

**SOUTHTECH CHARTER ACADEMY, INC.**  
**SOUTHTECH PREPARATORY ACADEMY, INC.**  
**STA/STPA Governing Board Regular Meeting Minutes**  
**October 12, 2022**

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**1. Opening of Meeting**

- a. Call to Order at 6:01 pm**
- b. Pledge of Allegiance**
- c. Roll Call – Confirm Quorum**  
**Present:** Roger Dunson, Christina Grenga, Dan Heller, Robert Kesten, Suzanne Nicolini, James Notter, and Tony Robinson  
**Absent:** Ayesha Edmond, Russell Feldman, and Diane Heinz.  
**Quorum confirmed.**
- d. Open Meeting Act Statement**

**2. Approval of the Minutes**

- a. STA/STPA Governing Board Annual Meeting Minutes September 15, 2022**  
**Motion:** James Notter  
**Second:** Dan Heller  
All in favor. **Motion carries.**
- b. STA/STPA Governing Board Regular Meeting Minutes September 15, 2022**  
**Motion:** James Notter  
**Second:** Dan Heller  
All in favor. **Motion carries.**

**3. Reports**

- a. Treasurer's/Financial Report – Dan Heller**  
The Finance Committee met earlier this evening and recommends for Board approval STA financial items F-1 through F-3, and STPA financials items PF-1 through PF-3.
- b. Executive Director – Carla Lovett**
  - Legal Matter Update (confirmation item on the agenda)
  - Personnel Committee
  - By-laws, Policies, Financial Policies - review & update in Second Semester
  - Next Board Meeting: Thurs. November 10, 2022
- c. SouthTech Academy Principal – Eileen Turenne**
  - Enrollment Update
    - Enrolled: 1185
    - Budgeted: 1150
  - STA Events
- d. SouthTech Preparatory Academy Principal – Nicole Handy**
  - Enrollment Update
    - Enrolled: 540
    - Budgeted: 530
  - STPA Events
- e. Special Report**
  - **Finance Committee and Governing Board Meeting Logistics – Carla Lovett**
    - Florida Statute 1002.33: “Each charter school’s governing board must hold at least two public meetings per school year in the school district where the charter school is located. The meetings must be noticed, open and accessible to the public, and attendees must be provided an opportunity to receive information and provide input regarding the charter

school's operations.”

- SouthTech Schools By-Laws (5.3): The [Finance] committee shall meet at least monthly to review and assess the financial condition of the School. The Treasurer shall present a report on the financial condition and affairs of the School, along with any recommendations for Board action at each meeting of the Board of Directors.
- Attorney confirmation that the Finance Committee may meet virtually.
- Finance Committee Options/Discussion
- Conclusion: It is the pleasure of the Board to meet in-person prior to the Board meeting (5:15 pm), but reduce the number of Board members serving on the Committee to no more than 5. The Board Chair and Treasurer will discuss this in more detail upon Mr. Feldman's return.

**4. Public Comments on Agenda Items – None.**

**5. SouthTech Academy Consent Agenda**

**a. Introduction of Consent Agenda for SOUTHTECH ACADEMY:**

**Administrative Items**

- A-1** I recommend that the Board approve the donations for the period from September 1, 2022 through September 30, 2022.

**Financial Items**

- F-1** I recommend that the Board approve and ratify the monthly financial statements for the month ending August 31, 2022 as required by the Sponsor.
- F-2** I recommend that the Board approve and ratify the SouthTech Schools Holdings, LLC Balance Sheet and Profit & Loss Report for month ending August 31, 2022.
- F-3** I recommend that the Board approve the SouthTech Schools combined financial statements for the fiscal year ending June 30, 2022.

**b. Poll Board for Items to be Pulled for Comment or Questions – None.**

**c. Approval of SouthTech Academy Consent Agenda Except for Items Pulled**

**Motion:** Robert Kesten

**Second:** Tony Robinson

All in favor. **Motion carries.**

**d. Approval of Each Pulled Item – N/A**

**6. SouthTech Preparatory Academy Consent Agenda**

**a. Introduction of Consent Agenda for SOUTHTECH PREPARATORY ACADEMY:**

**Administrative Items**

- PA-1** I recommend that the Board approve the donations for the period from September 1, 2022 through September 30, 2022
- PA-2** I recommend that the Board confirm the settlement with Robert Furr in the amount of \$5,000.

**Financial Items**

- PF-1** I recommend that the Board approve and ratify the monthly financial statements for the month ending August 31, 2022 as required by the Sponsor.
- PF-2** I recommend that the Board approve the SouthTech Schools combined financial statements for the fiscal year ending June 30, 2022.
- PF-3** I recommend that the Board approve the revised Request for Off-Duty Police Officer Special Detail with Boynton Beach Police Department for SY2022-2023.

**b. Poll Board for Items to be Pulled for Comment or Questions – None.**

**c. Approval of SouthTech Academy Consent Agenda Except for Items Pulled**

**Motion:** James Notter

**Second:** Robert Kesten


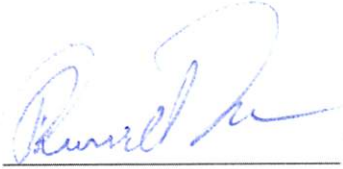
All in favor. **Motion carries.**

**d. Approval of Each Pulled Item – N/A**

7. Public Comments on non-Agenda Items – None.

8. Board Comments

9. Motion to Adjourn by Robert Kesten at 7:16 pm.

Minutes Prepared by:  Approved by:  Dated 11/15/2022  
Lisa DeVine Russell Feldman