

SOUTHTECH CHARTER ACADEMY, INC.
SOUTHTECH PREPARATORY ACADEMY, INC.
STA/STPA Governing Board Regular Meeting Minutes
August 17, 2023

1. Opening of Meeting

- a. Call to Order at 6:02 PM**
- b. Pledge of Allegiance**
- c. Moment of Silence**
- d. Roll Call**

Present: Roger Dunson, Ayesha Edmond, Russell Feldman, Diane Heinz, and Suzanne Nicolini
Absent: Dan Heller, Robert Kesten, James Notter, and Tony Robinson

Quorum confirmed.

- e. Motion from the floor** to bring agenda items A-1 and PA-1 to the floor at this time so as to address the resignation of Robert Kesten from the Board.

Motion: Suzanne Nicolini

Second: Diane Heinz

All in favor. **Motion carries.** The Board thanks Mr. Kesten for his many years of service to the Governing Board of SouthTech Schools.

- f. Open Meeting Act Statement**

2. Approval of the Minutes

- a. STA/STPA Governing Board Regular Meeting Minutes June 8, 2023**

3. Reports

a. Treasurer's/Financial Report – Ginger DeKalb

- The Finance Committee met earlier this evening and recommends for approval STA items F-1 through F-9, and STP items PF-1 and PF-6
- Item F-8 will need to be pulled for a revision, as the Executive Director is asking the Board to approve the purchase of 6 buses now, not 4.
- Both the high school and the middle school had great years financially
 - Net Income at both school covers over 6 months of reserves and allows for the purchase of the buses without touching principle
 - STA = \$2.8 MM
 - STP = \$1.16 MM

b. Executive Director – Carla Lovett

- Welcome Back! School Year 23-24 is off to a great start!
 - Celebrating “20 years of SouthTech”
 - Theme: SouthTech Inspired: Learn, Lead & Succeed
- Invitation to Governing Board Conference - September 9
- Summer Camp Review
- Tax Referendum Update
 - SY24 Spending Plan
 - Retro Funds - still in the court system
- Areas of Focus/Interest:
 - Teacher Retention & Recruitment
 - Enrollment
 - Learning Loss Recovery
 - Artificial Intelligence (AI)
- Next Board Meeting: September 14, 2023
 - Annual/Organizational Meetings; Audits

c. SouthTech Academy Principal – Eileen Turenne

- Celebrating Success from SY23
 - Achievement in ELA
 - Industry Certification Rate = 99.6%
 - Graduation Rate = 97%
- Welcome Back Students!
- Enrollment Update
 - Enrolled = 1103
 - Budgeted = 1100
- Campus Activities
 - Clubs
 - Rugby

d. SouthTech Preparatory Academy Principal – Nicole Handy

- Enrollment Update
 - Total = 529
 - 6th = 174
 - 7th = 175
 - 8th = 180
 - * 1 No show student still unaccounted for
- Open Positions
 - 6th Grade Math
 - School Counselor
 - Assistant Dean
- Welcome Back Students!
- SY2023 FAST/EOC Data Speaks
 - Overall STP students outperformed the feeder schools in the area
 - This year's focus is on science and math

4. Public Comments on Agenda Items – None.

5. SouthTech Academy Consent Agenda

a. Introduction of Consent Agenda for SOUTHTECH ACADEMY:

Administrative Items

- A-1** I recommend that the Board approve the resignation of Robert Kesten from the Governing Board effective June 14, 2023. (already approved at the start of the meeting)
- A-2** I recommend that the Board approve the SouthTech Schools Inventory Policy.
- A-3** I recommend that the Board approve the revised SouthTech Academy Student Handbook for SY2023-2024.
- A-4** I recommend that the Board approve the donations for the period from July 1, 2023, through July 31, 2023.

