to be collected in future years are initially recorded at fair value using present value techniques using risk-adjusted discount rates. In subsequent years, amortization of the discounts is included in contribution revenue in the statement of activities. The Entity had no unconditional or conditional promises to give as of June 30, 2021.

Property and equipment: Property and equipment purchased or acquired are capitalized at historical cost or estimated historical cost. Capital assets are defined as assets with an initial cost of \$ 1,000 and useful life of over one year. Donated property and equipment assets are valued at the estimated fair market value as of the date received. Additions, improvements, and other major renewals that significantly extend the useful life of an asset are capitalized and depreciated over the remaining useful lives of the related assets. Other costs incurred for repairs and maintenance are charged to expense as incurred.

If donors stipulate the period of time during which the assets must be used, the contributions are recorded as support with donor restrictions, and released as restrictions expire. In the absence of such stipulations, contributions of property and equipment and gifts of cash restricted for the acquisition of property and equipment, are recorded as support without donor restrictions when the assets are placed in service.

Depreciation on all assets is provided on the straight-line basis over the estimated useful lives as follows:

Buildings	28 years
Building improvements	10-30 years
Audio visual and computer software	3-10 years
Furniture and equipment	5-10 years
Vehicles	8-10 years

Prepaid expenses: Certain payments reflect costs applicable to services for a future accounting period and are recorded as prepaid expenses in the accompanying combined financial statements.

Note 2 - Summary of Significant Accounting Policies (continued)

Compensated absences: The Schools' policies permit employees to accumulate earned but unused paid time off, which is eligible for payment upon separation from service. The liability for such leave is reported as incurred in the combined financial statements. The liability for compensated absences includes salary-related benefits, where applicable.

Bond issuance costs and provision for amortization: The Entity incurred certain costs in connection with the issuance of its bonds. These costs have been capitalized for financial reporting purposes and are amortized over the term of the bonds on a straight-line basis. In accordance with the guidance of Financial Accounting Standards Board in its Accounting Standards Update 2015-03, *Interest-Imputation of Interest*, the Entity has presented its bond issuance costs in the combined statement of financial position as a direct deduction from the bonds payable.

Revenue and revenue recognition: The Entity recognizes contributions when cash, securities, other assets, an unconditional promise to give, or notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met or explicitly waived.

A portion of the Entity's revenue is derived from cost-reimbursement federal and state contracts, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses, is recognized when such expenditures are incurred in compliance with specific contract provisions.

Amounts received prior to meeting certain conditions, including measurable performance or other barrier, and/or incurring qualifying expenditures in compliance with the specific grant or contract are reported as a liability, refundable advances, in the statement of financial position.

Student funding is provided by the State of Florida through the School Boards. This funding is received on a prorata basis over a twelve-month period and is adjusted for changes in full-time equivalent (FTE) student population.

Deferred revenue: Revenues received in advance from other income that are considered exchange transactions are deferred to the applicable period.

Refundable advances: Revenues received in advance that are not recognized because the allowable costs as defined by the individual grant or contract have not been incurred and/or the conditions of release have not been substantially met or explicitly waived are considered refundable advances.

Functional allocation of expenses: The costs of providing the programs and activities of the Entity have been summarized on a functional basis in the accompanying statement of functional expenses. The statement of functional expenses presents the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the programs and supporting services benefited

Use of estimates: The preparation of combined financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and judgments that affect the reported amounts of assets and liabilities and disclosures of contingencies at the date of combined financial statements and revenues and expenses recognized during the reporting period. Actual results could differ from those estimates.

Date of management's review: Subsequent events have been evaluated through (DATE), which is the date the combined financial statements were issued.

Note 3 - Liquidity and Availability of Financial Assets

Financial assets available for general expenditures, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following:

Financial Assets:		
Cash and cash equivalents	\$	3,883,105
Due from other agencies		<u>1,230,103</u>
Financial assets at year-end		5,113,208
Less those unavailable for general expenditures within one year, due to:		
Refundable advances and deferred revenue		-
Debt-Paycheck Protection Program		-
Board designations (Note 7)		<u>-</u>
Financial assets available within one year to meet cash needs for general expenditures within on year	\$	<u><u>5,113,208</u></u>

Note 4 - Property and Equipment

Property and equipment consist of the following at June 30, 2021:

Buildings and improvements	\$	8,229,752
Audio visual and computer software		513,840
Furniture and fixtures		610,396
Vehicles		<u>19,670</u>
		9,373,658
Less accumulated depreciation		<u>1,128,713</u>
		8,244,945
Land		<u>1,820,528</u>
Net property and equipment	\$	<u><u>10,065,473</u></u>

If certain governmental funding is used to acquire tangible property assets, the School Board has a reversionary interest in those assets. In the event of nonrenewal, termination, or breach of the charter school agreement, ownership of the assets would automatically revert to the School Board.

**South Tech Charter Academy, Inc., South Tech Preparatory Academy, Inc.
and South Tech Schools Holdings, LLC**
Notes to Combined Financial Statements
June 30, 2021

Note 5 - Debt

Educational Facility Lease Revenue Bonds – Series 2020 A&B Issuance: During the year, Holdings issued \$ 14,000,000 in Educational Facilities Lease Revenue Bonds, Series 2020A for \$ 11,315,000 and Series 2020B for \$ 260,000. These bonds were used to provide financing for real property of which Preparatory Academy resides. The 2020A bonds bear interest at 5.00% through June 2055. The 2020B bonds bear interest at 5.25% through June 2023. The bonds required monthly payments to be made to a bond sinking escrow fund of approximately \$ 58,000 through June 2054 and \$ 117,000 from July 2054 through June 2055 where cash is accumulated for the annual principal and interest to be redeemed. The outstanding balance of the bonds at June 30, 2021 is \$ 11,470,000. This amount is presented on the accompanying combined statement of financial position net of an unamortized bond premium of \$ 176,250 and unamortized costs of issuance of \$ 466,520, which is a net of \$ 11,179,730.

