

**SOUTHTECH CHARTER ACADEMY, INC. SOUTHTECH
PREPARATORY ACADEMY, INC.**
STA/STPA Governing Board Regular Meeting Minutes
March 9, 2023

1. Opening of Meeting

- a. Call to Order at 6:07 pm.**
- b. Pledge of Allegiance**
- c. Roll Call**

Present: Roger Dunson, Russell Feldman, Dan Heller, Robert Kesten, Suzanne Nicolini, and Tony Robinson

Absent: Ayesha Edmond, Christina Grenga, Diane Heinz, and James Notter

Quorum confirmed.

- d. Open Meeting Act Statement**

2. Approval of the Minutes

- a. STA/STPA Governing Board Regular Meeting Minutes February 9, 2023**

Motion: Robert Kesten

Second: Dan Heller

All in favor. **Motion carries.**

3. Reports

- a. Treasurer's/Financial Report – Dan Heller**

The Finance Committee met earlier this evening.

- Reviewed the financial snapshot for STA & STP - January 2023
- More than 5 months in reserves at both schools
- No red flags
- Staff members are currently researching investment options to provide a better rate of return

The Finance Committee recommends for approval STA Items F-1, F-2, and F-3, and STP Items PF-1 and PF-2.

- b. Executive Director – Carla Lovett**

- Making Connections
- Making Improvements
- Making Plans
- Next Meeting – April 13, 2023

- c. SouthTech Academy Principal – Eileen Turenne**

- Events
- Enrollment

- d. SouthTech Preparatory Academy Principal – Nicole Handy**

- Events
- Enrollment

- e. Special Report**

- **Transportation Update – Carla Lovett & Daniel Barrone**

- SY23 Budget vs Actuals
- Transportation successes and challenges

- **Grants & Agritech – Meghan Shamdassani**

- Interdisciplinary AgriTech Program
 - Goals & Progress
 - Incorporating sustainable agriculture in classrooms
 - Agriculture Industry Certifications
 - Expansion
 - Community partnerships

- Student Internships & employment
- Grants
 - Virginia & Harvey Kimmel Family Foundation
 - \$25,000 grant for the interdisciplinary Agritech program
 - Grants Progress
 - \$58,472.00 in grants received for SY23
 - \$53,051.00 for STA
 - \$5,421.00 for STPA
 - Developed and led grant writing training at both schools
 - Increase our grant-earning capacity

4. Public Comments on Agenda Items – None.

5. SouthTech Academy Consent Agenda

a. Introduction of Consent Agenda for SOUTHTECH ACADEMY:

Administrative Items

A-1 I recommend that the Board approve the SouthTech Academy Student Handbook for SY2023-2024.

A-2 I recommend that the Board approve the SouthTech Schools Grades 9-12 Student Progression Plan 2022-2023.

Financial Items

F-1 I recommend that the Board approve and ratify the monthly financial statements for the months ending January 31, 2023, as required by the Sponsor.

F-2 I recommend that the Board approve and ratify the SouthTech Schools Holdings, LLC Balance Sheet and Profit & Loss Report for the months ending January 31, 2023.

F-3 I recommend that the Board approve the Food Services Agreement for SY2023-2024 with the Sponsor and authorize the Board Chair to sign all related documents.

b. Poll Board for Items to be Pulled for Comment or Questions

Item A-1 was pulled by Dan Heller

c. Approval of SouthTech Academy Consent Agenda Except for Items Pulled

Motion: Robert Kesten

Second: Suzanne Nicolini

All in favor. **Motion carries.**

d. Approval of Each Pulled Item

Motion: Robert Kesten

Second: Suzanne Nicolini

Discussion: The principal's letter included in the STA student handbook is dated August 16, 2024. That needs to be corrected to 2023. Staff members agreed that they would make the change before publication. All in favor. **Motion carries with revisions.**

6. SouthTech Preparatory Academy Consent Agenda

a. Introduction of Consent Agenda for SOUTHTECH PREPARATORY ACADEMY:

Administrative Items

PA-1 I recommend that the Board approve the donations for the period from February 1, 2023, through February 31, 2023.

PA-2 I recommend that the Board approve the SouthTech Preparatory Academy Student Handbook for SY2023-2024, along with the revisions to the STPS Student Handbook For SY2022-2023.

Financial Items

PF-1 I recommend that the Board approve and ratify the monthly financial statement for the months ending January 31, 2023, as required by the Sponsor.

PF-2 I recommend that the Board approve the Food Services Agreement for SY2023-2024 with the Sponsor and authorize the Board Chair to sign all related documents.

b. Poll Board for Items to be Pulled for Comment or Questions

Item PA-2 pulled by Dan Heller

c. **Approval of SouthTech Academy Consent Agenda Except for Items Pulled**

Motion: Suzanne Nicolini

Second: Robert Kesten

All in favor. **Motion carries.**

d. **Approval of Each Pulled Item**

Motion: Robert Kesten

Second: Russell Feldman

Discussion: The table of content lists an equal opportunity clause, but it is not found in the body of the document. Again, staff members assured the Board that this would be corrected prior to publication, as it was an oversight.

All in favor. **Motion carries with revisions.**

7. **Public Comments on non-Agenda Items – None.**

8. **Board Comments**

9. **Motion to Adjourn at 7:08 pm**

Minutes Prepared by:



Lisa DeVine

Approved by:



Russell Feldman

Dated:

5/11/2023