

SOUTHTECH CHARTER ACADEMY, INC.
SOUTHTECH PREPARATORY ACADEMY, INC.
STA/STPA Governing Board Regular Meeting Minutes
June 9, 2022

1. Opening of Meeting

a. Call to Order at 6:08 pm

b. Pledge of Allegiance

c. Roll Call

Present: Ayesha Edmond, Diane Heinz, Dan Heller, Robert Kesten, Suzanne Nicolini, James Notter, and Tony Robinson

Virtual: Russell Feldman

Absent: Roger Dunson and Christina Grenga

Quorum confirmed.

d. Open Meeting Act Statement

2. Approval of the Minutes

a. STA/STPA Governing Board Regular Meeting Minutes May 12, 2022

Motion: Robert Kesten

Second: James Notter

All in favor. **Motion carries.**

3. Reports

a. Treasurer's/Financial Report – Dan Heller

The SouthTech Academy and SouthTech Preparatory Academy Finance Committee met earlier this evening and recommends for Board approval STA financial items F-1 through F-6 and emergency item E-1, and STPA financial items PF-1 through PF-4, and emergency item PE-1.

b. Executive Director – Carla Lovett

- Thank You to the Board for Attending Graduations and Year-End Activities!
- Explanation of why SouthTech Schools Items are Duplicated on Agenda
- Rising Costs

- Transportation
- Insurance
- Florida Retirement System

- Next Board Meeting: August 18, 2022 (No July Meeting)
 - Career Academies Report (Josh Wigelsworth)

c. SouthTech Academy Principal – Eileen Turenne

- School Events Update
 - Cosmetology Academy Hair & Fashion Show – All About That Base
 - Drama Club performance of the musical production “Grease”
 - End-of-Year grade level awards celebrations
 - LPN Pinning Ceremony
 - My Teacher, My Hero
 - Lynn Moran was a winner
 - Class of 2022 Graduation Ceremony at the South Florida Fairgrounds
 - Valedictorian – Alejandra Gama
 - Salutatorian – Ethan Wong
 - Unofficial Graduation Rate C/O 2022 = 96%
 - Can go up, but won't go down

- SY23 Enrollment Update
 - SY 23 = 607 Applications Received
 - SY 22 = 528 Applications Received
- d. **SouthTech Preparatory Academy Principal – Nicole Handy**
 - **School Events**
 - **Graduation Ceremony**
 - **FSA Testing completed:**
 - **99% tested for all areas**
 - **SY23 Enrollment Update**

Grade Level	6 th	7 th	8 th	Total
Total accepted	150	197	176	523
Budget Goal	177	177	177	531

- e. **Committees/Special Reports – None.**

4. **Public Comments on Agenda Items – None.**

5. **SouthTech Academy Consent Agenda**

a. **Introduction of Consent Agenda for SOUTHTECH ACADEMY:**

Administrative Items

- A-1 I recommend that the Board approve the Employee Handbook for SouthTech Schools SY2022-2023.
- A-2 I recommend that the Board approve the SouthTech Academy Student Handbook for SY2022-2023.
- A-3 I recommend that the Board approve the donations for the period from May 1, 2022 through May 31, 2022

Personnel Items

- P-1 I recommend the Board approve the Executive Director's Formal Evaluation for SY2021-2022.

Financial Items

- F-1 I recommend that the Board approve and ratify the monthly financial statements for the month ending April 30, 2022 as required by the Sponsor.
- F-2 I recommend that the Board approve and ratify the SouthTech Schools Holdings, LLC Balance Sheet and Profit & Loss Report for month ending April 30, 2022.
- F-3 I recommend that the Board approve the Workers' Compensation Insurance for SY23 with Technology Insurance Co Inc.
- F-4 I recommend that the Board approve the Proposal of Insurance Coverage for Property/Liability Insurance at SouthTech Academy for SY23.
- F-5 I recommend that the Board approve the Proposal of Insurance Coverage for Property/Liability Insurance at SouthTech Schools Holdings, LLC for SY23.
- F-6 I recommend that the Board approve the Law Enforcement Service Agreement with School Police for continuation of services for SY2022-2023.