The bonds also contain financial covenants that the School is required to meet including, but not limited to days cash on hand, in an amount of not less than 45 days, and a long-term debt service coverage ratio of at least 1.10 to 1.00. As of June 30, 2021, the Entity is in compliance with these covenants.

In addition, the Bonds are secured by pledge of all revenues, except certain Federal funds, and lease agreements executed in connection with the bond.

The annual debt service requirements are as follows:

Year Ending June 30,	Principal	Interest	Total
2022	\$ 125,000	\$ 573,888	\$ 698,888
2023	135,000	567,324	702,324
2024	140,000	560,496	700,496
2025	145,000	553,500	698,500
2026	155,000	546,252	701,252
2027-2031	890,000	2,607,744	3,497,744
2032-2036	1,135,000	2,362,248	3,497,248
2037-2041	1,455,000	2,047,740	3,502,740
2042-2046	1,860,000	1,645,740	3,505,740
2047-2051	2,370,000	1,131,744	3,501,744
2052-2055	3,060,000	442,488	3,502,488
Total	\$ <u>11,470,000</u>	\$ <u>13,039,164</u>	\$ <u>24,509,164</u>

Capital lease: Charter Academy is obligated under a capital lease for equipment. The lease requires monthly installments of approximately \$ 730 including interest at 5.78% through May 2025. The remaining balance of this lease at June 30, 2021 is \$ 30,682.

Note 5 – Debt (continued)

Approximate future capital lease payments under this capital lease, and the net present minimum lease payments are approximately as follows:

Year Ending June 30,	Principal	Interest	Total
2022	\$ 7,196	\$ 1,561	\$ 8,757
2023	7,618	1,047	8,665
2024	8,062	695	8,757
2025	7,806	200	8,006
Total	\$ 30,682	\$ 3,503	\$ 34,185

Note 6 - Lease

Charter Academy leases facilities for its operations under an agreement with the School Board of Palm Beach County. The lease agreement became effective July 1, 2020 and will expire on June 30, 2035, concurrent with the charter agreement. The agreement provides that Charter Academy pays \$ 1 for the use of the County's facilities. Charter Academy recorded an in-kind donation and respective rent expense in the amount of approximately \$ 301,700 per month, based on a fair value of \$ 16.68 per square foot. Total in-kind revenue and expense in connection with the facility lease amounted to approximately \$ 3,620,000 for the year ended June 30, 2021.

Note 7 - Employee Benefit Plans

As provided by Chapters 121 and 112, Florida Statutes, the Florida Retirement System ("FRS") provides two cost sharing, multiple employer defined benefit plans administered by the Florida Department of Management Services, Division of Retirement, including the FRS Pension Plan ("Pension and/or FRS Plan") and the Retiree Health Insurance Subsidy ("HIS Plan"). As a general rule, membership in the FRS is compulsory for all employees working in a regularly established position for a state agency, county government, district school board, state university, community college, or a participating city or special district within the State of Florida. The FRS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefits are established by Chapter 121, Florida Statutes, and Chapter 60S, Florida Administrative Code. Amendments to the law can be made only by an act of the Florida State Legislature.

The State of Florida annually issues a publicly available financial report that includes financial statements and required supplementary information for the FRS. The latest available report may be obtained by writing to the State of Florida Division of Retirement, Department of Management Services, P.O. Box 9000, Tallahassee, Florida 32315-9000, or by calling (877) 377-1737 or by visiting the website: http://www.dms.myflorida.com/workforce_operations/retirement/publications.

Note 7 - Employee Benefit Plans continued

Pension Plan:

Plan Description - The Pension Plan is a cost-sharing multiple-employer defined benefit pension plan, with a Deferred Retirement Option Program ("DROP") for eligible employees.

Benefits Provided - Benefits under the Pension Plan are computed on the basis of age, average final compensation, and service credit. For Pension Plan members enrolled before July 1, 2011, Regular class members who retire at or after age 62 with at least six years of credited service or 30 years of service regardless of age are entitled to a retirement benefit payable monthly for life, equal to 1.6% of their final average compensation based on the five highest years of salary, for each year of credited service. Vested members with less than 30 years of service may retire before age 62 and receive reduced retirement benefits. Special Risk Administrative Support class members who retire at or after age 55 with at least six years of credited service or 25 years of service regardless of age are entitled to a retirement benefit payable monthly for life, equal to 1.6% of their final average compensation based on the five highest years of salary, for each year of credited service.

Special Risk class members (sworn law enforcement officers, firefighters, and correctional officers) who retire at or after age 55 with at least six years of credited service, or with 25 years of service regardless of age, are entitled to a retirement benefit payable monthly for life, equal to 3.0% of their final average compensation based on the five highest years of salary for each year of credited service. Senior Management Service class members who retire at or after age 62 with at least six years of credited service or 30 years of service regardless of age are entitled to a retirement benefit payable monthly for life, equal to 2.0% of their final average compensation based on the five highest years of salary for each year of credited service. Elected Officers' class members who retire at or after age 62 with at least six years of credited service or 30 years of service regardless of age are entitled to a retirement benefit payable monthly for life, equal to 3.0% (3.33% for judges and justices) of their final average compensation based on the five highest years of salary for each year of creditable service.

