

SOUTHTECH CHARTER ACADEMY, INC.
SOUTHTECH PREPARATORY ACADEMY, INC.
Governing Board Regular Meeting Minutes
January 18, 2024

1. Opening of Meeting

- a. **Call to Order at 6:02 pm**
- b. **Pledge of Allegiance**
- c. **Roll Call**

- **Present:** Roger Dunson, Ayesha Edmond, Russell Feldman, Diane Heinz, Dan Heller, Suzanne Nicolini, and Tony Robinson
- **Absent:** James Notter

Quorum confirmed.

- d. **Open Meeting Act Statement**

2. Approval of the Minutes

- a. **STA/STPA Governing Board Regular Meeting Minutes November 9, 2023**
 - **Motion:** Suzanne Nicolini
 - **Second:** Diane Heinz
 - All in favor. **Motion carries.**
- b. **STA/STPA Governing Board Emergency Virtual Meeting Minutes November 17, 2023**
 - **Motion:** Diane Heinz
 - **Second:** Suzanne Nicolini
 - All in favor. **Motion carries.**
- c. **STA/STPA Governing Board Emergency Virtual Meeting Minutes December 18, 2023**
 - **Motion:** Suzanne Nicolini
 - **Second:** Diane Heinz
 - All in favor. **Motion carries.**

3. Finance Report – Ginger DeKalb

- a. Reviewed the October and November 2023 financials for both schools

4. Reports

a. Executive Director – Carla Lovett

- Plans for 2024:
 - SouthTech Spectacular - 20th Anniversary Celebration - 3/2/24
 - FASA Advocate Conference - January 22 -23 - Tallahassee
 - Skills USA Competitions
 - Expansion - SouthTech Prep, plus exploring other opportunities
- Retro Tax Referendum Settlement
- STA selected for an FTE Audit (tentatively scheduled for next week)
- February FTE (count) - January 26 - February 9
- Remembering Mr. Kidd
- Save the Date:
 - February (No Board Meeting)
 - Wednesday, February 28th – STA Black History Month Breakfast
 - March
 - Saturday, March 2nd 1:00- 4:00 PM – SouthTech Spectacular: Celebrating 20 Years of Success
 - Thursday, March 7th 6:00 PM – Governing Board Meeting @ SouthTech Prep

- b. SouthTech Academy Assistant Principal – Erin Kurtz**
 - Enrollment Update
 - Recruitment
 - School Events
 - Industry Certifications Update
 - School Grade – SY23
 - Graduation & Acceleration Rates
- c. SouthTech Preparatory Academy Principal – Nicole Handy**
 - Enrollment Update
 - Open Positions
 - Progress Monitoring Results
 - College Tour

5. Public Comments on Agenda Items – None.

6. Consent Agenda (Note: All board action is representative of action for both schools unless otherwise noted)

a. Introduction of Consent Agenda:

Administrative Items

- A-1** I recommend that the Board approve the nomination of Erika Rotbart to the STA/STPA Governing Board of Directors for a three-year term ending September 2027.
- A-2** I recommend that the Board approve the donations for the period from November 1, 2023, through November 30, 2023. (SouthTech Academy only)
- A-3** I recommend that the Board, acting as the School Advisory Council (SAC), approve the 2023-2024 School Improvement Plan (SIP) for both SouthTech Academy and SouthTech Preparatory Academy.
- A-4** I recommend that the Board approve the SouthTech Academy Student Progression Plan for SY2023-2024.
- A-5** I recommend that the Board, acting as the School Advisory Council (SAC), approve the School Recognition Funds policy and procedures, as well as the ballot and subsequent results for SouthTech Academy SY23.

Financial Items

- F-1** I recommend that the Board approve and ratify the monthly financial statements for the month ending October 31, 2023.
- F-2** I recommend that the Board approve and ratify the monthly financial statements for the month ending November 30, 2023.
- F-3** I recommend that the Board approve the amended SouthTech Preparatory Academy Referendum Expenditure Plan for Year Ending June 30, 2024.
- F-4** I recommend that the Board approve a contract renewal with Glow Cleaning for their janitorial services at SouthTech Academy through April 30, 2025.
- F-5** I recommend that the Board approve and ratify the Internal Revenue Service Form 990 for SouthTech Academy and SouthTech Preparatory Academy and that Russell Feldman, Board Chair sign the Internal Revenue Service Form 8879 for both schools.

b. Poll Board for Items to be Pulled for Comment or Questions

- **Item A-1**
- **Item F-4**

c. Approval of SouthTech Academy Consent Agenda Except for Items Pulled

- **Motion:** Suzanne Nicolini
- **Second:** Roger Dunson
- All in favor. **Motion carries.**

d. Approval of Each Pulled Item

• **Item A-1**

- This was pulled by **Russell Feldman** before the rest of the consent agenda could be introduced to allow for Ms. Rotbart to participate in voting at the meeting.
- **Motion:** Dan Heller
- **Second:** Tony Robinson
- **Discussion**
- All in favor. **Motion carries.**

• **Item F-4**

- **This item was pulled by Dan Heller**
- **Motion:** Dan Heller
- **Second:** Diane Heinz
- **Discussion**
- All in favor. **Motion carries.**

7. Public Comments on non-Agenda Items - None

8. Board Comments

9. Motion to Adjourn at 6:57 pm

Minutes Prepared by: 
Lisa DeVine

Approved by: 
Russell Feldman

Dated 3/7/24