

SOUTHTECH CHARTER ACADEMY, INC.
SOUTHTECH PREPARATORY ACADEMY, INC.
Annual Meeting Minutes
September 18, 2025

1. Opening of Meeting

a. Call to Order at 6:01 pm

b. Pledge of Allegiance

a. Roll Call

Present: Roger Dunson, Ayesha Edmond, Russell Feldman, Diane Heinz, Dan Heller, Suzanne Nicolini, and Tony Robinson

Absent: Erika Rotbart

Quorum confirmed.

b. Open Meeting Act Statement

2. Recognitions – Carla Lovett

- James F. Notter Memorial Media Center Dedication
- Years of Service Recognition
 - Diane Heinz was recognized for serving on the Board for 10 years.
 - Roger Dunson was recognized for serving on the Board for 15 years.

3. “Bylaws - Article Three, 3.3 Annual Meeting” *

The Board of Directors shall meet annually at the principal office of the School, or at such place within Palm Beach County and at such time as the Board of Directors shall determine, except that such date shall not be a legal holiday. If the annual meeting is not held on the specific day, the Directors may hold a special meeting in place thereof, and any business transacted or elections held at such meeting shall have the same force and effect as if transacted or held at the annual meeting.

4. Nominating Committee Report – Suzanne Nicolini, Committee Chair

5. Election of Directors

- **Introduction of candidates up for term renewal:**
 - Suzanne Nicolini
- **Recommendation of the Nominating Committee:** approval of a three-year term renewal for Suzanne Nicolini
- **Discussion**
- **Vote to approve renewing a three-year term for Suzanne Nicolini**
Motion: Diane Heinz
Second: Dan Heller
All in favor. **Motion carries**

6. Elections of Officers

- **Recommendation of the Nominating Committee:** approval of the following slate of Board Officers, pending nominations from the floor:
 - Chairperson – Tony Robinson
 - Vice Chairperson – Russell Feldman
 - Secretary – Ayesha Edmond
- **Discussion**
- **Vote to approve the recommended slate of officers**

Motion: Diane Heinz
Second: Dan Heller
All in favor. **Motion carries.**

7. Handouts

- Board Meeting Dates
- Compliance & Contact Information
- Fingerprinting Instructions & Clearing house Background Screening Request Form

8. Board Discussion

9. Motion to Adjourn at 6:13 pm

*** SouthTech Charter Academy, Inc., SouthTech Preparatory Academy, Inc. By-laws**

Minutes Prepared by:



Lisa DeVine, Board Clerk

Approved by:



Tony Robinson, Board Chair

Dated:

Oct Nov 25