For Plan members enrolled on or after July 1, 2011, the vesting requirement is extended to eight years of creditable service for all these members and increasing normal retirement to age 65 or 33 years of service regardless of age for Regular, Senior Management Service, and Elected Officers' class members, and to age 60 or 30 years of service regardless of age for Special Risk and Special Risk Administrative Support class members. Also, the final average compensation for all these members will be based on the eight highest years of salary.

As provided in Section 121.101, Florida Statutes, if the member is initially enrolled in the Pension Plan before August 1, 2011, the annual cost of living adjustment ("COLA") is three percent per year. The COLA formula for retirees with an effective retirement date or DROP begin date on or after August 1, 2011, will be the sum of the pre-July 2011 service credit divided by the total service credit at retirement multiplied by 3 percent. Plan members initially enrolled on or after July 1, 2011, will not have a cost-of-living adjustment after retirement.

In addition to the above benefits, the DROP program allows eligible members to defer receipt of monthly retirement benefit payments while continuing employment with a FRS employer for a period not to exceed 60 months after electing to participate. Deferred monthly benefits are held in the FRS Trust Fund and accrue interest. There are no required contributions by DROP participants.

Note 7 - Employee Benefit Plans (continued)

Contributions - Effective July 1, 2011, all enrolled members of the FRS, other than DROP participants, are required to contribute three percent of their salary to the FRS. In addition to member contributions, governmental employers are required to make contributions to the FRS based on state-wide contribution rates established by the Florida Legislature. These rates are updated as of July 1 of each year. The employer contribution rates by job class for the periods from July 1, 2020- through June 30, 2021, were as follows: Regular - 10.00%; Special Risk Administrative Support - 35.84%; Special Risk - 24.45%; Senior Management Service - 27.29%; Elected Officers'- 49.18%; and DROP participants - 16.98%. These employer contribution rates include 1.66% HIS Plan subsidy for the period from July 1, 2020 through June 30, 2021.

HIS Plan:

Plan Description - The HIS Plan is a cost-sharing multiple-employer defined benefit pension plan established under Section 112.363, Florida Statutes, and may be amended by the Florida legislature at any time. The benefit is a monthly payment to assist retirees of State-administered retirement systems in paying their health insurance costs and is administered by the Florida Department of Management Services, Division of Retirement.

Benefits Provided - For the fiscal year ended June 30, 2021, eligible retirees and beneficiaries received a monthly HIS payment of \$ 5 for each year of creditable service completed at the time of retirement, with a minimum HIS payment of \$ 30 and a maximum HIS payment of \$ 150 per month. To be eligible to receive these benefits, a retiree under a State-administered retirement system must provide proof of health insurance coverage, which may include Medicare.

Contributions - The HIS Plan is funded by required contributions from FRS participating employer's asset by the Florida Legislature. Employer contributions are a percentage of gross compensation for all active FRS members. For the fiscal year ended June 30, 2021, the HIS contribution for the period from July 1, 2020 through June 30, 2021 was 1.66%. The Schools contributed 100% of its statutorily required contributions for the current and preceding three years. HIS Plan contributions are deposited in a separate trust fund from which payments are authorized. HIS Plan benefits are not guaranteed and are subject to annual legislative appropriation. In the event legislative appropriation or available funds fail to provide full subsidy benefits to all participants, benefits may be reduced or cancelled.

For the year ended June 30, 2021 the Schools contributed approximately \$ 702,000 to these plans.

Note 8 - Risks and Uncertainties

In March 2020, the *World Health Organization* declared the outbreak of a coronavirus (COVID-19) a pandemic. As a result, the local and global financial markets are experiencing significant declines and creating economic uncertainties. At this time, it is unknown precisely how this negative outlook will impact the Entity's financial statements in the future. No adjustments have been made to the accompanying financial statements as a result of the current events.

Note 9 - Supplemental Cash Flow Information

Cash paid during the year for -	
Interest expense	\$ 381,263
Other Noncash Investing Activities and	
Financing Activities:	
Acquisition of property and	
equipment -	
Cost of property and equipment	10,150,310
Less: financed property and equipment	<u>10,050,280</u>
Cash paid for property and equipment	\$ <u>100,030</u>
Issuance of debt -	
New debt issued	\$ 11,613,210
Less: debt used for property	
and equipment	<u>10,050,280</u>
Cash debt proceeds	\$ <u>1,562,930</u>

**South Tech Charter Academy, Inc., South Tech Preparatory Academy, Inc.
and South Tech Schools Holdings, LLC
Combining Statement of Net Position
June 30, 2021**