Emergency Items

- E-1 I recommend that the Board approve the revised SouthTech Schools Transportation Budget for SY23.

b. **Poll Board for Items to be Pulled for Comment or Questions Except for Emergency Item None.**

c. **Approval of SouthTech Academy Consent Agenda Except for Emergency Item**

Motion: Robert Kesten

Second: Ayesha Edmond

All in favor. **Motion Carries.**

d. Approval of Emergency Item E-1

Motion: Robert Kesten

Second: Diane Heinz

Discussion: Tony Robinson asked if STS had a contract with the bus company. Carla Lovett explained that they did not have a contract but rather a letter of intent to purchase the buses from the company. Mr. Robinson asked if it said anything about cost that we could go back to them about but Mrs. Lovett explained that we do not and with buses being in high demand we probably would not be able to get the price lowered.

All in favor. **Motion carries.**

6. SouthTech Preparatory Academy Consent Agenda

b. Introduction of Consent Agenda for SOUTHTECH PREPARATORY ACADEMY: Administrative Items

PA-1 I recommend that the Board approve the Employee Handbook for SouthTech Schools SY2022-2023.

PA-2 I recommend that the Board approve the SouthTech Preparatory Academy Student Handbook for SY2022-2023.

Personnel Items

PP-1 I recommend the Board approve the Executive Director's Formal Evaluation for SY2021-2022.

Financial Items

PF-1 I recommend that the Board approve and ratify the monthly financial statements for the month ending April 30, 2022 as required by the Sponsor.

PF-2 I recommend that the Board approve the professional janitorial service proposal from Glow Cleaning Plus, LLC.

PF-3 I recommend that the Board approve the Workers' Compensation Insurance for SY23 with Technology Insurance Co Inc.

PF-4 I recommend that the Board approve the Proposal of Insurance Coverage for Property/Liability Insurance at SouthTech Preparatory Academy for SY23.

Emergency Items

PE-1 I recommend that the Board approve the revised SouthTech Schools Transportation Budget for SY23.

b. Poll Board for Items to be Pulled for Comment or Questions Except for Emergency Item None.

c. Approval of SouthTech Academy Consent Agenda Except for Emergency Item

Motion: Robert Kesten

Second: Tony Robinson

All in favor. **Motion carries.**

d. Approval of Emergency Item PE-1

Motion: Robert Kesten

Second: Dan Heller

Discussion: No further discussion as topic already discussed with E-1.

All in favor. **Motion carries.**

7. Public Comments on non-Agenda Items – None.

8. Board Comments

- Tony Robinson expressed his gratitude to be a part of STA's Class of 2022 Graduation Ceremony. He said that it was an amazing experience that he is sure to continue to participate in for years to come.
- James Notter asked that the Personnel committee come together during the first quarter of the upcoming school year to review the Executive Directors evaluation form and process. He simply wants to verify that everyone is on the same page and ensure that there isn't anything missing in

the modifications made to the evaluation process.

- Robert Kesten also reminded the Board that the annual meeting will be held in September and that the Nominating Committee needs to meet to bring names of those up for renewal and all Board positions to the August meeting.
- Diane Heinz inquired about community engagement, to which Eileen Turenne elaborated on some recent involvement including a meeting with members of COWBRA at STA the day before. Ms. Heinz then asked if it is possible to start a cybersecurity academy at the high school. Mrs. Lovett explained that there is already a cybersecurity certification given in the I.T. program which covers that subject matter.
- Dan Heller congratulated all faculty and staff at both schools for another successful year.

9. Motion to Adjourn at 6:43 pm

Minutes Prepared by:


Lisa DeVine

Approved by:


Russell Feldman

Dated


8/18/22