

SOUTHTECH CHARTER ACADEMY, INC.
SOUTHTECH PREPARATORY ACADEMY, INC.
Governing Board Regular Meeting Minutes
June 6, 2024

1. Opening of Meeting

- a. **Call to Order at 6:05 pm**
- b. **Pledge of Allegiance**
- c. **Roll Call**

Present: Roger Dunson, , Russell Feldman, Diane Heinz, Dan Heller, Suzanne Nicolini, and Tony Robinson

Virtual: Erika Rotbart

Absent: Ayesha Edmond

Quorum confirmed.

- d. **Open Meeting Act Statement**

2. Approval of the Minute

- a. **STA/STPA Governing Board Regular Meeting Minutes April 11, 2024**

Motion: Suzanne Nicolini

Second: Diane Heinz

All in favor. **Motion carries.**

3. Reports

- a. **Finance Report – Ginger DeKalb**

- Reviewed the financials for both schools for the month of April 2024.

- b. **Executive Director – Carla Lovett**

- STA Administrative Changes
- SouthTech/Milagro Camp Update
- Facilities Update
- Legal Update
- 6 New buses arrive on June 12 & 13
- Preview of select agenda items
- Important Dates

- c. **SouthTech Academy Interim Principal – Erin Kurtz**

- Enrollment & Recruiting 2025
- 2024 Stats
- SkillsUSA Update
- Campus Events
- Graduation Recap

- d. **SouthTech Preparatory Academy Principal – Joshua Wigelsworth**

- Enrollment & Recruiting SY25
- Open Positions SY25
- STPA Growth
- School Grade (Best Estimate)

- e. **Special Reports**

- **SY25 Budget Overview – Ginger DeKalb & Carla Lovett**

- Based on SY24 State Revenue Estimating Worksheet
- Conservative Budget
- Reflects changes for SY25, especially in regard to the end of ESSER grants
- Budget surplus for both schools

4. Public Comments on Agenda Items – None.

5. Consent Agenda (Note: All board action is representative of action for both schools unless otherwise noted)

a. Introduction of Consent Agenda:

Administrative Items

- A-1** I recommend that the Board approve the donations for the period from April 1, 2024, through May 31, 2024.
- A-2** I recommend that the Board approve the Student Handbook for SY2024-2025 for SouthTech Academy and SouthTech Preparatory Academy respectively.
- A-3** I recommend that the Board designate the principal at each school to serve as the parent representative to the Board.
- A-4** I recommend that the Board approve the revisions to the SY25 SouthTech Academy and SouthTech Preparatory Academy school calendars.
- A-5** I recommend that the Board authorize the expenditure of up to \$10,000 for the preliminary research to expand SouthTech Schools in Port St. Lucie.

Personnel Items

- P-1** I recommend that the Board approve the SouthTech Schools Employee Handbook for SY2024-2025.

Financial Items

- F-1** I recommend that the Board approve and ratify the monthly financial statements for the months ending March 31, 2024 and April 30, 2024.
- F-2** I recommend that the Board approve the SY25 Operating Budgets for SouthTech Academy and SouthTech Preparatory Academy.
- F-3** I recommend that the Board approve the estimated cost of Commercial Property Insurance at SouthTech Schools Holdings, LLC for SY25.
- F-4** I recommend that the Board approve the estimated cost of General Liability and Property Contents Insurance at SouthTech Academy and SouthTech Preparatory Academy for SY25.
- F-5** I recommend that the Board approve the Workers' Compensation Insurance for SY25 with Employers Assurance Company.
- F-6** I recommend that the Board approve the estimated cost of bus auto insurance with Florida Insurance Alliance for the SouthTech School bus fleet for SY25.
- F-7** I recommend that the Board approve the Food Services Agreements for SY2024-2025 with the Sponsor and authorize the Board Chair to sign all related documents, contingent on SDPBC's correction of the Cyber Liability Insurance limits.
- F-8** I recommend that the Board approve the Law Enforcement Service Agreement with School Police for continuation of services for SY2024-2025. (SouthTech Academy only)
- F-9** I recommend that the Board approve the All-Metro Health Care agreement for the school nurse for the 2024-2025 School Year. (SouthTech Academy only)
- F-10** I recommend that the Board approve the purchase of restroom dividers at SouthTech Preparatory Academy.

b. Poll Board for Items to be Pulled for Comment or Questions

Item A-3 was pulled by Suzanne Nicolini

c. Approval of SouthTech Academy Consent Agenda Except for Items Pulled

Motion: Dan Heller

Second: Diane Heinz

All in favor. **Motion carries.**

d. Approval of Each Pulled Item

Item A-3 was pulled by Suzanne Nicolini

Motion: Roger Dunson

Second: Tony Robinson

Discussion: Ms. Nicolini asked for this position to be explained. Ms. Lovett explained

that this is a position that is required by state statute and explained all of the requirements of the position. Ms. Nicolini said that she understood and was okay with passing the motion as is.

Vote: All in favor. **Motion carries.**

6. Public Comments on non-Agenda Items – None.

7. Board Comments

8. Motion to Adjourn at 7:41 pm

Minutes Prepared by:  Approved by:  Dated 9/19/24
Lisa DeVine Russell Feldman