	South Tech Charter Academy, Inc.	South Tech Preparatory Academy, Inc.	South Tech Schools Holdings, LLC	Eliminations	Total
Current Assets:					
Cash and cash equivalents	\$ 2,816,230	\$ 943,900	\$ 122,975	\$ -	\$ 3,883,105
Restricted cash and cash equivalents	-	-	1,230,103	-	1,230,103
Due from other agencies	136,564	21,598	-	-	158,162
Capital lease receivable - current	-	-	134,646	(134,646)	-
Prepaid expenses	175,297	83,911	76,365	-	335,573
Total current assets	<u>3,128,091</u>	<u>1,049,409</u>	<u>1,564,089</u>	<u>(134,646)</u>	<u>5,606,943</u>
Noncurrent Assets:					
Deposits	34,232	87,400	-	-	121,632
Capital lease receivable - noncurrent	-	-	8,540,343	(8,540,343)	-
Capital assets, net	166,835	8,572,500	9,854,334	(8,528,196)	10,065,473
Total noncurrent assets	<u>201,067</u>	<u>8,659,900</u>	<u>18,394,677</u>	<u>(17,068,539)</u>	<u>10,187,105</u>
Total assets	<u>3,329,158</u>	<u>9,709,309</u>	<u>19,958,766</u>	<u>(17,203,185)</u>	<u>15,794,048</u>
Current Liabilities:					
Accounts payable	69,177	27,068	21,195	-	117,440
Accrued liabilities	564,752	128,441	137,219	-	830,412
Deferred revenue	-	-	70,761	-	70,761
Due to (from) related party	74,439	(74,439)	-	-	-
Debt - due in in less than one year	7,196	134,646	125,000	(134,646)	132,196
Total current liabilities	<u>715,564</u>	<u>215,716</u>	<u>354,175</u>	<u>(134,646)</u>	<u>1,150,809</u>
Noncurrent Liabilities:					
Compensated absences payable	577,862	53,667	-	-	631,529
Deferred rent	-	-	8,674,989	(8,674,989)	-
Debt - due in in more than one year	23,486	8,540,343	11,054,730	(8,540,343)	11,078,216
Total noncurrent liabilities	<u>601,348</u>	<u>8,594,010</u>	<u>19,729,719</u>	<u>(17,215,332)</u>	<u>11,709,745</u>
Total liabilities	<u>1,316,912</u>	<u>8,809,726</u>	<u>20,083,894</u>	<u>(17,349,978)</u>	<u>12,860,554</u>
Net Assets (Deficit):					
Without donor restrictions	<u>2,012,246</u>	<u>899,583</u>	<u>(125,128)</u>	<u>146,793</u>	<u>2,933,494</u>
Total liabilities and net assets	<u>\$ 3,329,158</u>	<u>\$ 9,709,309</u>	<u>\$ 19,958,766</u>	<u>\$ (17,203,185)</u>	<u>\$ 15,794,048</u>

**South Tech Charter Academy, Inc., South Tech Preparatory Academy, Inc.
and South Tech Schools Holdings, LLC
Combining Statements of Activities
For the Year Ended June 30, 2021**

	South Tech Charter Academy, Inc.	South Tech Preparatory Academy, Inc.	South Tech Schools Holdings, LLC	Eliminations	Total
Revenues:					
School revenues	\$ 14,128,600	\$ 4,677,641	\$ -	\$ (450,705)	\$ 18,355,536
Other revenues	26,472	-	596,915	(351,532)	271,855
Total revenues	14,155,072	4,677,641	596,915	(802,237)	18,627,391
Expenses:					
Salaries	5,131,171	2,029,958	-	-	7,161,129
Rent expense	3,620,177	270,368	-	-	3,890,545
Employee benefits	547,584	201,793	-	-	749,377
Employee retirement	520,624	181,570	-	-	702,194
Program services and supplies	1,480,267	261,412	-	(450,705)	1,290,974
Repairs and maintenance	900,787	180,334	6,730	-	1,087,851
Interest and other fiscal charges	11,295	290,320	425,942	(290,320)	437,237
Professional fees	345,827	71,105	11,168	-	428,100
Transportation	398,914	176,541	-	-	575,455
Payroll taxes	395,050	165,875	-	-	560,925
Information and technology	299,657	101,713	-	-	401,370
Utilities	354,425	47,436	3,860	-	405,721
Depreciation	89,775	235,006	195,946	(208,005)	312,722
Insurance	83,754	63,398	53,624	-	200,776
Dues and subscriptions	97,746	109,719	139	-	207,604
Professional development	38,565	-	-	-	38,565
Office expenses	14,006	13,156	1,095	-	28,257
Advertising	22,191	9,930	-	-	32,121
Equipment rental	15,147	-	-	-	15,147
Property taxes	-	-	23,539	-	23,539
Travel	6,987	879	-	-	7,866
Communications	2,339	3,468	-	-	5,807
Total expenses	14,376,288	4,413,981	722,043	(949,030)	18,563,282
Change in net assets	(221,216)	263,660	(125,128)	146,793	64,109
Net Assets, July 1, 2020	<u>2,233,462</u>	<u>635,923</u>	<u>-</u>	<u>-</u>	<u>2,869,385</u>
Net Assets, June 30, 2021	<u>\$ 2,012,246</u>	<u>\$ 899,583</u>	<u>\$ (125,128)</u>	<u>\$ 146,793</u>	<u>\$ 2,933,494</u>

Motion:

I recommend that the Board approve a contract with NDR Corporation to furnish and install a new Carehawk Light Intercom system at SouthTech Preparatory Academy.

Summary Information:

Multiple bids were taken to replace the existing Teradon Intercom system at SouthTech Preparatory. NDR Corporation's contract was selected for a number of reasons including their competitive pricing and state-of-the-art equipment. NDR Corporation will remove the existing system, install a Carehawk Light Intercom system with all new speakers, call buttons, and volume controls (the existing cable will be used), and install 2 new administrative intercom phones.

