

SOUTHTECH CHARTER ACADEMY, INC.
SOUTHTECH PREPARATORY ACADEMY, INC.
STA/STPA Governing Board Regular Meeting Minutes
November 11, 2021

1. Opening of Meeting

a. **Call to Order at 6:02 pm.**

b. **Pledge of Allegiance**

c. **Roll Call**

Present: Roger Dunson, Ayesha Edmond, Russell Feldman, Dan Heller, Suzanne Nicolini, and James Notter

Absent: Christina Grenga, Diane Heinz, Robert Kesten, and Tony Robinson

Quorum confirmed.

d. **Open Meeting Act Statement**

2. Approval of the Minutes

a. **STA/STPA Governing Board Regular Meeting Minutes October 14, 2021**

Motion: Suzanne Nicolini

Second: James Notter

All in favor. **Motion passed.**

3. Reports

a. **Treasurer's/Financial Report – Dan Heller**

The Finance Committee met earlier and recommends for approval STA Items P-1, P-2, F-1, and F-2, and STPA Items PP-1, PP-2, and PF-1.

b. **Grant Committee Presentation – Meghan Shamdasani**

o Grant Committee Progress

o Plans for SY22

o Successful Funding Requests

c. **Executive Director – Carla Lovett**

o Transportation Update

o ESSER III

o Potential Fundraiser

o Holiday Feast – 12.9.21 at 1:30 pm

1. Cancel December Board Meeting if no urgent business

2. Gift cards for staff members

o Incorporating Financial Reports into Board Meeting in lieu of Finance Committee meeting (5:30 start time)

d. **SouthTech Academy Principal – Eileen Turenne**

o School Activities and Events

o Enrollment

e. **SouthTech Preparatory Academy Principal – Nicole Handy**

o School Activities and Events

o Enrollment

f. **Committees/Special Reports - None**

4. Public Comments on Agenda Items – None

5. SouthTech Academy Consent Agenda

a. Introduction of Consent Agenda for SOUTHTECH ACADEMY:

Old Business

None.

Administrative Items

A-1 I recommend that the Board, acting as the School Advisory Council (SAC), approve the 2021-2022 School Improvement Plan (SIP).

Personnel Items

P-1 I recommend that the Board approve the purchase of holiday gift cards for SouthTech Charter Academy employees.

P-2 I recommend that the Board authorize the Executive Director to approve the renewal of the contract with Blue Cross Blue Shield for Health Insurance and sign all related documents.

Financial Items

F-1 I recommend that the Board approve and ratify the monthly financial statements for the month ending September 30, 2021 as required by the Sponsor.

F-2 I recommend that the Board approve and ratify the SouthTech Schools Holdings, LLC Balance Sheet and Profit & Loss Report for month ending September 30, 2021.

Emergency Items

None.

b. Poll Board for Items to be Pulled for Comment or Questions

- **Item P-1 pulled by Ayesha Edmond**

c. Approval of SouthTech Academy Consent Agenda Except for Items Pulled

- **Motion:** Suzanne Nicolini
- **Second:** Roger Dunson
- All in favor. **Motion passed.**

d. Approval of Each Pulled Item

- **Motion:** James Notter
- **Second:** Suzanne Nicolini
- **Discussion:** Ms. Edmond asked about increasing the gift card amounts for staff members as they have not been raised in recent years. After input from Mrs. Lovett, Mr. Feldman, and Mr. Heller, a decision was made not to increase gift card amounts but rather to use the unspent funds to give staff members larger raises next year to help with rising inflation rates.
- **Vote:** All in favor. **Motion passed.**

6. SouthTech Preparatory Academy Consent Agenda

a. Introduction of Consent Agenda for SOUTHTECH PREPARATORY ACADEMY:

Old Business

None.

Administrative Items

PA-1 I recommend that the Board, acting as the School Advisory Council (SAC), approve the 2021-2022 School Improvement Plan (SIP).

PA-2 I recommend that the Board approve the donations for the period from October 1, 2021 to October 31, 2021.

Personnel Items

PP-1 I recommend that the Board approve the purchase of holiday gift cards for SouthTech Preparatory Academy employees.

PP-2 I recommend that the Board authorize the Executive Director to approve the renewal of the contract with Blue Cross Blue Shield for Health Insurance and sign all related documents.

Financial Items

PF-1 I recommend that the Board approve and ratify the monthly financial statements for the month ending September 30, 2021 as required by the Sponsor.

Emergency Items

None.

b. Poll Board for Items to be Pulled for Comment or Questions – None.

c. Approval of SouthTech Academy Consent Agenda Except for Items Pulled

Motion: Suzanne Nicolini

Second: Ayesha Edmond

All in favor. **Motion passed.**


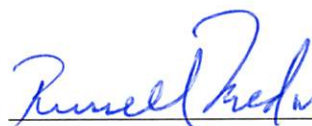
d. Approval of Each Pulled Item – N/A

7. Public Comments on non-Agenda Items – None.

8. Board Comments

- Mr. Feldman reminded the Board that there may not be a December meeting. He will make the decision in the next few weeks. He also reminded them that the February meeting will take place at SouthTech Preparatory Academy.

9. Motion to Adjourn at 7:04 pm.

Minutes Prepared by:  Approved by:  Dated 12/8/2021
Lisa DeVine Russell Feldman