

**SOUTHTECH CHARTER ACADEMY, INC.
SOUTHTECH PREPARATORY ACADEMY, INC.
Governing Board Regular Meeting Minutes
March 7, 2024**

1. Opening of Meeting

- a. **Call to Order at 6:06 pm**
- b. **Pledge of Allegiance**
- c. **Roll Call**

Present: Roger Dunson, Ayesha Edmond, Russell Feldman, Diane Heinz, Dan Heller, Suzanne Nicolini, Tony Robinson (attended virtually), and Erika Rotbart (attended virtually)

Quorum conformed.

- d. **Open Meeting Act Statement**

2. Approval of the Minutes

- a. **STA/STPA Governing Board Regular Meeting Minutes January 18, 2024**

Motion: Diane Heinz

Second: Suzanne Nicolini

All in favor. **Motion carries.**

3. Finance Report – Ginger DeKalb

- a. Reviewed the financials for both schools for the months of December 2023 and January 2024

4. Reports

- a. **Executive Director – Carla Lovett**

- A *Spectacular Saturday* - March 2, 2024
- Skills USA Regional Competitions - February 6 & 7
- Retro Tax Referendum Settlement Update
- Legal Issue
- Remembering Myron Cost
- Expansion - SouthTech Prep, plus exploring other opportunities
- Next Board Meeting: Thursday, April 11, 2024 @ 6 pm

- b. **SouthTech Academy Interim Principal – Erin Kurtz**

- Current Enrollment = 1059
- FTE Audit Complete
- Graduation Rate is currently 95% and climbing
- Winter EOC Scores

Subject	% Passing Winter	Overall SIP Goal
US History	67%	70%
Biology	87%	80%

- Black History Month Breakfast

c. SouthTech Preparatory Academy Principal – Nicole Handy

- Current Student Enrollment for SY24 (Survey 3):
 - Total = 523
 - 6th = 170
 - 7th = 176
 - 8th = 177
- Open Positions for SY24:
 - Social Studies
- Friendship Fest 2024
- Black History Month Events
- Spring Parent Night
- SeaWorld Trip for all students & staff – 4.26.24 (grant funded)

d. Special Reports – SouthTech Preparatory Academy Facilities

- SouthTech Prep Facility Needs:
 - Repairs/Upgrades to Existing Facility
 - Roof replacement
 - A/C upgrades for older units (5+ years)
 - Bathroom renovations
 - Replace fire doors (warped)
 - Expanded Facility Needs
 - Covered PE pavilion/large gathering space
 - Office space and small group rooms (need 4-6 additional)
 - Upgrade Culinary classroom
 - Reconfigure cafeteria
 - Additional classroom space 3-4 more (5-6 ideally)
 - Options to address the expansion needs
 - Build an additional building on the property
 - Build out the 2nd floor of the Quantum building
 - Renovate spaces in existing building
 - Considerations/challenges
 - Cost
 - Permitting
 - Buses
 - Enrollment

5. Public Comments on Agenda Items – None.

6. Consent Agenda (Note: All board action is representative of action for both schools unless otherwise noted)

a. Introduction of Consent Agenda:

Administrative Items

A-1 I recommend that the Board approve the resignation of James Notter from the STA/STPA Governing Board of Directors effective January 24, 2024.

A-2 I recommend that the Board approve the donations for the period from January 1, 2024, through February 29, 2024.

Financial Items

F-1 I recommend that the Board approve and ratify the monthly financial statements for the month ending December 31, 2023.

F-2 I recommend that the Board approve and ratify the monthly financial statements for the month ending January 31, 2024.

F-3 I recommend that the Board approve the agreement between SouthTech Preparatory Academy, Inc. and the Boynton Beach Police Department for off-duty Police Officer Special Detail for SY2024-2025. (STP only)

- F-4 I recommend that the Board approve the purchase of 6 new buses from Matthews Bus Company.
- F-5 I recommend that the Board authorize the expenditure of up to \$7,500 for the preliminary assessment to expand the SouthTech Preparatory property.
- b. **Poll Board for Items to be Pulled for Comment or Questions**
- **Item F-4** - pulled by Ayesha Edmond
 - **Item F-5** - pulled by Ayesha Edmond
- c. **Approval of SouthTech Academy Consent Agenda Except for Items Pulled**
- **Motion:** Dan Heller
 - **Second:** Roger Dunson
 - All in favor. **Motion carries.**
- d. **Approval of Each Pulled Item**
- **Item F-4**
 - **Motion:** Ayesha Edmond
 - **Second:** Suzanne Nicolini
 - **Discussion**
 - All in favor. **Motion carries.**
 - **Item F-5**
 - **Motion:** Suzanne Nicolini
 - **Second:** Roger Dunson
 - **Discussion**
 - All in favor. **Motion carries.**

7. **Public Comments on non-Agenda Items – None.**

8. **Board Comments**

9. **Motion to Adjourn at 7:32 pm**

Minutes Prepared by: Lisa DeVine Approved by: Russell Feldman Dated 4/11/2024
Lisa DeVine Russell Feldman