Attachments: NDR Corporation contract to furnish and install a new Carehawk Light Intercom system

Presented By:

Ginger DeKalb, Accounting Manager

Financial Impact:

The financial impact for this item is \$10,000.

NDR CORPORATION

SOUND AND COMMUNICATION SYSTEMS

3250 NE 12th AVENUE • FORT LAUDERDALE, FL 33334 • PHONE 954-565-9667 • FAX 954-565-9684

TO: South Tech Preparatory Academy
1325 Gateway Blvd.
Boynton Beach, FL 33426

JOB: South Tech Preparatory Academy

Replace Existing Intercom with
Carehawk Light Intercom System

Attn: Mr. Gustavo Guzman

DATE: September 28, 2021

INSTALLATION
AND
SERVICE FOR

SOUND AND P.A.

INTERCOM

MASTER ANTENNA

CCTV

BACKGROUND
MUSIC

HOSPITALS

SCHOOL

HOTELS AND
MOTELS

INDUSTRIAL

CHURCH

QUOTATION:

Furnish and install a Carehawk Light Intercom system to replace the existing Teradon Intercom system. All the existing speakers, call buttons, and volume controls will be replaced where they currently exist. The existing Intercom cable will be reused. A new administrative phone will be located at the reception desk and in the principal's office. The existing IC equipment cabinet will be reused where it is currently located.

**Total Installed \$38,859.00 + Tax
and any applicable permit fees**

Notes:

1. The above price is exclusive of 110-vac power, conduit, boxes, Florida State Sales Tax and any applicable permit fees.
2. All Equipment will be ordered and shipped as deemed necessary by NDR Corporation. Payment is required for all stored material as stated under terms below.
3. This quote does not include overtime or weekend labor hours. All work will be done during regular working hours Monday-Friday.

TERMS OF PAYMENT:

50% deposit before ordering and 25% upon delivery of equipment to NDR office and final 25% at completion.

NOTE: This proposal may be withdrawn by us

If not accepted within 30 days. Authorized Signature: *Jeff Kennedy*

Acceptance of Proposal

This proposal, including the terms and conditions on the reverse side and all attached sheets, shall become a contract when executed by Buyer and NDR Corporation.

COMPANY: _____

DATE: _____ SIGNATURE: _____

GENERAL TERMS AND CONDITIONS

1. **Acceptance:** Upon acceptance by Buyer, the proposal on the face side hereof shall become a binding contract upon Buyer and Seller and shall be construed according to the laws of the State of Florida.
2. **PERFORMANCE:** After acceptance as set forth above, Seller shall be given a reasonable time in which to make delivery of equipment and materials and/or labor to commence performance of its contract unless the time of such performance is specifically set forth on the face side hereof.
3. **WORKING CONDITIONS:** Buyer shall provide Seller with suitable working conditions and any expense incurred by Seller in providing men for this contract, pursuant to notification by Buyer, before it is possible to commence work, shall be paid by Buyer at Seller's current rate, and shall be in addition to the Contract price provided on the reverse side hereof. It is understood and agreed that Seller shall not be required to work in conditions considered hazardous by the Seller and Buyer agrees to give Seller all reasonable cooperation to mitigate such hazardous conditions.
4. **WARRANTY:** Seller warrants that the equipment and material purchased hereunder, and the Installation thereof shall comply with applicable laws and regulations and:
 - a. Seller agrees to repair or replace, at Seller's option, without charge, for a period of 1 year from date of installation, all equipment and material found to be defective by Seller due to design, workmanship or material.
 - b. Seller's warranty does not apply if the equipment and/or material is found by Seller to require repair or replacement as a result of any act beyond Seller's control.
 - c. Seller's warranty under this paragraph is void if the equipment and material purchased hereunder is altered, repaired or replaced by other than Seller and its authorized representatives. No other warranty, expressed or implied, shall be applicable to any equipment or material purchased hereunder and the foregoing shall constitute Buyer's sole right and remedy in connection with such equipment or material. Seller shall have no liability for consequential damages or for any direct or indirect loss, damage or expense arising from the use of such equipment and material and it is agreed there shall be no penalties or liquidated damages assessed against Seller at any time.
5. **WORKING HOURS:** The prices quoted herein are computed assuming Seller works full time, not to exceed forty (40) hours per week, and is able to work during such times without interruption or interference by Buyer, its agent, or other such contractors, until the work provided herein is completed; and Buyer agrees to pay all extra expense involved by overtime, idle time and/or extra expenses caused thereby for which Seller is not responsible
6. **BREACH:** If Buyer cancels or otherwise breaches this contract prior to commencement of contract Seller shall be entitled to an amount equal to 30% of the total contract, If cancellation or breach occurs after commencement, then Seller shall be entitled to an amount equal to all invoices paid or unpaid by Buyer to Seller pursuant to this contract plus any amounts owed by Buyer for equipment delivered and/or labor performed but as yet unbilled plus 30% of the remaining unbilled portion of the contract.
7. **DAMAGE TO SELLER'S WORK:** Buyer agrees to reimburse Seller the cost of any damage to Seller's work and/or material caused by Buyer, its agent, and/or contractors or subcontractors, or any act beyond Seller's control and any such damage shall either be repaired or replaced by Seller at Seller's then existing prices.
8. **EXCEPTED LIABILITY:** Seller shall not be responsible for damages or delay either before commencement or during the work described herein arising out of, either directly or indirectly, any cause beyond Seller's control
9. **TAXES AND INSURANCE:** Except as otherwise specified, the Contract price stated herein does not include any State, Federal or local sales, use or excise taxes applicable to the sale, delivery or use of the equipment and material. And Buyer agrees to pay Seller, in addition to such Contract price, the amount of any such tax which may be imposed upon or be payable by Seller. Seller agrees to comply with all laws relating to Workman's Compensation in the State of Florida and shall carry public liability and property damage standard form of insurance.
10. **INERRUPTIONS:** It is mutually agreed that in the event performance of the work by Seller shall be interrupted or delayed on account of factors beyond Seller's control for a period of 30 days or more, Seller has the right to submit statements to Buyer for all equipment and material purchased and/or delivered to Buyer's premises, together with the labor used in connection therewith; and Buyer agrees to pay Seller for such statements not later than the 10th day of the following month
11. **CHANGES AND/OR ALTERATIONS:** In the event there are any changes or alterations to this Contract after acceptance thereof, it shall be the duty of Buyer and Seller before proceeding further to compute the additional cost or credit for such charges or alterations and agree upon the sum to be added to or subtracted from the Contract price set forth herein, prior to commencement of said change.
12. **ENTIRE CONTRACT:** The terms and provisions stated herein, together with those appearing on the face hereof and on any and all additional sheets attached hereto, comprise the terms, conditions and agreements of Buyer and Seller, and supersede any other provision on any documents which are inconsistent with the provision hereof. No modification or cancellation of the Contract shall be effective unless in writing and signed by both Buyer and Seller or their duly authorized representatives.
13. **E.E.O POLICY STATEMENT:** This corporation will provide equal employment opportunities for all persons without regard to race, color, religion, sex or national origin.
14. **ATTORNEY'S FEES AND COSTS:** In the event the terms of this agreement must be enforced or any amount due collection through the services of an Attorney, the prevailing party to such enforcement or collection shall be entitled to Attorney's fees and costs.



