

SOUTHTECH CHARTER ACADEMY, INC.
SOUTHTECH PREPARATORY ACADEMY, INC.
STA/STPA Governing Board Regular Meeting Minutes
May 11, 2023

1. Opening of Meeting

- a. Call to Order at 6:17 pm.
- b. Pledge of Allegiance
- c. Roll Call

Present: Roger Dunson, Ayesha Edmond, Russell Feldman, Christina Grenga, Diane Heinz, and Dan Heller

Absent: Robert Kesten, Suzanne Nicolini, James Notter, and Tony Robinson

Quorum confirmed

- d. Open Meeting Act Statement

2. Approval of the Minutes

- a. STA/STPA Governing Board Regular Meeting Minutes March 9, 2023

Motion: Dan Heller

Second: Roger Duson

All in favor. **Motion carries.**

3. Reports

- a. **Treasurer's/Financial Report – Dan Heller**

- The Finance Committee met earlier this evening and recommends for Board approval STA items F-1 through F-9, and STP items PF-1 through PF-7.
- Overall SouthTech Schools is doing very well financially.
- Major items discussed:
 - operating budgets at both schools
 - auditing services
 - law enforcement agreements
- A motion was made at the meeting for staff to look into paying down the STP loan quicker.

- b. **Executive Director – Carla Lovett**

- Making Connections:
 - Delray Rotary Visit (Thanks to Mr. Dunson)
 - Community Foundation Visit
 - Cosmetology Hair & Fashion Show in Sun Sentinel
 - AgriTech Program featured on WPTV
- Making Plans:
 - Legislative Update
 - SY24 Budget
 - SouthTech/Milagro Summer Camp
- Upcoming Calendar Events:
 - STA Graduation – May 19, 6:00 pm; S. FL Fairgrounds
 - STP Graduation – May 24, 6:00 pm; STA Gym
 - Last Day of School – Friday, May 26
- Next Meeting: May 11, 2023 - Location: SouthTech Prep
 - Topics: Reserve Planning, Career Academy Update

- c. **SouthTech Academy Principal – Eileen Turenne**

- SY2023-2024 Enrollment Update
 - SY 24 = 542 Applications Received

- SY 23 = 471 Applications Received
- Events
 - Staff Appreciation Week
 - Palm Beach Student Showcase of Films
 - Winner of Poster Contest – Glara Demesmin
 - Prom
 - High School Musical Jr.
 - Cosmetology Academy Annual Hair & Fashion Show
 - Music Concert
 - Top Performing Seniors
 - Graduation 5.19.23
- d. SouthTech Preparatory Academy Principal – Nicole Handy**
 - Events this month:
 - 8th Grade Dance 05/19/23
 - 8th Grade Graduation 05/24/23
 - Current Enrollment for SY24:
 - Total = 506
 - 6th = 145 (waiting on 71 confirmations)
 - 7th = 176
 - 8th = 185
 - Testing Update
 - F.A.S.T. Results – ELA
 - Comparisons from PM1 to PM3 show vast improvements in all grade levels
 - STP outperforming the state and District
- e. Committees/Special Reports**
 - **SouthTech/Milagro Center Summer Camp**
 - Collaborative summer camp using funding from ESSER grant
 - Good mix of academics and fun including weekly field trips
 - Free to the students
 - Meals and transportation provided
 - Monday through Friday all summer long
 - **SY24 Budget Overview**
 - Budget based SY23 State Revenue Estimating Worksheet
 - SY24 FL state budget includes increases in the Base Student Allocation, Teacher Salary Increase Allocation, and Capital Outlay funding for charter schools (not yet reflected in our revenue projections)
 - Conservative Budget
 - Enrollment
 - Estimated Expense Increases
 - 50% increase for property insurance
 - (impact on STP rent)
 - 20% increase for contents & liability insurance
 - 10% increase for health insurance
 - 1% increase for Florida Retirement System
 - 2% Salary increase for all Employees
 - Includes Supplements supported by tax referendum funds
 - ESSER funds will end in 2024.
 - Tax Referendum funds will end in 2027 unless voters pass new referendum.
 - Budget planning has taken into consideration changes that will be necessary after ESSER grants end.

