

**SOUTHTECH CHARTER ACADEMY, INC.**  
**SOUTHTECH PREPARATORY ACADEMY, INC.**  
**Governing Board Meeting Minutes**  
**November 7, 2024**

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**1. Opening of Meeting**

- a. **Call to Order at 6:30 pm**
- b. **Pledge of Allegiance**
- c. **Roll Call**

Present: Roger Dunson, Ayesha Edmond, Russell Feldman, Diane Heinz, Dan Heller, Suzanne Nicolini, and Erika Deutsch Rotbart

Absent: Tony Robinson

**Quorum confirmed.**

- d. **Open Meeting Act Statement**

**2. Approval of the Minutes**

- a. **STA/STPA Governing Board Regular Meeting Minutes September 19, 2024**
- b. **STA/STPA Governing Board Annual Meeting Minutes September 19, 2024**
- c. **STA/STPA Governing Board Emergency Meeting Minutes September 27, 2024**

**Motion** to approve all three sets of minutes: Suzanne Nicolini

**Second:** Erika Deutsch Rotbart

All in favor. **Motion carries.**

**3. Reports**

- a. **Finance Report – Ginger DeKalb**
- b. **Executive Director – Carla Lovett**
- c. **SouthTech Academy Principal – Joshua Wigelsworth**
- d. **SouthTech Preparatory Academy Principal – Nicole Handy**

**4. Public Comments on Agenda Items – None.**

**5. Consent Agenda (Note: All board action is representative of action for both schools unless otherwise noted)**

**a. Introduction of Consent Agenda:**

**Administrative Items**

**A-1** I recommend that the Board approve the donations for the period from September 1, 2024 through October 31, 2024.

**A-2** I recommend that the Board, acting as the School Advisory Council (SAC), approve the School Recognition Funds policy and procedures, as well as the ballot and subsequent results, for SouthTech Academy and SouthTech Preparatory Academy for SY24.

**Personnel Items**

**P-1** I recommend that the Board approve the revised Employee Handbook for SouthTech Schools SY2024-2025.

**P-2** I recommend that the Board approve the purchase of holiday gift cards for SouthTech Schools' employees.

**Financial Items**

**F-1** I recommend that the Board approve and ratify the monthly financial statements for the months ending August 31, 2024 and September 30, 2024.

**F-2** I recommend that the Board approve the SouthTech Schools combined financial statements for the fiscal year ending June 30, 2024.

F-3 I recommend that the Board approve the SouthTech Schools' proposed salary increase and the new hire instructional salary schedule.

b. **Poll Board for items to be Pulled for Comment or Questions – None.**

c. **Approval of Consent Agenda Except for Items Pulled**

**Motion:** Erika Deutsch Rotbart

**Second:** Suzanne Nicolini

All in favor. **Motion carries.**

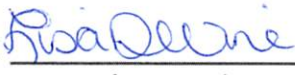
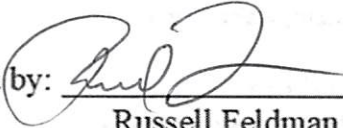
d. **Approval of Each Pulled Item – N/A**

6. **Public Comments on non-Agenda Items**

a. **Cathy Montz**

7. **Board Comments**

8. **Motion to Adjourn at 7:38 pm**

Minutes Prepared by:  Approved by:  Dated 1/16/25  
Lisa DeVine Russell Feldman