

SOUTHTECH CHARTER ACADEMY, INC.
SOUTHTECH PREPARATORY ACADEMY, INC.
Governing Board Meeting Agenda
August 21, 2025

1. Opening of Meeting

- **Call to Order at 6:02 pm**
- **Pledge of Allegiance**
- **Roll Call**

Present:

- In-person: Roger Dunson, Ayesha Edmond, Russell Feldman, Diane Heinz, Suzanne Nicolini, and Tony Robinson
- Online: Dan Heller and Erika Rotbart

Absent: None

Quorum Confirmed

- **Open Meeting Act Statement**

2. Approval of the Minutes

- **STA/STPA Governing Board Regular Meeting Minutes June 5, 2025**
 - **Motion:** Diane Heinz
 - **Second:** Suzanne Nicolini
 - **Vote:** All in favor. **Motion carries.**
- **STA/STPA Governing Board Virtual Board Meeting Minutes August 4, 2025**
 - **Motion:** Suzanne Nicolini
 - **Second:** Diane Heinz
 - **Vote:** All in favor. **Motion carries.**

3. Reports

- **Finance Report – Ginger DeKalb**
- **Executive Director – Carla Lovett**
- **SouthTech Academy Principal – Joshua Wigelsworth**
- **SouthTech Preparatory Academy Principal – Pamela Galarza**
- **Special Reports**
 - **Grants Update – Meghan Shamdasani**

4. Public Comments on Agenda Items – None.

5. Consent Agenda (Note: All board action is representative of action for both schools unless otherwise noted)

- **Introduction of Consent Agenda:**

Administrative Items

- A-1** I recommend that the Board approve the donations for the period from June 1, 2025 through August 8, 2025.
- A-2** I recommend that the Board approve the use of the Florida Consortium of Public Charter Schools State-Approved Evaluation Systems for School-Based Administrators and Classroom Teachers and Other Instructional Personnel for SY26.
- A-3** I recommend that the Board, acting as the School Advisory Council (SAC), approve the 2025- 2026 School Improvement Plan (SIP) for both SouthTech Academy and SouthTech Preparatory Academy.

- A-4 I recommend that the Board, acting as the School Advisory Council (SAC), approve the 2025- 2026 English Language Learners (ELL) Plan for both SouthTech Schools
- A-5 I recommend that the Board approve the revised SY2025-2026 Student Handbook for both SouthTech Academy and SouthTech Preparatory Academy.
- A-6 I recommend that the Board approve the Letter of Intent to purchase properties in St. Lucie County.
- A-7 I recommend that the Board approve the Board approve the Engagement Letter with B.C. Zeigler & Company (“Zeigler”).
- A-8 I recommend that the Board approve the Resolution to reimburse certain capital expenditures with proceeds of a future tax-exempt financing for the purchase of properties in St. Lucie County.

Financial Items

- F-1 I recommend that the Board approve and ratify the monthly financial statements for the months ending May 31, 2025 and June 30, 2025.
- F-2 I recommend that the Board approve the SouthTech Preparatory Academy and SouthTech Academy Referendum Expenditure Plan for Year Ending June 30, 2026

- **Poll Board for items to be Pulled for Comment or Questions**

- Dan Heller pulled **Item A-6**

- **Approval of Consent Agenda Except for Items Pulled**

- **Motion:** Erika Rotbart
- **Second:** Suzanne Nicolini
- **Vote:** All in favor. **Motion carries.**

- **Approval of Each Pulled Items**

- **Item A-6**
 - **Discussion:** Mr. Heller felt that the feasibility period should be extended from 90 days to 120 days. The Board agreed this was beneficial and approved amending the Letter of Intent before sending it to Synergy School of Tomorrow.
 - **Motion to approve Item A-6 with amendments:** Dan Heller
 - **Second:** Diane Heinz
 - **Vote:** All in favor. **Motion carries.**

6. **Public Comments on non-Agenda Items – None.**

7. **Board Comments**

8. **Motion to Adjourn at 7:15 pm**

Risa DeWine
Minutes Prepared by

9/18/2025
Date


Board Chair

9/18/25
Date