NDR CORPORATION

SOUND & COMMUNICATION SYSTEMS

3250 N.E. 12th AVENUE

FORT LAUDERDALE, FLORIDA 33334

PHONE: (954) 565-9667

SMART. FLEXIBLE. RELIABLE.

Life Safety Communications for
Education, Healthcare, Correctional, and Industrial/Commercial Applications.

WWW.CAREHAWK.COM

THE CH1000(LT) PLATFORM

The CH1000(LT), a life safety communications platform, is a level above contemporary paging/intercom systems available today.

Most communication systems sold today are of 1990's technology with limited features, and no feature expansion capability. Unlike most communications manufacturers, **CareHawk® designed a life safety communications platform that focuses on providing life safety features and superior audio intelligibility.**



WHAT IS THE PLATFORM?

The CH1000(LT) platform enables CareHawk to shape the system design to fit our customers' needs rather than


customers fitting the product. If the CH1000(LT) does not fit your needs today, then ask us, and we will adjust it to fit.

The design of the CH1000(LT) began in 2006 and continues to this day. This continual design philosophy keeps the CH1000(LT) fresh and relevant as **all new features are backward compatible.**

The key to the platform is not limiting the processing power of the system to the needs of today. By using a powerful microcontroller with storage and memory expansion capability, new features and accessories can be added without the need for a forklift upgrade. **The same platform with market specific software and accessories can be tailored**

for education, healthcare, corrections, or industrial/commercial needs. Our customers have the confidence the CH1000(LT) will continue to grow with their needs as their requirements change helping to future-proof their choices.

LIFE SAFETY FEATURES



The most important feature in a life safety communications system is audio intelligibility.

The message must be not only loud enough but understandable by the listener. To achieve superior audio intelligibility the CH1000(LT) uses modern Class D amplifiers with a built-in Digital Signal Processor (DSP) to process and filter the audio. **This processing filters non-voice frequencies that generate noise usually picked up from other building systems or lighting. No latency or jitter will distort the message.**

When the CH1000(LT) is connected to the facility's telephone system, users can initiate pages and intercom calls via a desk phone or even from a cell phone. This can allow police a communication tool without entering the facility. The CH1000(LT) supports 25-Volt, 70-Volt, and 45-Ohm audio signals with the use of user configurable 64 speaker zones.

In an emergency, speed is important. The CH1000(LT) allows users to add pre-recorded WAV files. Emergency announcements can be pre-recorded in a calm, clear, and concise manner. **Users can then trigger these announcements via push buttons, security sensors, PC apps, telephone codes, or cell phones.**

Security devices and cameras can be added to the CH1000(LT). Using motion sensors or door contacts, doors and rooms can be monitored while the buildings' traditional security system is turned off. The CH1000(LT) can warn people when they violate an area of the building that is off limits. This warning can be in the form of a pre-recorded message, security personal notification, initiating a dormant camera, or triggering a call to authorities.

Users can call for help in several ways.

Call switches or panic buttons can be used to initiate emergency calls back to a security office or administrative location. **Virtual call switches or panic buttons (VCall) can be used from a PC when telephones or other call means are out of reach or compromised.**



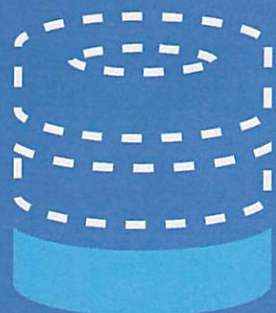
Using our available Audio Level Switch (ALS16) users can "scream" for help. The ALS16 can monitor audio levels in an area for elevated noise. **This noise detection can be adjusted to filter out everyday noise and also allows for different day/night levels.**



FLEXIBLE DESIGN

The CH1000(LT) is a hybrid design that can be installed in a distributed way or centralized as part of a retrofit replacement.

