

**SOUTHTECH CHARTER ACADEMY, INC.**  
**SOUTHTECH PREPARATORY ACADEMY, INC.**  
**Governing Board Regular Meeting Minutes**  
**September 19, 2024**

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**1. Opening of Meeting**

**a. Call to Order at 6:14 pm.**

**b. Pledge of Allegiance**

**c. Roll Call**

In-person: Roger Dunson, Russell Feldman, and Diane Heinz,

Virtual: Ayesha Edmond, Dan Heller, Suzanne Nicolini, Tony Robinson, and Erika Deutsch  
Rotbart

Absent: None

**Quorum Confirmed.**

**d. Open Meeting Act Statement**

**2. Approval of the Minute**

**a. STA/STPA Governing Board Regular Meeting Minutes June 6, 2024**

**Motion:** Suzanne Nicolini

**Second:** Roger Dunson

All in favor. **Motion carries.**

**3. Reports**

**a. Finance Report – Ginger DeKalb**

**b. Executive Director – Carla Lovett**

**c. SouthTech Academy Principal – Joshua Wigelsworth**

**d. SouthTech Preparatory Academy Principal – Nicole Handy**

**e. Special Reports**

• **Strategic Plan Update – Carla Lovett**

**4. Public Comments on Agenda Items – None.**

**5. Consent Agenda (Note: All board action is representative of action for both schools unless otherwise noted)**

**a. Introduction of Consent Agenda:**

**Administrative Items**

**A-1** I recommend that the Board approve the donations for the period from June 1, 2024, through August 31, 2024.

**A-2** I recommend that the Board approve the use of the Florida Consortium of Public Charter Schools State-Approved Evaluation Systems for School-Based Administrators and Classroom Teachers and Other Instructional Personnel for SY25.

**A-3** I recommend that the Board, acting as the School Advisory Council (SAC), approve the 2024-2025 School Improvement Plan (SIP) for both SouthTech Academy and SouthTech Preparatory Academy.

**A-4** I recommend that the Board approve the revised SouthTech Schools Organizational Chart effective July 1, 2024.

**Personnel Items**

**P-1** I recommend that the Board approve the revised Employee Handbook for SouthTech Schools SY2024-2025 to include the Progressive Discipline Policy.

**Financial Items**

- F-1 I recommend that the Board approve and ratify the monthly financial statements for the months ending May 31, 2024, June 30, 2024, and July 31, 2024.
- F-2 I recommend that the Board approve the Proposed Referendum Revenue & Expenditure Report for Year Ending June 30, 2025 for SouthTech Charter Academy Charter School and SouthTech Preparatory Academy.
- F-3 I recommend the Board approve the 2024-25 Teacher Salary Increase Allocation (TSIA) Plan.
- F-4 I recommend that the Board approve roof replacements for the SouthTech Preparatory Academy and Quantum High School Buildings.

b. **Poll Board for Items to be Pulled for Comment or Questions – None.**

c. **Approval of SouthTech Academy Consent Agenda Except for Items Pulled**

**Motion:** Diane Heinz

**Second:** Suzanne Nicolini

All in favor. **Motion carries.**

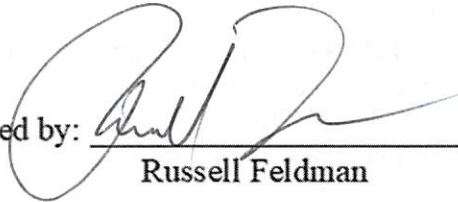
d. **Approval of Each Pulled Item**

6. **Public Comments on non-Agenda Items – None.**

7. **Board Comments**

8. **Motion to Adjourn at 7:36 pm**

Minutes Prepared by: Lisa DeVine  
Lisa DeVine

Approved by:   
Russell Feldman

Dated 11/7/2024