

**SOUTHTECH CHARTER ACADEMY, INC.  
SOUTHTECH PREPARATORY ACADEMY, INC.  
STA/STPA Governing Board Regular Meeting/Finance  
Committee Meeting Minutes  
September 14, 2023**

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**1. Opening of Meeting**

- a. **Call to Order at 6:15 pm**
- b. **Pledge of Allegiance**
- c. **Roll Call**

Present: Roger Dunson, Ayesha Edmond, Russell Feldman, Diane Heinz, Dan Heller, and Suzanne Nicolini

Virtual: James Notter and Tony Robinson

**Quorum confirmed.**

- d. **Open Meeting Act Statement**

**2. Approval of the Minutes**

- a. **STA/STPA Governing Board Regular Meeting Minutes August 17, 2023**

**Motion:** Roger Dunson

**Second:** Diane Heinz

All in favor. **Motion carries.**

***Break from Regular Board Meeting at 6:18 pm***

**3. Finance Committee Presentation**

- a. **Auditor's Report – Ken Smith from Keefe McCullough**

- Both schools are in great financial condition
- Note: STA includes SouthTech Schools Holdings
- Will follow up with combined financial statements and IRS Form 990 soon

- b. **Treasurer's/Financial Report – Ginger DeKalb**

- Reviewed July 2023 financials
- Both schools are in good financial health
  - 7 months reserves at STA and STP which is exceptional
- Reviewed all financial items on the agenda and recommend for Board approval items F-1 through F-4 and PF-1 through PF-4

***Break from Finance Committee Presentation at 6:40 pm; Resume Regular Board Meeting***

**4. Reports**

- a. **Executive Director – Carla Lovett**

- Tax Referendum Retro Funds Update
- Board Member Status Update
- Agenda Items to Note:
  - Teacher Salary Increase Allocation (TSIA) Plan
  - FCPCS Teacher/Administrator Evaluation Systems
- Coming Soon:
  - Bylaws and Policies Revisions
- Strategic Plan Year 2 Annual Update

- b. **SouthTech Academy Principal – Eileen Turenne**

- 2023-2024 Enrollment
  - Enrolled = 1096
  - Budgeted = 1100

- Recruitment Update
- 2023-2024 Goal
  - Strive to Exceed
  - 97% Graduation Rate
  - 99.6% Industry Certification Rate
- Tutoring Opportunities
- Clubs
- Award-Winning Bulldogs
  - Purple Plow competition winners
- c. SouthTech Preparatory Academy Principal – Nicole Handy**
  - 2023-2024 Enrollment
    - Total = 529
      - 6<sup>th</sup> = 173
      - 7<sup>th</sup> = 177
      - 8<sup>th</sup> = 179
      - 5 recent withdrawals
        - 1 homeschool
        - 4 out of county
  - Open position for SY24 – 6<sup>th</sup> grade Math
  - Meet the Teacher Night
  - Texas Roadhouse Dine to Donate STP Fundraising Event
    - Tuesday, September 19, 4-10 pm
  - STP 8<sup>th</sup> Grade College Tour

**5. Public Comments on Agenda Items – None.**

**6. SouthTech Academy Consent Agenda**

**a. Introduction of Consent Agenda for SOUTHTECH ACADEMY:**

**Administrative Items**

- A-1** I recommend that the Board approve the donations for the period from August 1, 2023, through August 31, 2023.
- A-2** I recommend the Board approve the use of the Florida Consortium of Public Charter Schools State-Approved Evaluation Systems for School-Based Administrators and Classroom Teachers and Other Instructional Personnel for SY24.

**Financial Items**

- F-1** I recommend that the Board approve and ratify the monthly financial statements for the month ending July 31, 2023, as required by the Sponsor.
- F-2** I recommend that the Board approve and ratify the SouthTech Schools Holdings, LLC Balance Sheet and Profit & Loss Report for the month ending July 31, 2023.
- F-3** I recommend that the Board approve the audited financial statements for the fiscal year ending June 30, 2023.
- F-4** I recommend that the Board approve the 2023-2024 Teacher Salary Increase Allocation (TSIA) Distribution Plan.

**b. Poll Board for Items to be Pulled for Comment or Questions – None.**

**c. Approval of SouthTech Academy Consent Agenda Except for Items Pulled – N/A**

**d. Approval of Each Pulled Item**

**Motion:** James Notter

**Second:** Diane Heinz

All in favor. **Motion carries.**

7. SouthTech Preparatory Academy Consent Agenda

a. Introduction of Consent Agenda for SOUTHTECH PREPARATORY ACADEMY:

**Administrative Items**

**PA-1** I recommend the Board approve the use of the Florida Consortium of Public Charter Schools State-Approved Evaluation Systems for School-Based Administrators and Classroom Teachers and Other Instructional Personnel for SY24.

**Personnel Items**

**PP-1** I recommend that the Board approve the revised SouthTech Schools Organizational Chart effective July 1, 2023.

**Financial Items**

**PF-1** I recommend that the Board approve and ratify the monthly financial statements for the month ending July 31, 2023, as required by the Sponsor.

**PF-2** I recommend that the Board approve the audited financial statements for the fiscal year ending June 30, 2023.

**PF-3** I recommend that the Board approve the 2023-2024 Teacher Salary Increase Allocation (TSIA) Distribution Plan.

**PF-4** I recommend that the Board approve a 48-month Lease Agreement with Sharp for 3 copy machines at SouthTech Preparatory Academy.

b. Poll Board for Items to be Pulled for Comment or Questions

- **Item PP-1** pulled by Russell Feldman
- **Item PF-3** pulled by Suzanne Nicolini

c. Approval of SouthTech Academy Consent Agenda Except for Items Pulled

**Motion:** Suzanne Nicolini

**Second:** Roger Dunson

All in favor. **Motion carries.**



d. Approval of Each Pulled Item

- **Item PF-3**
  - **Discussion:** Suzanne Nicolini wanted to know if this is only for teachers. Ginger DeKalb explained that it applies to all instructional staff, which includes all teachers and School Counselors.
  - **Motion:** Suzanne Nicolini
  - **Second:** Diane Heinz
  - All in favor. **Motion carries.**
- **Item PP-1**
  - **Discussion:** Russell Feldman wanted to know what was the difference between the proposed and the existing organizational chart. Carla Lovett explained that STP has changed the title for one of the positions at Prep from Director back to Assistant Principal. Dan Heller asked why this was only on as a Prep item when it is a system wide document. Lisa DeVine explained that the change only applies to STP.
  - **Motion:** Dan Heller
  - **Second:** Diane Heinz
  - All in favor. **Motion carries.**

8. Public Comments on non-Agenda Items – None.

9. Board Comments

10. Motion to Adjourn at 7:49 pm

 11/9/2023 - Russell Feldman, Board Chair  
 11/9/2023 - Lisa DeVine, Board Clerk