Financial Items

- F-1** I recommend that the Board approve and ratify the monthly financial statements for the month ending May 31, 2023, as required by the Sponsor.
- F-2** I recommend that the Board approve and ratify the monthly financial statements for the month ending June 30, 2023, as required by the Sponsor.
- F-3** I recommend that the Board approve and ratify the SouthTech Schools Holdings, LLC Balance Sheet and Profit & Loss Report for the month ending May 31, 2023.
- F-4** I recommend that the Board approve and ratify the SouthTech Schools Holding, LLC Balance Sheet and Profit & Loss Report for the month ending June 30, 2023.
- F-5** I recommend that the Board approve the amended SouthTech Academy Operating

Budget for SY23.

- F-6 I recommend that the Board approve the SouthTech Charter Academy Charter School Proposed Referendum Revenue & Expenditure Report for Year Ending June 30, 2024.
- F-7 I recommend that the Board approve the SouthTech Charter Academy Proposed Staff Incentive Bonuses for Year Ending June 30, 2024.
- F-8 I recommend that the Board approve the purchase of 4 new buses from Matthews Bus Company.
- F-9 I recommend that the Board approve the contract with Blue Cross Blue Shield for Health Insurance and sign all related documents.
- b. **Poll Board for Items to be Pulled for Comment or Questions**
 - **Item F-8** pulled by Russell Feldman
- c. **Approval of SouthTech Academy Consent Agenda Except for Items Pulled**
 - **Motion:** Suzanne Nicolini
 - **Second:** Diane Heinz
 - All in favor. **Motion carries.**
- d. **Approval of Each Pulled Item**
 - **Item F-8**
 - **Discussion:** The Executive Director has recommended that the Board approve the purchase of 6 buses instead of 4. These buses will be used to expand/upgrade the current fleet owned by STS. The buses have an expected delivery date of April 2024. STS is still looking into a location for their transportation compound, to be shared with Palm Beach Maritime Academy.
 - **Motion** by Russell Feldman to amend Item F-8 to read “I recommend that the Board approve the purchase of 6 new buses from Matthews Bus Company.”
 - **Second:** Suzanne Nicolini
 - All in favor. **Motion carries.**

6. SouthTech Preparatory Academy Consent Agenda

a. Introduction of Consent Agenda for SOUTHTECH PREPARATORY ACADEMY:

Administrative Items

- PA-1 I recommend that the Board approve the resignation of Robert Kesten from the Governing Board effective June 14, 2023. (already approved at the start of the meeting.)
- PA-2 I recommend that the Board approve the SouthTech Schools Inventory Policy.
- PA-3 I recommend that the Board approve the revised SouthTech Preparatory Academy Student Handbook for SY2023-2024.

Financial Items

- PF-1 I recommend that the Board approve and ratify the monthly financial statements for the month ending May 31, 2023, as required by the Sponsor.
- PF-2 I recommend that the Board approve and ratify the monthly financial statements for the month ending June 30, 2023, as required by the Sponsor.
- PF-3 I recommend that the Board approve the amended SouthTech Academy Operating Budget for SY23.
- PF-4 I recommend that the Board approve the SouthTech Preparatory Academy Charter School Proposed Referendum Revenue & Expenditure Report for Year Ending June 30, 2024.
- PF-5 I recommend that the Board approve the SouthTech Preparatory Academy Proposed Staff Incentive Bonuses for Year Ending June 30, 2024.
- PF-6 I recommend that the Board approve the contract with Blue Cross Blue Shield for Health Insurance and sign all related documents.

b. Poll Board for Items to be Pulled for Comment or Questions – None.

c. Approval of SouthTech Academy Consent Agenda Except for Items Pulled


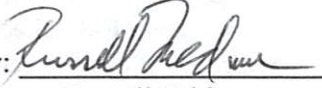
- **Motion:** Ayesha Edmond
- **Second:** Diane Heinz
- All in favor. **Motion carries.**

d. **Approval of Each Pulled Item – N/A**

7. **Public Comments on non-Agenda Items – None.**

8. **Board Comments**

9. **Motion to Adjourn at 7:06 PM**

Minutes Prepared by:  Approved by:  Dated 8/14/2023
Lisa DeVine Russell Feldman