The Security Switching Cards (SS16/32) can be located up to 2700 feet away from the central cabinet over a single CAT5(e) cable. **By distributing the SS16/32's 2/3rd less wire is needed, thus reducing the installation costs.**



The CH1000(LT) central cabinet provides power for the SS16/32's eliminating the need for remote power supplies and UPS's. These same SS16/32's can be located centrally in a retrofit replacement. **The CH1000(LT) is designed to use CAT5, CAT5e, CAT3, shielded or unshielded cable. This means there is no need to replace existing cabling.**

Each SS16/32 port can be used with **speakers, call switches, security sensors, and cameras simultaneously.** The CH1000(LT) supports up to 64 audio ports. The CH1000 supports up to 256 audio ports in a single cabinet and 2048 ports in a network configuration.



SS16

The CH1000(LT) can interconnect to your facility's Local Area Network. **Users can control the CH1000(LT) using our Assistant™ PC application giving them a visual tool that simplifies complicated tasks.** Configurations and system diagnostics can be monitored or changed via the internet with no need to visit the site of the installation saving labor hours. **Remote support or access is available from anywhere.**



The built-in calendar provides a place to schedule events now or in the future. **Play pre-recorded messages, distribute music, activate cameras, activate relays to lock doors or signal other systems on a schedule.** Schedule events days, weeks, months, or years in advance using an easy to use scheduling tool and the available unlimited schedules. Sync the CH1000(LT) with a time server to keep it on track. **Use the built-in master clock to keep your secondary clocks on track.**

RELIABILITY

Reliability is one of the most important characteristics of a life safety communication system.

CareHawk's design philosophy means continually improving the design for reliability. We back up this statement with an **industry leading five year warranty and world class customer support.**





GREEN SOLUTIONS

The CH1000(LT) is one of the greenest communications systems available today. The CH1000(LT) uses less material than contemporary communications systems, in some cases hundreds of pounds less.

The power consumption of the CH1000(LT) is kept low by using 90% efficient class D amplifiers and by shutting down the amplifiers when they are not in use. A modern design with modern low power electronic components adds to the low power consumption. A fully loaded system idles at around 1 Amp with a maximum power draw of 3.5 Amps when the amplifiers are in use.

EDUCATION FACILITIES

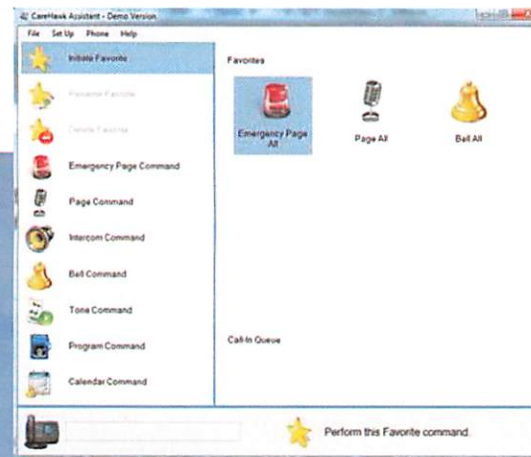
Schools can count on the CH1000(LT) life safety platform providing flexible easy to use feature rich solutions to their everyday needs.



Schools use time tones or "bells" to move students. With WAV file based tones, administrators can use one of the



many factory tones or add their own. Many of our customers use specific music or the school fight song as a bell. There is no need to call a technician to setup bell schedules or a WAV file. **The CH1000(LT) provides an easy to use software tool for scheduling and WAV file management. This tool is specifically designed for the non-technical user.**



Assistant™ software

Send background music to any one of 64 zones or any group of zones with the administrative phone (DA1) based software wizard or by using the available **Assistant™ software**. Quickly and easily exclude rooms from non-emergency communications during exam week. Automate schedule changes allowing staff to focus on other tasks. Keep all of the clocks in sync with the built-in master clock.



Fully integrate your access control, and security system to streamline emergency functions.

Trigger lockdowns that not only alert staff and students but automatically lock the doors and signal a central monitoring station.



LIFE SAFETY COMMUNICATIONS PLATFORM

The CH1000™ is a level above contemporary paging/intercom systems available today.

CareHawk® designed a **distributed architecture** life safety communications platform that focuses on providing life safety features and **superior audio intelligibility**.