4. Public Comments on Agenda Items – None

5. SouthTech Academy Consent Agenda

a. Introduction of Consent Agenda for SOUTHTECH ACADEMY:

Administrative Items

A-1 I recommend that the Board designate Ayesha Edmond as the SouthTech Schools parent liaison to the Board.

Personnel Items

P-1 I recommend that the Board approve the SouthTech Schools Employee Handbook for SY2023-2024.

Financial Items

F-1 I recommend that the Board approve and ratify the monthly financial statements for the months ending February 28, 2023, and March 31, 2023, as required by the Sponsor.

F-2 I recommend that the Board approve and ratify the SouthTech Schools Holdings, LLC Balance Sheet and Profit & Loss Report for the months ending February 28, 2023, and March 31, 2023.

F-3 I recommend that the Board approve the SY24 Operating Budget for SouthTech Charter Academy, Inc.

F-4 I recommend the Board approve the Law Enforcement Service Agreement with School Police for the continuation of services for SY2023-2024.

F-5 I recommend that the Board approve the consulting agreement with The Stepping Stones Group LLC for Speech-Language Pathology and other services offered as needed.

F-6 I recommend that the Board approve the agreement with All Metro Health Care for the school nurse for the 2023-2024 School Year.

F-7 I recommend that the Board approve the Memorandum of Understanding between The Milagro Center and SouthTech Schools, for a 2023 Summer Camp Program.

F-8 I recommend that the Board approve the engagement letter for auditing services between SouthTech Charter Academy, Inc. and Keefe, McCullough & Co., LLP.

F-9 I recommend that the Board approve the engagement letter for auditing services between SouthTech Schools Holdings, LLC and Keefe, McCullough & Co., LLP.

b. Poll Board for Items to be Pulled for Comment or Questions – None.

c. Approval of SouthTech Academy Consent Agenda Except for Items Pulled

Motion: Diane Heinz

Second: Roger Dunson

All in favor. **Motion carries.**

d. Approval of Each Pulled Item – N/A

6. SouthTech Preparatory Academy Consent Agenda

a. Introduction of Consent Agenda for SOUTHTECH PREPARATORY ACADEMY:

Administrative Items

PA-1 I recommend that the Board approve donations for the period from March 1, 2023, through March 31, 2023, and April 1, 2023, through April 30, 2023.

PA-2 I recommend that the Board designate Nicole Handy as the SouthTech Preparatory Academy parent liaison to the Board.

Personnel Items

PP-1 I recommend that the Board approve the SouthTech Schools Employee Handbook for SY2023-2024.

Financial Items

- PF-1 I recommend that the Board approve and ratify the monthly financial statement for the months ending February 28, 2023, and March 31, 2023, as required by the Sponsor.
- PF-2 I recommend that the Board approve the SY23 Operating Budget for SouthTech Preparatory Academy.
- PF-3 I recommend that the Board approve the agreement between SouthTech Preparatory Academy, Inc. and the Boynton Beach Police Department for off-duty Police Officer Special Detail for SY2023-2024.
- PF-4 I recommend that the Board approve the consulting agreement with The Stepping Stones Group LLC for Speech-Language Pathology and other services offered as needed.
- PF-5 I recommend that the Board approve the professional janitorial service proposal from Glow Cleaning Plus, LLC.
- PF-6 I recommend that the Board approve the Memorandum of Understanding between The Milagro Center and SouthTech Schools, for a 2023 Summer Camp Program.
- PF-7 I recommend that the Board approve the engagement letter for auditing services between SouthTech Preparatory Academy, Inc. and Keefe, McCullough & Co., LLP.
- b. Poll Board for Items to be Pulled for Comment or Questions – None.
- c. Approval of SouthTech Academy Consent Agenda Except for Items Pulled
Motion: Christina Grenga
Second: Dan Heller
All in favor. Motion carries.
- d. Approval of Each Pulled Item – N/A

7. Public Comments on non-Agenda Items – None.

8. Board Comments

9. Motion to Adjourn at 7:23 pm



June 8, 2023