

SOUTHTECH CHARTER ACADEMY, INC.
SOUTHTECH PREPARATORY ACADEMY, INC.
STA/STPA Governing Board Regular Meeting Minutes
January 19, 2023

1. Opening of Meeting

- a. **Call to Order at 6:17pm**
- b. **Pledge of Allegiance**
- c. **Roll Call**

Present: Roger Dunson, Ayesha Edmond, Russell Feldman, Christina Grenga, Diane Heinz, Dan Heller, Robert Kesten, Suzanne Nicolini, and Tony Robinson

Absent: James Notter

Quorum confirmed.

- d. **Open Meeting Act Statement**

2. Approval of the Minutes

- a. **STA/STPA Governing Board Regular Meeting Minutes November 10, 2022**

Motion: Robert Kesten

Second: Suzanne Nicolini

All in favor. **Motion carries.**

3. Reports

- a. **Treasurer's/Financial Report – Dan Heller**

The Finance Committee met earlier this evening and reviewed the monthly financials which are in good order, no red flags. Discussed at length the reserves for each school. The Finance Committee recommends a Board workshop to develop plans for the reserves.

- b. **Executive Director – Carla Lovett**

- **The Spirit of SouthTech:**
 - **Making Connections:**
 - Seagate Country Club (Thank you, Ms. Grenga)
 - Delray Rotary (Thank you, Mr. Dunson)
 - IT Media Coverage (Cybersecurity)
 - Wheelchair for Elijah (STPA)
 - **Making Improvements:**
 - Student Art in the STA Conference Room
 - Board Photos Posted
 - Program Spotlights at Board Meetings
 - **Making Plans:**
 - Summer Camp for SouthTech Students (with The Milagro Center)
 - **Next Meeting:** February 9, 2023

- c. **SouthTech Academy Principal – Eileen Turenne**

- **Enrollment Update**
 - **FTE #1 (2022)**
 - Enrolled = 1183
 - Budgeted = 1150
 - +33
 - **FTE #2 (2023)**
 - Enrolled = 1140
 - Budgeted = 1150
 - -10
 - **FTE Average (2022-2023)**

- Enrolled = 1162
 - Budgeted = 1150
 - +12
- On Campus Events
 - National Honor Society Induction Ceremony – 11.15.22
 - Music & Sound Production Academy Winter Festival 2022 – 12.10.22
 - SouthTech Starlighters Drama Club – Zombie Apocalypse play – 12.21.22
- d. **SouthTech Preparatory Academy Principal – Nicole Handy**
 - Enrollment Update
 - Current Enrollment (as of 1.12.23) = 533
 - Budgeted = 530
 - On Campus Events
 - Reset – Bulldog Expectation Assemblies
 - PM 2 Testing (F.A.S.T.)
 - Fundraiser for Elijah
 - Electric wheelchair and lift
 - Over \$3,500 raised in a few days
- e. **Special Report**
 - **Personnel Committee Report – Tony Robinson**
 - The Personnel Committee met last week to discuss the Executive Director evaluation form and process.
 - Reviewed a similar process and form to the one used by the SDPBC
 - Came to an agreement barring any conflict with the ED contract (which there was none)
 - The Personnel Committee recommends that the Board approve the Executive Director evaluation tool which is Item P-1 and PP-1 on this evening's agenda
 - **Academy Spotlight – Culinary Arts**
 - Dinner for the meeting was provided by the Culinary Arts Academy at STP
 - Dessert was provided by the Culinary Arts Academy at STA
 - Principals highlighted events both on and off campus that have involved the Culinary Arts students
 - Opportunities for job placement/career advancement
 - Expansion of the academy at STP
 - Serving lunch weekly for STP staff members

4. Public Comments on Agenda Items – None.

5. SouthTech Academy Consent Agenda

a. Introduction of Consent Agenda for SOUTHTECH ACADEMY:

Administrative Items

A-1 I recommend that the Board approve the donations for the period from December 1, 2022 through December 31, 2022.

A-2 I recommend that the Board approve the SY24 and SY25 SouthTech Academy school Calendars

Personnel Items

P-1 I recommend that the Board approve the SouthTech Schools Executive Director Evaluation Tool.

Financial Items

F-1 I recommend that the Board approve and ratify the monthly financial statements for the months ending October 31, 2022 and November 30, 2022 as

required by the Sponsor.

F-2 I recommend that the Board approve and ratify the SouthTech Schools Holdings, LLC Balance Sheet and Profit & Loss Report for the months ending October 31, 2022 and November 30, 2022.

b. Poll Board for Items to be Pulled for Comment or Questions - None

c. Approval of SouthTech Academy Consent Agenda Except for Items Pulled

Motion: Robert Kesten

Second: Suzanne Nicolini

All in favor. **Motion carries.**

d. Approval of Each Pulled Item – N/A

6. SouthTech Preparatory Academy Consent Agenda

a. Introduction of Consent Agenda for SOUTHTECH PREPARATORY ACADEMY:

Administrative Items

PA-1 I recommend that the Board approve the donations for the period from December 1, 2022 through December 31, 2022.

PA-2 I recommend that the Board approve the SY24 and SY25 SouthTech Preparatory Academy school calendars.

PA-3 I recommend that the Board approve the School Recognition Funds policy and procedures, as well as the ballot and subsequent results for SouthTech Preparatory Academy SY22.

Personnel Items

PP-1 I recommend that the Board approve the SouthTech Schools Executive Director Evaluation Tool.

Financial Items

PF-1 I recommend that the Board approve and ratify the monthly financial statements for the months ending October 31, 2022 and November 30, 2022 as required by the Sponsor.

b. Poll Board for Items to be Pulled for Comment or Questions – None.

c. Approval of SouthTech Academy Consent Agenda Except for Items Pulled

Motion: Robert Kesten

Second: Christina Grenga

All in favor. **Motion carries.**

d. Approval of Each Pulled Item – N/A

7. Public Comments on non-Agenda Items – None.

8. Board Comments

- Dan Heller – Is STS working to mitigate the effects of rising housing costs on enrollment?
Tony Robinson – The only way to help mitigate is to provide assistance to families to find affordable housing or housing assistance and continue to enhance programs so that families feel that it is in their best interest to keep kids enrolled at STS.
- Diane Heinz – Thanked Ms. Grenga and Mr. Dunson for community outreach and plead to other Board members to look for ways to establish other community partnerships for STS.
- Suzanne Nicolini – Asked for a transportation update.
Carla Lovett – No issues to report. Will provide an update at next months meeting. The only change since last months report is that the spare driver position has been filled.

9. Motion to Adjourn at 7:08 pm

Minutes Prepared by:



Lisa DeVine

Approved by:



Russell Feldman

Dated 2/9/2023