

SOUTHTECH CHARTER ACADEMY, INC.
SOUTHTECH PREPARATORY ACADEMY, INC.
STA/STPA Governing Board Regular Meeting Minutes
September 15, 2022

1. Opening of Meeting

a. Call to Order at 6:06 PM

b. Pledge of Allegiance

c. Roll Call

Present: Roger Dunson, Ayesha Edmond, Russell Feldman, Christina Grenga, Diane Heinz,
Dan Heller, Robert Kesten, Suzanne Nicolini, and Tony Robinson

Absent: James Notter

Quorum confirmed.

d. Open Meeting Act Statement

2. Approval of the Minutes

a. STA/STPA Governing Board Regular Meeting Minutes August 18, 2022

Motion: Robert Kesten

Second: Christina Grenga

All in favor. **Motion carries.**

3. Reports

a. Treasurer's/Financial Report – Dan Heller

The Finance Committee met this evening and recommends for Board approval financial items F-1 through F-4 and PF-1 through PF-3, although items F-3 and PF-2 are pending the Auditors report. These two items are the Audited Financial Statements for both schools.

b. Auditor's Report – Ken Smith from Keefe McCullough

The draft Audited Financial Statements for both schools have been reviewed and no adjustments were made. The unmodified reports show no material deficiencies or weaknesses. Both schools are in good financial standing.

c. Executive Director – Carla Lovett

- Next Board Meeting will be held on Wednesday, October 12, 2022.
- Legal Matter
- Strategic Plan Year 1 Annual Update

d. SouthTech Academy Principal – Eileen Turenne

- 2022-2023 Enrollment
- Overall SIP Goal
- Safety Plan
- Tutoring Opportunities at STA

e. SouthTech Preparatory Academy Principal – Nicole Handy

- 2022-2023 Enrollment
- Overall SIP Goal
- Safety Plan
- FAST Testing

4. Public Comments on Agenda Items – None.

5. SouthTech Academy Consent Agenda

a. Introduction of Consent Agenda for SOUTHTECH ACADEMY:

Administrative Items

- A-1** I recommend that the Board approve the donations for the period from August 1, 2022 through August 31, 2022.
- A-2** I recommend the Board approve the use of the Florida Consortium of Public Charter Schools State-Approved Evaluation Systems for School-Based Administrators and Classroom Teachers and Other Instructional Personnel for SY23.
- A-3** I recommend that the Board approve the revised SouthTech Schools Organizational Chart effective July 1, 2022.
- A-4** I recommend that the Board, acting as the School Advisory Council (SAC), approve the 2022-2023 School Improvement Plan (SIP).
- A-5** I recommend that the Board approve the SY23 SouthTech Academy Safety Plan.
- A-6** I recommend that the Board approve the McKinney-Vento Program Policy.

Financial Items

- F-1** I recommend that the Board approve and ratify the monthly financial statements for the month ending July 31, 2022 as required by the Sponsor.
- F-2** I recommend that the Board approve and ratify the SouthTech Schools Holdings, LLC Balance Sheet and Profit & Loss Report for month ending July 31, 2022.
- F-3** I recommend that the Board approve the audited financial statements for the fiscal year ending June 30, 2022.
- F-4** I recommend that the Board approve the 2022-2023 TSIA Distribution Plan.

b. Poll Board for Items to be Pulled for Comment or Questions – None.

c. Approval of SouthTech Academy Consent Agenda Except for Items Pulled – N/A

d. Approval of Each Pulled Item

Motion: Robert Kesten

Second: Dan Heller

All in favor. **Motion carries.**

6. SouthTech Preparatory Academy Consent Agenda

a. Introduction of Consent Agenda for SOUTHTECH PREPARATORY ACADEMY:

Administrative Items

- PA-1** I recommend that the Board approve the donations for the period from August 1, 2022 through August 31, 2022.
- PA-2** I recommend the Board approve the use of the Florida Consortium of Public Charter Schools State-Approved Evaluation Systems for School-Based Administrators and Classroom Teachers and Other Instructional Personnel for SY23.
- PA-3** I recommend that the Board approve the revised SouthTech Schools Organizational Chart effective July 1, 2022.
- PA-4** I recommend that the Board, acting as the School Advisory Council (SAC), approve the 2022-2023 School Improvement Plan (SIP).
- PA-5** I recommend that the Board approve the SY23 SouthTech Preparatory Academy Safety Plan.
- PA-6** I recommend that the Board approve the McKinney-Vento Program Policy.

Personnel Items

- PP-1** I recommend that the Board approve the Job Description for SouthTech Preparatory Academy Director of Student Services.
- PP-2** I recommend that the Board approve the Job Description for SouthTech Preparatory Academy Director of Academics and Accountability.

Financial Items

PF-1 I recommend that the Board approve and ratify the monthly financial statements for the month ending July 31, 2022 as required by the Sponsor.

PF-2 I recommend that the Board approve the audited financial statements for the fiscal year ending June 30, 2022.

PF-3 I recommend that the Board approve the 2022-2023 TSIA Distribution Plan.

b. Poll Board for Items to be Pulled for Comment or Questions – None.

c. Approval of SouthTech Academy Consent Agenda Except for Items Pulled – N/A

d. Approval of Each Pulled Item

Motion: Robert Kesten

Second: Dan Heller

All in favor. **Motion carries.**

7. Public Comments on non-Agenda Items – None.

8. Board Comments

- **Dan Heller** thanked the STS Financial staff members, namely Ginger DeKalb, Casey Acosta, Tonya Thompson, and Jennifer Melillo, for an awesome job on the Audit again this year.
- **Diane Heinz** asked that each Board member get at least one member of the community involved in the school system, even if just to take a tour of the campuses. She also requested involvement of STS students and staff at the SDPBC Board meetings.
- **Christina Grenga** wanted the Board to consider possible changes to the structure of the Finance Committee as well as the start times for both the Finance Committee and Governing Board meetings. After a lengthy discussion it was decided that the Board would include this as an agenda item at the October Board meeting.

9. Motion to Adjourn by Suzanne Nicolini at 7:30 PM

Minutes Prepared by: Risa DeVine Approved by: Suzanne Nicolini Dated: 10/12/22
Lisa DeVine Suzanne Nicolini