- **A platform tailored to customer needs.** The CH1000 with market specific software and accessories can be tailored for education, healthcare, corrections, or industrial/commercial applications.
- **Piece-of-mind and support.** Each CH1000 is backed by a 5 year industry-leading warranty and world class customer support.
- **Communicate effectively with superior audio intelligibility.** The CH1000 uses a modern 300-Watt class D amplifier with a built-in Digital Signal Processor (DSP) for superior audio intelligibility. Messages are heard and understood every day and in times of crisis.
- **Simple and cost-effective installation.** The CH1000 is a hybrid platform designed to use standard CAT5(e), CAT3, shielded or unshielded cable. There is no need to replace existing cabling. It's distributed architecture reduces cable and conduit materials by up to 2/3rds of a traditional system resulting in significant savings of both installation and material costs.
- **Always on the cutting-edge.** All new features are backward compatible, providing access to future life safety innovations.
- **Respond quickly and clearly to emergencies.** Add custom WAV files so emergency announcements can be pre-recorded in a calm, clear, and concise manner. Users can trigger these announcements via panic buttons, security sensors, PC software, telephone codes, or cell phones.
- **Easily connect access control and security systems.** Streamline emergency functions to improve critical emergency response time. Trigger lockdowns that not only alert, but automatically lock doors and signal a central monitoring station.
- **Users can call for help in several ways.** Call switches, panic buttons and scream sensors can be used to initiate emergency calls back to a security office or administrative location. Virtual call switches or panic buttons (Vcall™) can be used from a PC when telephones or other call means are out of reach or compromised.
- **Remote support and access is available from anywhere.** Configurations and system diagnostics can be monitored or changed via the Internet with no need to visit the site of installation, saving labor costs and service interruption.

- **A system designed for users.** The user-friendly Assistant™ software puts users in control with a visual tool that simplifies complicated tasks.
- **Stay on schedule.** The user-friendly Calendar™ software allows users to schedule unlimited events now or in the future. Play pre-recorded messages and tones, distribute music, activate cameras, activate relays to lock doors, signal other systems on a schedule, and more.
- **Always on-time.** The integrated Master Clock keeps any facility running effortlessly, on-time and in-sync.
- **Customize the platform to the unique needs of any facility.** Configure 64 page zones, 32 call-in groups, unlimited events, unlimited schedules and choose from 25 built-in tones.
- **Administrators have control when and where they need it.** The platform includes any combination of PBX ports or Administrative Phone (AP1) ports up to a combined maximum of 8.
- **Employ safety accessories and functionality.** Each Security Switching Card (SS16/SS32) port can be used with speakers, call switches, security sensors, and cameras simultaneously. A single CH1000 supports up to 256 audio points and up to 2048 in a network configuration to grow with the needs of an expanding facility without the need for a forklift upgrade.
- **Facility-wide to district-wide communication.** The Security Switching Card(s) (SS16/32) can be located up to 2700ft from the central cabinet using a single CAT5(e) cable.
- **One of the greenest communications systems available today.** In some cases the CH1000 uses hundreds of pounds less material than other contemporary systems. Furthermore, the class D amplifier saves power consumption and is produced with a smaller carbon footprint than the traditional class B amplifier.

NDR CORPORATION

SOUND & COMMUNICATION SYSTEMS

3250 N.E. 12th AVENUE

FORT LAUDERDALE, FLORIDA 33334

PHONE: (954) 565-9667

CANADA

info@carehawk.com

WEB

www.carehawk.com

Motion:

I recommend that the Board approve a contract with Dragonaire Mechanical Services, Inc. for a new cooling system at SouthTech Preparatory Academy.

Summary Information:

Multiple bids were taken to replace the existing cooling system at SouthTech Preparatory Academy. Dragonaire Mechanical Services' contract was ultimately selected for their competitive pricing. The contract includes labor and materials necessary for the removal and installation of a 7-ton package unit and two 10-ton package units. Additionally, this contract includes a 1-year warranty on parts and labor, a 5-year warranty on the compressor, and a 1-year (3 visits) quarterly maintenance plan.

Attachments: Dragonaire Mechanical Services, Inc. quote to replace the existing cooling system at STPA

Presented By:

Ginger DeKalb, Accounting Manager

Financial Impact:

The financial impact for this item is \$45,500.00.

A/C Bid *

ESTIMATE



Estimate Number

109

Creation Date

June 16, 2021

*
*
*

DRAGONAIRE MECHANICAL
SERVICES, Inc. CAC1819490
4046 NE 8TH AVE Oakland Park
33334
☎ 9545547165
alobo91@yahoo.com

PREPARED FOR:
South Tech Preparatory
Academy
1325 Gateway Blvd Boynton
Beach, Florida 33426
561-318-8087

Description	Quantity	Rate (\$)	Total (\$)
Equipment And Materials 50FC-A04A2B6-0A0A0 ELECT COOLING RTU WITH 0 PT ELECT HEAT 14 SEER 2 CRTWOPOS010A00 ADJUSTABLE DAMPER 25-100 3 CRHEATER324A00 ACC-ELHTR 208V 4.9KW 4 50TC-D12A2B6-0A0G0 10T - PAC - ROOFTOP - PURON 5 CRTWOPOS011A00 ADJUSTABLE DAMPER 25-100 6 CRHEATER116B00 ACC-ELHTR 460V 13.9KW	1	22,750.00	22,750.00
Labor And And Materials 4 guys @ 6 hours Removal and replacement of (1) 7 ton package unit and (2) 10 ton package unit Reattach to existing ductwork, plumbing electrical and curb	1	22,750.00	22,750.00

Warranty 1 yr labor and parts 5 yrs on compressor 1 yr (3 visits) quarterly maintenance filter change, clean drain, ect.	1	0.00	0.00
--	---	------	------

NOTES

50% Down payment, 50% upon completion.

All checks should made out to DRAGONAIRE
MECHANICAL SERVICES, INC.

**** exclusions**

1) Permit fees and expediting

All work is guaranteed to be specified. All work to be completed in a workmanlike manner according to standard practices. Any altercation or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control.

Estimate is valid for 30 days

X_____

By signing you agree to all terms of this estimate.

Parts Subtotal

\$45,500.00

Grand Total

\$45,500.00