

SOUTHTECH CHARTER ACADEMY, INC.
SOUTHTECH PREPARATORY ACADEMY, INC.
Governing Board Meeting Minutes
June 5, 2025

1. Opening of Meeting

- **Call to Order at 6:04 pm**
- **Pledge of Allegiance**
- **Roll Call**
 - **Present**
 - **In Person:** Roger Dunson, Russell Feldman, Diane Heinz, and Tony Robinson
 - **Virtual:** Ayesha Edmond, Dan Heller, and Suzanne Nicolini
 - **Absent:** Erika Rotbart
 - **Quorum Confirmed.**
- **Open Meeting Act Statement**

2. Approval of the Minutes

- **STA/STPA Governing Board Regular Meeting Minutes April 24, 2025**
 - **Motion:** Diane Heinz
 - **Second:** Tony Robinson
 - **Vote:** All in favor. **Motion carries**
- **STA/STPA Governing Board Special Board Workshop Minutes May 2, 2025**
 - **Motion:** Roger Dunson
 - **Second:** Diane Heinz
 - **Vote:** All in favor. **Motion carries.**

3. Reports

- **Finance Report – Ginger DeKalb**
- **Executive Director – Carla Lovett**
- **SouthTech Academy Principal – Joshua Wigelsworth**
- **SouthTech Preparatory Academy Principal – Nicole Handy**
- **Special Reports**
 - **SY2025-2026 Operating Budget Review – Ginger DeKalb**
 - **Expansion Updates – Carla Lovett**

4. Public Comments on Agenda Items – None.

5. Consent Agenda (Note: All board action is representative of action for both schools unless otherwise noted)

- **Introduction of Consent Agenda:**

Administrative Items

A-1 I recommend that the Board approve the donations for the period from April 1, 2025 through May 31, 2025.

A-2 I recommend that the Board approve the Student Handbook for SY2025-2026 for SouthTech Academy and SouthTech Preparatory Academy respectively.

A-3 I recommend that the Board approve the Proposed STS Governing Board Meeting Dates for SY2025-2026.

Personnel Items

P-1 I recommend that the Board approve the revised SouthTech Schools Organizational Chart effective July 1, 2025.

P-2 I recommend that the Board approve the Job Description for the SouthTech Schools Director of Compliance and Expansion.

Financial Items

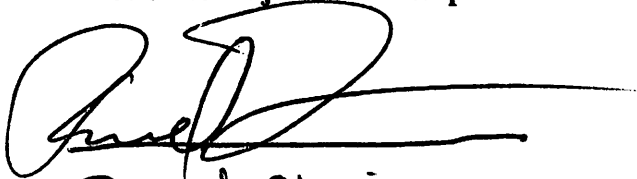
- F-1** I recommend that the Board approve and ratify the monthly financial statements for the months ending March 31, 2025 and April 30, 2025.
- F-2** I recommend that the Board approve the SY26 Operating Budget for SouthTech Charter Academy and SouthTech Preparatory Academy.
- F-3** I recommend that the Board approve the estimated cost of Commercial Property Insurance at SouthTech Schools Holding, LLC for SY26.
- F-4** I recommend that the Board approve the estimated cost of General Liability and Property Contents Insurance at SouthTech Academy and SouthTech Preparatory Academy for SY26.
- F-5** I recommend that the Board approve the Workers' Compensation Insurance for SY26 with Employers Assurance Company.
- F-6** I recommend that the Board approve the estimated cost of bus auto insurance with Florida Insurance Alliance for the SouthTech School bus fleet for SY26.
- F-7** I recommend that the Board approve the Food Services Agreements for SY2025-2026 with the Sponsor and authorize the Board Chair to sign all related documents.
- F-8** I recommend the Board authorize the Board Chair to sign the Law Enforcement Service Agreement with School Police for continuation of services for SY2025-2026. **(SouthTech Academy only)**
- F-9** I recommend that the Board approve the All Metro Health Care service agreement for the school nurse for the 2025-2026 School Year. **(SouthTech Academy only)**
- F-10** I recommend that the Board approve the Memorandum of Understanding between The Milagro Center and SouthTech Schools, for a 2025 Summer Camp Program.
- F-11** I recommend that the Board approve opening a 6-month 4% certificate of deposit (CD) with BankUnited for both SouthTech Academy and SouthTech Preparatory Academy.

- **Poll Board for items to be Pulled for Comment or Questions - None.**
- **Approval of Consent Agenda Except for Items Pulled**
 - **Motion: Dan Heller**
 - **Second: Diane Heinz**
 - **Vote: All in favor. Motion carries.**
- **Approval of Each Pulled Item – N/A**

6. Public Comments on non-Agenda Items – None.

7. Board Comments

8. Motion to Adjourn at 7:09 pm



Board Chair



prepared by

dated 8/21/25